



COLUMBIA FIRE PROTECTION DISTRICT

11328 JACKSON ST. COLUMBIA CA. 95310

Station 74

Fire / Rescue

Phone (209) 532-3772 or Fax (209) 532-0788

E-Mail – columbiafire@hub3.com

FILED

OCT 16 2014

Superior Court of California
County of Tuolumne

BY

E. Babney
Clerk

Date: October 14, 2014

DS

Grand Jury Response to 9/17/14 amended letter.

The Columbia Fire Protection District (CPFD) has just recently gone through a change of administration. The District hired an Administrative Chief to organize and address all matters pertaining to operations and administration. CPFD feels that this is a positive move to the future as the new Fire Chief has shown that he is motivated to addressing the issues head on as they come. As he is relatively new to the position, the Chief has walked into a high learning curve as he gets acquainted to CPFD and the issues that were left unaddressed under previous administrations. We make no excuses for the issues that were brought forth by the Grand Jury, initially the 2012-13, and now the 2014-15 requests for further recommendations. We would like to ask that the Grand Jury understand that we are moving forward in good faith to improve the service to our citizens, but to also provide transparency to all interested parties. We continue to survive and provide 24 hour service to our District as well as Mutual Aid to the County of Tuolumne. CPFD hopes that the following responses provide the information that you are seeking and invite you to reach out with any concerns or requests for more information.

2013-2014 Recommendation #5

What do we do for background investigation??

They want the written SOP and paid as well as volunteer.

Sample of application

The pass along of information has been challenging through the change from the previous administration, the new Fire Chief has delayed hiring of new recruits, paid or volunteer, until the issue relating to the recruitment and retaining qualified administrative individuals could be resolved. The new Fire Chief has been a paid professional in the fire service for over 19 years. He has been through background investigations for public safety agencies, multiple school districts, as well as DEA and DOJ for his licensure as a Paramedic. He is known throughout the county in the Fire and EMS community and we feel confident that any potential issues in his background would have come to light. As the new Fire Chief reviews the policies and procedures of the Department, he is revising and clarifying how CPFD will continue to check the backgrounds and references of all future paid and volunteer members. The new Chief has assured CPFD that all future employees, volunteer or paid, will have all references contacted either by phone conversation or email correspondence. CPFD asks that you review our current policy and if the policy is altered we will provide an updated copy as soon as adopted by the CPFD Board of Directors.

Response to Recommendation #6

CPFD did enroll in the DMV pull notice in 3/2014??? CPFD continues to receive updated information to the department. As CPFD has recently had a large turn over, the updating to DMV has been neglected. We are currently updating information with the Department of Motor Vehicles to ensure that all current paid employees as well as volunteers that meet the requirements for driving apparatus are enrolled in the pull notice program.

Response to finding and recommendation #13

While the response by the previous administration states that CPFD wished to participate in the Fire Districts Association (FDAC), currently CPFD is still unaffiliated with any organizations relating to Special Districts in California. The new Fire Chief has reached out to FDAC and is awaiting information pertaining to the process of joining FDAC as well as what the potential fiscal impacts may be on the District. CPFD will continue to research other organizations such as the California Special District Association.

October 15, 2014

The benefits of joining FDAC provide a non-profit organization whose primary function is to provide their members with programs, services, and classes that help serve the districts they serve. One of the critical functions of FDAC is to provide its members with representation and advocacy in California's legislature refuting laws that negatively impact fire districts. CPFD continues to remain active in regular formal meetings with other local fire districts, departments, and Cal-Fire. CPFD strongly encourages continued cooperation to all agencies that they come into contact with. CPFD believes that the new Fire Chief will continue to foster the current relationships as well as provide bring enthusiasm to those interactions.

In closing, CPFD continues to operate a full time staffed fire department that we believe provides an exceptional service to the citizens of the district, as well professional level of service to all other agencies we come into contact with. CPFD hopes that the 2014-15 Grand Jury is satisfied with the clarification of the Recommendations that were of concern. CPFD wishes to move forward and address any and all issues as we move to the future. CPFD feels confident that the new administration is enthusiastic about moving forward into the future and providing a professional attitude that moves throughout all ranks at CPFD. Please feel free to contact CPFD with any other questions, comments, or concerns. Thank you for your consideration in this matter.



Mark Ferreira
Fire Chief
Columbia Fire Protection District
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209-532-3772



Employment Application

Columbia Fire Protection District
11328 Jackson St.
Columbia, CA 95310
(209)532-3772
(209)532-0788 Fax
Columbiafire74@hotmail.com

Internal use ONLY

Received: _____
Scanned: _____
Processed: _____

POSITION DESIRED:

Please indicate set shifts you are available to work:

- | | |
|---|---|
| ☐ Monday AND Tuesday | ☐ Wednesday AND Thursday |
| ☐ Friday, Saturday, AND Sunday | ☐ All |

NAME:

(Last)

(First)

(Middle)

BELOW LIST ANY OTHER NAMES YOU HAVE USED: (Married, Maiden, etc.)

