EMResource Quick Reference Guide

Link to EMResource **LIVE** website (use for real events or as directed for drills):
https://emresource.juvare.com/emresource/login

Link to EMResource **DEMO** website (use for practice):
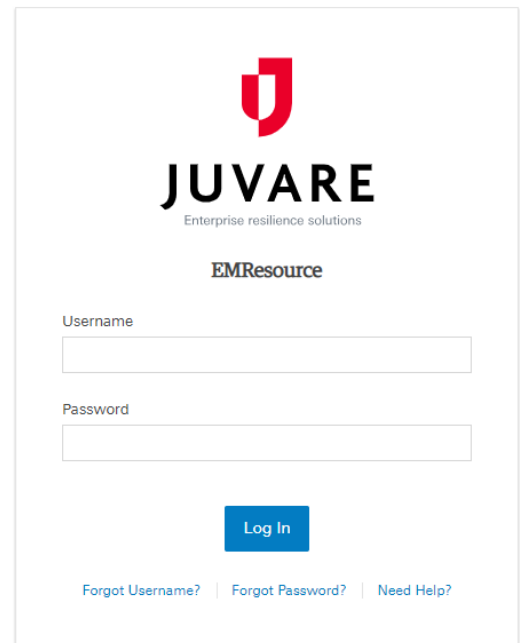https://emresource.demo.juvare.com/emresource/login

There are 3 actions an organization can take:

1. Submit a Situation Report (SitRep) → this is the only action that will **alert** the Medical Health Operational Area Coordinator (MHOAC)
2. Change organization status
3. Write a comment

Logging In

Login username and password are the same for both the live site and demo site. Each facility has a unique username and password that may be shared among staff as necessary.
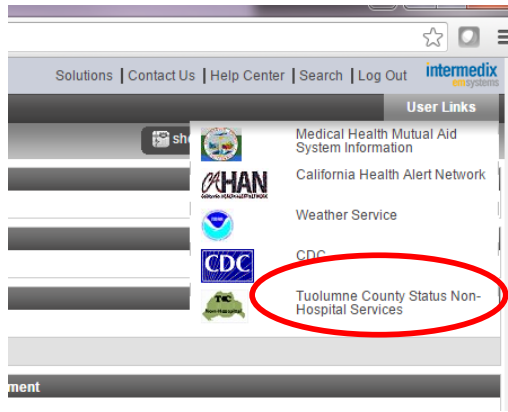

Submitting a Situation Report (SitRep)

1. Make sure all pop-up blockers are disabled. The SitRep form will need to pop-up in a new window.
2. Click on the "user links" tab in the top right corner of the screen.
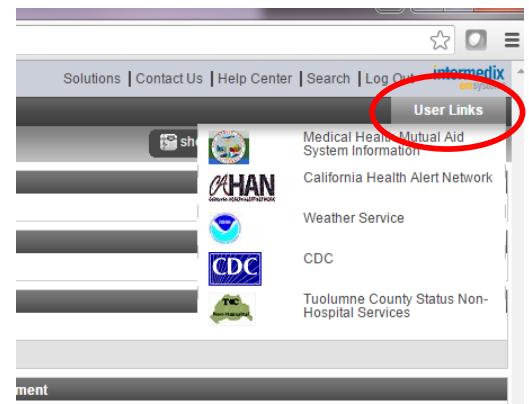
3. Click on the "Tuolumne County Status Non-Hospital Services" report.

Note: Adventist Health Sonora will choose "Tuolumne County Status Hospital Services"

4. The Sit Rep will pop-up in a new window. Complete and submit form.

5. Once you submit your Sit Rep, it will be sent to the MHOAC. Consider changing your status and leaving a comment, as well, so others in the Operational Area may be aware of current events.
6. After submitting a Sit Rep, you should make a phone call to the MHOAC to ensure receipt of your Sit Rep.

Updating Status & Leaving a Comment

1. Click on the keys to the left of your facility's name.
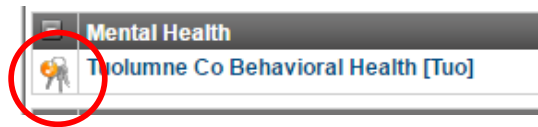
2. Change status and/or leave a comment as desired. Click save.

3. Please note: Changing your facility's status or comment will NOT alert the MHOAC or partner facilities. Only submitting a Sit Rep will alert the MHOAC. The only way someone will see a status or comment change is if they are logged in and looking at EMResource.

MHOAC
Medical Health Operational Area Coordinator
✓ Report unusual events
✓ Report Health & Medical Emergencies
✓ Request Resources

Tuolumne Co. Health Department (TCHD):	209-533-7401
Nights/weekends/holidays Duty Officer:	209-533-8055
Fax:	209-533-7406

EMS Coordinator - Clarence Teem, *MHOAC*
County Health Officer - Dr. Bob Bernstein, *MHOAC alternate*
EMS Medical Director - Dr. Kimberly Freeman, *MHOAC alternate*

The MHOAC is required to complete a Situation Report within **2 hours** of incident recognition & forward to Region IV. The Region IV staff notifies the California Department of Public Health &/or the EMS Authority.

Link: https://emresource.juvare.com/login

Definition of Unusual Event:
- The incident significantly impacts or is anticipated to impact public health or safety
- The incident disrupts or is anticipated to disrupt your facility's services and/or the Public Health and Medical system
- Resources are needed or anticipated to be needed beyond the capabilities of the Operational area (including those resources available through existing agreements)
- The incident produces media attention or is politically sensitive
- The incident leads to a Regional or State request for information OR
- Whenever increased information flow from the Operational Area to the State will assist in the management or mitigation of the incident's impact.

Source: EOM 2011, (Emergency Operations Manual, CDPH, EMSA)