



Community Development Department
48 Yaney Avenue, Sonora
Mailing: 2 S. Green Street
Sonora, CA 95370
(209) 533-5637
(209) 533-5616 (fax)
www.tuolumnecounty.ca.gov
Email: cddpermits@co.tuolumne.ca.us

OWNER AUTHORIZATION BUILDING AND SAFETY DIVISION

This authorization shall be valid for the duration of the processing of the following Building permit number(s): _____, located at the following address/parcel number: _____,

unless specifically revoked in writing by the legal property owner, to the Department at the above address.

I (We) as the property owner(s), hereby authorize the following person(s) to act on my/our behalf to apply for, sign, and file the documents necessary to obtain a Building permit(s) and all approved/issued documents for the above referenced active permit(s).

AUTHORIZED INDIVIDUAL #1:

Name:	
Email:	Phone:

AUTHORIZED INDIVIDUAL #2:

Name:	
Email:	Phone:

LICENSED CONTRACTOR:

Business Name:	License Number:
Email:	Phone:

Please mark the applicable declaration

I hereby affirm under penalty of perjury that I am exempt from the Contractors License Law for the following reason (Sec.7031.5, Business and Professions Code: Any city or county that requires a permit to construct, alter, improve, demolish, or repair any structure, prior to its issuance, also requires the applicant for the permit to file a signed statement that he or she is licensed pursuant to the provisions of the Contractors License Law (Chapter 9 (Commencing with section 7000) of Division 3 of the Business and Professions Code) or that he or she is exempt therefrom and the basis for the alleged exemption. Any violation of Section 7031.5 by any applicant for a permit subjects the applicant to a civil penalty of not more than five hundred dollars (\$500):

- ☐ I, as owner of the property, or my employees with wages as their sole compensation, will do the work, and the structure is not intended or offered for sale (Sec. 7044, Business and Professions Code: The Contractors License Law does not apply to an owner of property who builds or improves thereon, and who does the work himself or herself or through his or her own employees, provided that the improvements are not intended or offered for sale. If, however, the building or improvement is sold within one year of completion, the owner-builder will have the burden of proving that he or she did not build or improve for the purpose of sale.)
- ☐ I, as owner of the property, am exclusively contracting with licensed contractors to construct the project (Sec.7044, Business and Professional Code: The Contractors License Law does not apply to an owner of property who builds or improves thereon, and who contracts for the projects with a contractor(s) licensed pursuant to the Contractors License Law.)

Please INITIAL ALL declarations:

_____ In seeking to develop my (our) property, I (We), agree that it is my (our) responsibility as the owner(s) or applicant(s), to, and I (we) shall, defend, indemnify, and hold harmless the County of Tuolumne, its elected and appointed officials, officers, employees, agents and volunteers from any and all claims, actions, proceedings or liability of any nature whatsoever, (including attorney's fees and cost awards), arising out of, or in connection with, the County's review or approval of the proposed project, or the acts or omissions of the applicant, its agents, employees or contractors. This obligation shall also extend to any effort to attack, set aside, void, or annul the approval of the project, including any contention the project approval is defective because a County ordinance, resolution, policy, standard, or plan is not in compliance with local, state or federal law. If the defense right is exercised, the County Counsel shall have the absolute right to approve any and all counsel employed to defend the County. The modification of the proposed project by the applicant or the imposition of conditions by the County shall not alter the effectiveness of this indemnity obligation.

_____ I (We) agree to comply with all County ordinances and State laws relating to building construction or any and all aspects of the project proposed in this application and authorize representatives of the County and Advisory Agencies to enter the above mentioned property at reasonable times for inspection purposes related to the project for which this application is submitted.

_____ I (We) acknowledge that it is my (our) responsibility as the property owner(s) to have legal access to the above-mentioned property.

_____ I (We) certify that I have read this application and state that the above information and all supporting documents included as part of this application are correct and accurate.

_____ My (Our) signature(s) on this application/document constitutes my (our) permission that the project site's address, which may also be the property owner's home address, and location may be posted on the Internet in connection with the processing of this application/permit(s).

Property Owner Name(s): _____

Property Owner Email: _____

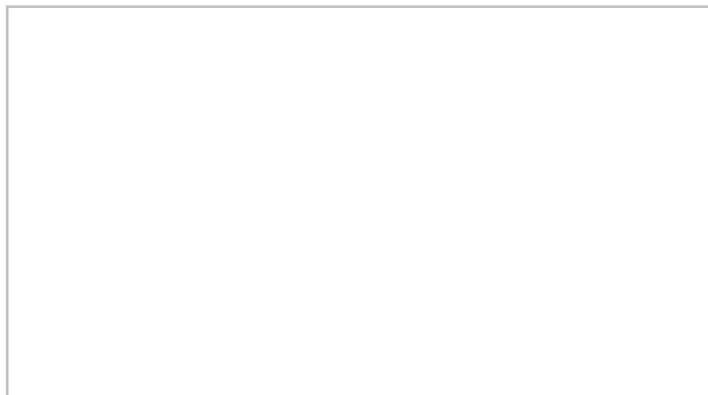
Property Owner Mailing Address: _____

Property Owner Phone Number(s): _____

Property Owner(s) Signature(s): _____ Date: _____

****MUST BE WET SIGNATURE OR ENCRYPTED DIGITAL SIGNATURE****

* a copy of the property owners Driver's License is required to accompany this form, OR, this form shall be notarized for signature verification. Please insert picture of DL in the box below.





