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8/17/11  
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# Oak Grove Cemetery District – Est. 1920

P.O. Box 62  
Groveland, Calif. 95321

August 15, 2011

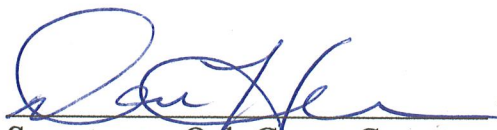
To: Honorable Eric L. DuTemple  
County of Tuolumne  
60 N. Washington St.  
Sonora, CA 95370

From: Oak Grove Cemetery District Board of Trustees  
PO Box 62  
Groveland, CA 95321

Re: 2011 Grand Jury Report/Grand Jury Request for Response

Enclosed are the Oak Grove Cemetery District Board of Trustee's responses to questions R2-R7 as requested by the Grand Jury. Also enclosed is a copy of our current roster with current contact information for all of the Trustees. If there should be more questions or recommendations, please feel free to contact any of the Trustees and we'll be happy to assist you further.

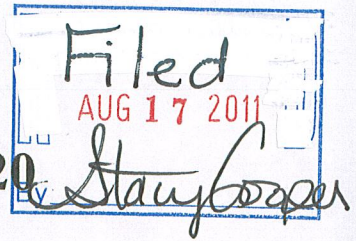
Sincerely,



- Denise Henderson  
Secretary – Oak Grove Cemetery District Board of Trustees

**Oak Grove Cemetery District – Est. 1920**

**P.O. Box 62  
Groveland, Calif. 95321**



August 15, 2011

Re: Grand Jury Request for Response

- R2: New member orientation is done by existing board members. New members are also given a copy of Rules and Regulations and informed of necessity to comply with Ethics Training/Brown Act.
- R3: Board members attend Ethics Training every other year as required by State Law AB1234.
- R4: Rules and Regulations Manual/ Policy and Procedures Manual last updated and reviewed by County Counsel in 2007. Rules and Regulations will be reviewed yearly by the board at the regular meeting in February. Copies of the Rules and Regulations are available at the office and are given to all new plot owners and public on request.
- R5: Current boundary map available at office.
- R6: Public Posting of meeting dates and agendas is done at least seventy-two (72) hours prior to regular and special meetings. Posting is done at Groveland Community Hall and Divide Cemetery.
- R7: Oak Grove Cemetery District financial reports are provided monthly and budget provided annually to the board by the Tuolumne County Auditor Controller.

# Oak Grove Cemetery District

P.O. Box 62  
Groveland, CA 95321

**Formed: September 4, 1920**

**Tuolumne County Supervisors' Minutes, Volume 10, Page 432**

**Authority: Charter 106. Stats 1909; now 8900 et seq. H & S**

## **BOARD OF TRUSTEES**

### Appointed – Term Expires

|                                             |                                                                                                           |                                      |
|---------------------------------------------|-----------------------------------------------------------------------------------------------------------|--------------------------------------|
| <b>Phil Lefman</b><br><b>President</b>      | <b>P.O. Box 175</b><br><b>Moccasin, CA 95347</b><br><b>209-962-0522</b>                                   | <b>7/01/01 – 1/31/12</b>             |
| <b>Denise Henderson</b><br><b>Secretary</b> | <b>P.O. Box 182</b><br><b>Big Oak Flat, CA 95305</b><br><b>209- 962-4286</b><br><b>fax: 209-962-4283</b>  | <b>3/9/04 – 5/31/14</b>              |
| <b>Peggy Andrews</b><br><b>Treasurer</b>    | <b>20998 Hillcroft Dr.</b><br><b>Groveland, CA 95321</b><br><b>209-962-7264</b>                           | <b>3/9/04 – 1/31/12</b>              |
| <b>Leonard Cassaretto</b>                   | <b>P.O. Box 24</b><br><b>Groveland, CA 95321</b><br><b>209-962-7314</b>                                   | <b>8/10/99 – 2/28/13</b>             |
| <del><b>Brenda Cockerham</b></del>          | <del><b>P.O. Box 365</b></del><br><del><b>Groveland, CA 95321</b></del><br><del><b>209-962-0347</b></del> | <del><b>10/16/07 – 1/31/12</b></del> |

**Tuolumne County Counsel      Gregory Oliver 209-533-5517 fax: 209-533-5593**

**Supervisor: John Gray      2 South Green St., Sonora, CA 95370**  
**209-533-5521**

### **Caretaker**

**Your Contact for all Divide Cemetery Information**  
**Randy Henderson, P.O. Box 35, Big Oak Flat, CA 95305**  
**209-962-7294      Cell: 209-768-9995**

The Oak Grove Cemetery District Board of Trustees meets the 1<sup>st</sup> Friday every 3 months at the  
Groveland Community Hall at 4pm.

Meeting schedule for 2011 - February 4, May 6, August 5, November 4