

HEALTH AND HUMAN SERVICES AGENCY

Subject: INTERIM HOUSING AND SUPPORTIVE SERVICES OPERATION PLAN

Effective Date:

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Purpose	<p>Interim Housing is a step up from emergency shelter to continue supportive services and temporary housing for unhoused residents of Tuolumne County who are ready to engage in services.</p> <p>Goal: To provide the opportunity to secure permanent housing and attain self-sufficiency. To increase the percentage of participants placed in permanent housing each year and reduce recidivism by continuing to offer case management services post permanency.</p>
Laws/Regulations	<p><u>Assembly Bill 1991:</u></p> <ul style="list-style-type: none"> • Shelter participants are not considered tenants if the program adheres to Housing First, written rules for termination, grievance process, and an exit plan. <p><u>Fair Employment and Housing Act:</u></p> <ul style="list-style-type: none"> • Program exclusions for criminal behavior must be directly related to tenancy. (Attachment A) <p><u>Housing First:</u></p> <ul style="list-style-type: none"> • Does not require the individual experiencing homelessness to address all their issues before they access housing.
Eligible Participants	<p>Tuolumne County unhoused who meet available funding criteria. Current funding supports:</p> <ul style="list-style-type: none"> • Elderly • Disabled • Families • Transitional Aged Youth
Ineligible Participants	<p>Congregate housing requires a level of scrutiny to ensure the safety of all participants.</p> <ul style="list-style-type: none"> • Utilize penal code sections 290, 667.5, 1192.7, and 1379.6 and Health and Safety Code §11379.6 to identify crimes directly related to tenancy that pose a direct threat to the health and safety of others (Attachment A). • Utilize results of arisk and recidivism assessment tool • Review available public websites, local court documents, and self-disclosures to verify criminal history.
Referral Process	<p>Referrals are accepted from individuals experiencing homelessness, service providers, and community-based organizations. Priority is granted to referrals from the ATCAA Sonora Homeless Shelter and Center for Non-Violent Communities' Guardian program who meet available funding criteria.</p>

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<p>Assessment Process</p>	<p>Homeless Social Worker shall:</p> <ul style="list-style-type: none"> • Complete an intake interview: <ul style="list-style-type: none"> ○ Review/complete the Homelessness Program Referral. ○ Assist the applicant to complete the Coordinated Entry (CE) form. ○ Request a Release of Information using the approved multi-agency form. • Conduct Megan’s Law search • Conduct local eCourts search at available county jurisdictions • Verify Tuolumne County residency and document length of residency • Utilize a risk and recidivism assessment tool • Schedule a Resource Team meeting <p>Resource Team shall:</p> <ul style="list-style-type: none"> • Review referral and if applicable criminal background information • Provide input on eligibility determination • Share information regarding supportive services available at their agency • Provide input on appropriate housing intervention • Share information about funding resources available at their agency. • Identify alternative housing solutions and support if ineligible or the program is at capacity. <p>Resource Team includes:</p> <ul style="list-style-type: none"> • HHSA (Behavioral Health, Public Health, Social Services, Veterans) • Resiliency Village • ATCAA • Center for Non-Violent Communities • Disability Resources Agency for Independent Living • Area 12 Agency on Aging • Chicken Ranch Rancheria • The Refuge • CalAIM
<p>Case Management</p>	<p>Case management is a service funded activity performed by service providers which includes assessing participant needs, developing a case plan, monitoring progress in achieving case plan objectives, and ensuring that all services specified in the case plan are provided. The array of services offered create a path to self-sufficiency, permanent housing, and accountability.</p>

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Supportive Services	Eligible participants shall receive supportive services on a case-by-case basis, specific to participant needs to support the individual case plan. Services are provided by local government agencies and community partners include but are not limited to: <ul style="list-style-type: none">• Interim housing• Employment services• Training programs• Public assistance access• In-Home Supportive Services• Housing navigation (housing locator, credit repair, tenant education)• Mental Health• Substance use• Mobile public health outreach• Independent living skills• Transportation based on individual needs• Diversion – reconnect with family or friends
Accountability Standards	Participants will be removed from the program due to the following violations: <ul style="list-style-type: none">• Shelter Agreement Rules• Good Neighbor Policy• Failure to participate in efforts to secure permanent housing.• Violent and/or threatening behavior toward residents, on-site manager, service providers, and neighbors. <p>Exit Plan</p> <ul style="list-style-type: none">• Trauma informed• Grievance process• Assist with transportation to a destination of their choice within Tuolumne County. Transportation outside the county will be evaluated on a case-by-case basis.
Good Neighbor Policy	The policy is intended to generate a sense of belonging for the participants and program accountability. <ul style="list-style-type: none">• Onsite manager(s) will be responsible for daily facility operations and be experienced working with vulnerable populations.• The site is limited to approved participants and service providers.• Firearms or weapons are prohibited.• Participants curfew is 10:00 pm unless working or mitigating circumstances are approved by the onsite manager.