PHYSICAL ADDRESS:

STREET ADDRESS

CITY

STATE

ZIP

MAILING ADDRESS (If different from above):

STREET ADDRESS

CITY

STATE

ZIP

SOCIAL SECURITY NUMBER:

List any other Social Security Numbers you have used: _____

PHONE NUMBER: () _____ OTHER: () _____

EMAIL ADDRESS: _____

DRIVER'S LICENSE NUMBER AND STATE ISSUED: _____

List any other Driver's License number and State Issued: _____

1. ARE YOU OVER 18 YEARS OF AGE?

☐ Yes ☐ No

2. DO YOU HAVE THE LEGAL RIGHT TO WORK IN THE UNITED STATES?

☐ Yes ☐ No

3. HAVE YOU PREVIOUSLY BEEN EMPLOYED BY COLUMBIA FIRE PROTECTION DISTRICT?

☐ Yes ☐ No

If YES, when and what rank: _____

4. DO YOU HAVE RELATIVES/FRIENDS WHO CURRENTLY WORK FOR COLUMBIA FIRE PROTECTION DISTRICT?

☐ Yes ☐ No

If YES, what are their name(s) and relationship(s): _____

EDUCATION:

	Name	Address (City & State)	Years Completed	Graduate
High School			☐ 1 ☐ 2 ☐ 3 ☐ 4	☐ Yes ☐ No
College			☐ 1 ☐ 2 ☐ 3 ☐ 4	☐ Yes ☐ No
Technical			☐ 1 ☐ 2 ☐ 3 ☐ 4	☐ Yes ☐ No
Other			☐ 1 ☐ 2 ☐ 3 ☐ 4	☐ Yes ☐ No

Please list any special skills or training that would benefit you in your desired position:

MILITARY HISTORY:

Have you ever served in the United States Armed Forces?

☐ Yes ☐ No

Is Yes:

Branch _____

Type of Discharge _____

Dates of Service: _____

CRIMINAL HISTORY:

Note: The existence of a criminal record does not constitute an automatic bar to employment. Individual circumstances will be considered.

HAVE YOU EVER BEEN CONVICTED OF A **FELONY**?

☐ Yes ☐ No

ARE THERE ANY PENDING OR ON-GOING **FELONY** PROSECUTIONS AGAINST YOU?

☐ Yes ☐ No

Court Name & Address	Date of Conviction
Disposition (if any)	
Court Name & Address	Date of Conviction
Disposition (if any)	

HAVE YOU EVER BEEN CONVICTED OF A **MISDEMEANOR**?

☐ Yes ☐ No

ARE THERE ANY PENDING OR ON-GOING **MISDEMEANOR**
PROSECUTIONS AGAINST YOU?

☐ Yes ☐ No

For each misdemeanor conviction or ongoing misdemeanor prosecution (excluding minor traffic violations) within the last ten (10) years of this application, please list:

Court Name & Address	Date of Conviction
Disposition (if any)	
Court Name & Address	Date of Conviction
Disposition (if any)	

EMPLOYMENT HISTORY:

Note: List all employers for the past **10** years (account for all periods of unemployment) starting with the most recent employer. **Resumes may be included with this application, but will NOT substitute for this section.**

1	Start Date:	End Date
	Employer:	Mailing Address:
	Starting Wage:	Current Wage:
	Supervisor: Jim Helms	Telephone Number:
	Job Title and Duties:	
	Reason for leaving:	

2	Start Date:	End Date:
	Employer:	Mailing Address:
	Starting Wage:	Current Wage:
	Supervisor:	Telephone Number:
	Job Title and Duties:	Ambulance Operator
	Reason for leaving:	

3

Start Date

End Date:

Starting Wage:

Ending Wage:

Supervisor:

Telephone Number:

Reason for leaving:

4

Start Date

End Date:

Employer:

Starting Wage:

Ending Wage:

Supervisor

Telephone Number:

Reason for leaving:

5

Start Date:

End Date:

Employer: Student

Mailing Address:

Starting Wage:

Ending Wage:

Supervisor:

Telephone Number:

Job Title and Duties:

Reason for leaving:

I HAVE READ AND UNDERSTAND THE ABOVE INFORMATION AND CERTIFY THAT MY ANSWERS ARE TRUE AND CORRECT.

Signature:

Date:

Print Name:

(Last)

(First)

(Middle)