



**Tuolumne County Commission on Homelessness
(Minutes of the meeting on May 12, 2022)**

<u>2022 TCCoH Membership</u>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Tina Welch - Chair					✓							
Dana Butow – ViceChair					✓							
Kelsey Stone - Secretary					✓							
David Goldemberg – BOS					✓							
Kathleen Haff - BOS					✓							
Cathie Peacock					✓							
Colette Such					✓							
Hazel & Dick Mitchell					A							
Jeanette Lambert					✓							
Joe Bors					✓							
LeeAnn Hatton					E							
Lori Severson					A							
Mark Dyken/ Shelley Muniz					E							
Nancy Hope					E							
Nathan Levering					A							
Rick Breeze-Martin					✓							
Tom Crosby					✓							
Tuck Briggs					✓							
Turu Vanderwiel					A							

Present = ✓ Absent = A Excused = E

19 TCCoH Members = 11 Quorum

<u>Tuolumne County Staff in Attendance</u>	<u>Other Guests in Attendance</u>
Tracie Riggs, County Administrator	Denise Cloward
Michael Roberson, Homeless Services Coordinator	Dave Carlton
Rebecca Espino, HHSA Director	
Christina Cunha, Executive Assistant/Deputy County Administrator	
Jessica Alley, Executive Clerk	

I. CALL TO ORDER

Tina Welch, Chair called the meeting to order at 9:01 a.m. and welcomed all present.

II. ROLL CALL

Kelsey Stone, Secretary conducted roll call and everyone introduced themselves.

Members Present: Tina Welch, Dana Baker (announced her new last name Butow), Kelsey Stone, Supervisor David Goldemberg, Supervisor Kathleen Haff, Cathie Peacock, Colette Such, Jeanette Lambert, Joe Bors, Rick Breeze-Martin, Tom Crosby, Tuck Briggs.

Members Absent: Hazel/Dick Mitchell, LeeAnn Hatton, Lori Severson, Mark Dyken/Shelley Muniz, Nancy Scott, Nathan Levering, Turu VanderWiel.

A quorum was met with 12 members present.

III. APPROVAL OF MEETING MINUTES

In a review of the April 14, 2022 meeting minutes, Cathie Peacock noted an error under roll call. The last sentence should read “May 12, 2022” not March 12, 2022. Tina Welch noted the total member count on page 1 should be 19 members, not 20. No other changes were recommended.

Colette Such made a motion to approve the minutes of the Tuolumne County Commission on Homelessness April 14, 2022 meeting, with the noted corrections, Dana Butow seconded the motion. The minutes were approved unanimously.

IV. PUBLIC COMMENT PERIOD (3 minutes per person)
 Members of the public may be heard on any item, not on the Board’s Agenda. A person addressing the Board will be limited to five minutes. Comments by members of the public on any item on the agenda will only be allowed during consideration of the item by the Board.

Amy Lane, Deputy Housing Director from ATCAA, introduced herself. Joe Bors noted that Amy’s work will be focused on Tuolumne County. Kelsey Stone clarified that Amy will be Joe’s alternate at the TCCoH meetings.

There was no further public comment.

V. REPORT

Officers:

- a) Chair

Tina Welch spoke about some of the accomplishments of the TCCoH thus far, but specifically stated the importance of the relationship building that has occurred. She noted some things still left to be tackled, such as the PIT Count and fitting the needs of the homeless population into the County Board of Supervisors' Goals and Priorities once they are adopted. Chair Welch noted in her meetings with Senior County Staff, Board of Supervisor Members, and others that the following needs for the unsheltered population are:

Personal safety, various kinds of health, mental health and physical support; respect, communication with the general public, pet care, and knowing what is available for them. Also, propane, survival tools, and personal hygiene which feeds into self-worth. They are also interested in a resource center, outdoor shelter space, and overall collaboration with county staff and volunteers. She also noted that County staff are forming an interdepartmental team to collaboratively address the needs of the homeless population.

Standing Committee

b) Housing Committee:

Rick Breeze–Martin mentioned his report included in the agenda packet. He explained the need for more volunteers to offer input, assistance, and overall involvement with the TCCoH Housing Committee. He asked if anyone in the room was interested in volunteering to be on the Housing Committee. Mr. Breeze-Martin reminded everyone of the four focus areas of work of the Housing Committee:

- Affordable Housing Opportunities Work Plan Development
- Housing Planning and Permitting Policies Review Work Plan Development
- Shelter and Housing Organizations Liaison and Coordinating Work Plan Development
- Opportunities to expand emergency and transitional shelter beds

Supervisor Haff asked if the Affordable Housing Opportunities Work Plan Development is focused on the homeless population. Rick Breeze-Martin responded and discussion ensued.