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	<ul style="list-style-type: none"> • No visitors. • Drug use or other illegal activity is not allowed onsite or in the surrounding neighborhood. • No amplified sound is allowed on the site. All noise from outside activities would be consistent with normal activities in the neighborhood and not impact the neighborhood. • The area around the site shall be kept clean without visible negative impact to the neighborhood. • Nicotine cigarette and vaping are limited to designated smoking areas and must properly dispose of cigarette butts. • Loitering or camping on or around the site or private areas of the neighborhood is prohibited. • School grounds are only accessible through the school's front public entrance. Accessing the school grounds through any other entrance is grounds for program removal. • Alcohol or being under the influence of alcohol is not permitted onsite.
Length of Stay	Maximum length of stay is six months.
Participant's Responsibilities	<ul style="list-style-type: none"> • Sign and abide by shelter agreement rules • Sign and abide by Good Neighbor Policy • Develop and follow service and housing plan • Provide in-kind support to maintain the premise

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Purpose	To create criteria that maintains the safety of congregate housing participants and the surrounding community while remaining compliant with the Fair Employment and Housing Act.
Laws/Regulations	<p>Fair Employment and Housing Act Code of Regulations (CCR) states a “directly related” conviction that has a “direct, specific negative bearing” on the safety of other residents, the housing provider’s employees, or the property is an allowable disqualification.</p> <p>To determine whether a criminal conviction is “directly related,” the County shall consider the nature and severity of the crime and the amount of time passed since the criminal conduct occurred.</p>
Policy	<p>Crimes related to tenancy that pose a direct threat to the health and safety of others and a risk assessment will be used to determine individuals qualified for congregate housing.</p> <p>Individuals denied access to a congregate housing may qualify for alternative housing and be provided the opportunity to participate in due process to demonstrate evidence to support rehabilitation.</p>
Sex offender PC 290	Individuals required to register as sex offenders will be ineligible to participate in a congregate setting location.
Violent Crimes PC 667.5	<p>The following convictions are a direct threat to the health and safety of others. The period of time an individual is excluded from participation will be determined using a risk assessment tool. The minimum period of exclusion shall be five years. The five-year period begins after the individual is no longer incarcerated.</p> <ul style="list-style-type: none"> • Murder and attempted murder – indefinite exclusion • voluntary manslaughter • Kidnapping • Assault with the intent to commit a felony • Mayhem – connected to tenancy • All sexual violent crimes: rape, oral copulation, lewd, lascivious acts, sexual abuse of a child. – indefinite exclusion • Felony punishable by death – indefinite exclusion • Felony punishable by state imprisonment • Robbery and burglary in the first degree • Arson – indefinite exclusion

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Serious Crimes PC 1192.7	<p>The following convictions are a direct threat to the health and safety of others. The period an individual is excluded from participation will be determined using a risk assessment tool. The minimum period of exclusion shall be five years. The five-year period begins after the individual is no longer incarcerated.</p> <ul style="list-style-type: none">• Felony – defendant personally inflicts great bodily injury or uses a firearm on any person – indefinite exclusion• Assault with the intent to commit rape or robbery• Exploding a destructive device or any explosive with the intent to murder – indefinite exclusion• Selling, furnishing, administering, giving, or offering to sell to a minor: heroin, cocaine, PCP, or any methamphetamine-related drug or precursors of meth.• Grand theft involving a firearm• Throwing acid or flammable substance• Discharge of a firearm in an inhabited dwelling• Criminal threats
Health and Safety Code 11379.6	<p>This statute makes it a crime for anyone who manufactures, converts, produces, processes, or prepares, either directly or indirectly, by a chemical extraction or using chemical synthesis, any controlled substance.</p>