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(THIS FORM MUST BE FILLED OUT BY THE LEGAL PROPERTY OWNER IF NO CONTRACTOR IS BEING DECLARED)

OWNER/BUILDER

Disclosures & Forms for Owner-Builders Applying for Construction Permits

IMPORTANT! NOTICE TO PROPERTY OWNER

Dear Property Owner:

An application for a building permit has been submitted in your name listing yourself as the builder of the property improvements specified at:

We are providing you with an Owner-Builder Acknowledgment and Information Verification Form to make you aware of your responsibilities and possible risk you may incur by having this permit issued in your name as the Owner-Builder. **We will not issue a building permit until you have read, initialed your understanding of each provision, signed, and returned this form to us at our official address indicated.** An agent of the owner cannot execute this notice unless you, the property owner, obtain the prior approval of the Tuolumne County Building and Safety Division or have signed the Authorization of Agent to Act on Property Owners Behalf provided below.

OWNER'S ACKNOWLEDGMENT AND VERIFICATION OF INFORMATION

*DIRECTIONS: Read and **INITIAL** each statement below to signify you understand or verify this information.*

____ 1. I understand a frequent practice of unlicensed persons is to have the property owner obtain an "Owner-Builder" building permit that erroneously implies that the property owner is providing his or her own labor and material personally. I, as an Owner-Builder, may be held liable and subject to serious financial risk for any injuries sustained by an unlicensed person and his or her employees while working on my property. My homeowner's insurance may not provide coverage for those injuries. I am willfully acting as an Owner-Builder and am aware of the limits of my insurance coverage for injuries to workers on my property.

____ 2. I understand building permits are not required to be signed by property owners unless they are *responsible* for the construction and are not hiring a licensed Contractor to assume this responsibility.

____ 3. I understand as an "Owner-Builder" I am the responsible party of record on the permit. I understand that I may protect myself from potential financial risk by hiring a licensed Contractor and having the permit filed in his or her name instead of my own.

____ 4. I understand Contractors are required by law to be licensed and bonded in California and to list their license numbers on permits and contracts.

____ 5. I understand if I employ or otherwise engage any persons, other than California licensed Contractors, and the total value of my construction is at least five hundred dollars (\$500), including labor and materials, I may be considered an "employer" under state and federal law.

____ 6. I understand if I am considered an “employer” under state and federal law, I must register with the state and federal government, withhold payroll taxes, provide workers compensation disability insurance, and contribute to unemployment compensation for each “employee.” I also understand my failure to abide by these laws may subject me to serious financial risk.

____ 7. I understand under California Contractors’ State License Law, an Owner-Builder who builds single-family residential structures cannot legally build them with the intent to offer them for sale, unless *all* work is performed by licensed subcontractors and the number of structures does not exceed four within any calendar year, or all of the work is performed under contract with a licensed general building Contractor.

____ 8. I understand as an Owner-Builder if I sell the property for which this permit is issued, I may be held liable for any financial or personal injuries sustained by any subsequent owner(s) that result from any latent construction defects in the workmanship or materials.

____ 9. I understand I may obtain more information regarding my obligations as an “employer” from the Internal Revenue Service, the United States Small Business Administration, the California Department of Benefit Payments, and the California Division of Industrial Accidents. I also understand I may contact the California Contractors’ State License Board (CSLB) at 1-800-321-CSLB (2752) or www.cslb.ca.gov for more information about licensed contractors.

____ 10. I am aware of and consent to an Owner-Builder building permit applied for in my name, and understand that I am the party legally and financially responsible for proposed construction activity at the following address: _____

____ 11. I agree that, as the party legally and financially responsible for this proposed construction activity, I will abide by all applicable laws and requirements that govern Owner-Builders as well as employers.

____ 12. I agree to notify the issuer of this form immediately of any additions, deletions, or changes to any of the information I have provided on this form. Licensed contractors are regulated by laws designed to protect the public. If you contract with someone who does not have a license, the Contractors’ State License Board may be unable to assist you with any financial loss you may sustain as a result of a complaint. Your only remedy against unlicensed Contractors may be in civil court. It is also important for you to understand that if an unlicensed Contractor or employee of that individual or firm is injured while working on your property, you may be held liable for damages. If you obtain a permit as Owner-Builder and wish to hire Contractors, you will be responsible for verifying whether or not those Contractors are properly licensed and the status of their workers’ compensation insurance coverage.

Before a building permit can be issued, this form must be completed and signed by the property owner and returned to the Tuolumne County Building and Safety Division. *Note: A copy of the property owner’s driver’s license, form notarization, or other verification acceptable to the Tuolumne County Building and Safety Division is required to be presented when the permit is issued to verify the property owner’s signature.*

Signature of property owner _____ Date: _____