AD-HOC Committees:

- c) **Navigation Center:** Kathleen Haff provided an update noting the committee had been on hold. Maureen Frank is working on the official application through CDBG. There was a question regarding the timing of response for the award and it was noted it could be around September. There was further discussion regarding funding and the focus on how that funding will be used.

Joe Bors noted his support for the Navigation Center but reminded everyone that services and resources recommended for the center are currently available, just not all in the same building.

Michael Roberson reminded everyone that some Health and Human Services Agency staff will be working out of the Community Resiliency Centers, visiting encampments, and taking the services to the population.

- d) **Resources & Funding Database Design:** Rick Breeze-Martin mentioned the report attached to the agenda packet and requested some volunteers to assist. He noted the coordination with the HMIS system and that data will be available to the Commission without having to ask staff. He also reported that he had a good

meeting with Commissioner Peacock and spoke of the interim report that was provided to the Commission a couple of months ago. Discussion ensued and Rick Breeze-Martin noted a need for a location for the database. There were questions and responses regarding the data system. Supervisor Goldemberg noted the importance of data and discussion ensued.

- e) **Linking Clients w/Support Services:** Cathie Peacock reported that the meeting with Rick Breeze-Martin, previously noted was very productive. She explained the data collection will not be specific to a client's name, there will be no identifiers. She currently has a resource binder at Interfaith and the committee eventually would like that information housed with the County, but not sure where. Supervisor Haff noted the difficulty of maintaining the information updated and mentioned the INR system from years back. Cathie Peacock noted the correlation between this committee and the Resources & Funding database. There was further discussion regarding how individuals could access the resources, materials, and computer access. More updates will be provided at the next meeting.

Public Comment: A public member stated that the best binder of resources that she has seen is at the Indian Rock health care location.

VI. SPEAKERS

- a) **Homeless Services Coordinator:** Chair Welch explained why she increased the Homeless Services Coordinator's time to speak from 5 to 10 minutes and introduced Michael Roberson.

Mr. Roberson noted that funding streams for homeless services are very complicated. He and Rebecca Espino have met to determine funding sources and are evaluating what would work for Tuolumne County's needs. He is currently looking at extending contracts with recovery centers and hotels to keep the current capacity for social services to house individuals in need.

One of the noted Board priorities is to have a County Interagency Workgroup to focus on the needs and services of the homeless population. He has pulled together this County agency group for its first meeting on May 24, 2022. The workgroup mission would be to review all working documents for housing and prevention along with new and former priorities to develop a 5-year strategic plan for emergency shelter, transitional housing, and permanent housing. He will report back to the Commission regularly with updates.

Over many years, the County of Tuolumne has worked with the Stanislaus Housing Authority, but recently Supervisor Haff spearheaded a meeting with the Authority and invited Michael Roberson to attend. They discussed a general scope to look at potential permanent housing projects where the housing authority can assist.

Mr. Roberson introduced Christina Cunha to provide a quick tour of the County of Tuolumne's Commission on Homelessness website page changes, per Chair Welch's requests. Christina Cunha provided information regarding how to maneuver the page, and reviewed the new look including the "Bulletin Board", how to subscribe to receive push-outs, and calendar options. She also introduced Jessica Alley, Executive Clerk who will be staff to the Commission.

- b) **Homeless Management Information System (HMIS) update:** Denise Cloward and Dave Carlton provided a handout and reviewed the document with the Commission.

They specifically noted that additional agencies will be onboarding to utilize the system and the HIMS is an opportunity to look at the entire crisis system. Mr. Carlton is the HIMS System Administrator for ATCAA and he oversees the data quality of what information is entered into the system. He spoke about what and who the system captures and that they are in the process of revising the policies and procedures for the system.

- c) **2022 Point-in-Time County Overview:** Denise Cloward & Dave Carlton reviewed their handout with the Commission. Kelsey Stone spoke regarding the inaccuracy of the homeless youth served in the report. Denise Cloward noted there are numerous categories to include to allow for a better count and recommended a meeting with her and Kelsey Stone to resolve some of the concerns. Discussion ensued regarding the timing of the PIT Count, Mr. Carlton provided some clarification regarding a portion of the report regarding dates and a waiver, and Supervisor Goldenberg provided comments.

Michael Roberson explained that the PIT count is required to occur on a specific date which is a difficult time to get an accurate count for rural counties. He noted County Schools and Social Services have accurate numbers. He plans to meet with Cathy Parker to see how the County and the City can work together with future PIT Counts to strive for more accurate numbers.

Dana Butow had a question regarding the reduction in numbers from the last count. Discussion ensued regarding sheltered vs. unsheltered individuals.

Chair Welch thanked the guest speakers and called for public comment. With no public comment, she noted if the Commission members wanted Denise Cloward & Dave Carlton to return for further presentation to let her know.

VII. UNFINISHED BUSINESS

None

VIII. NEW BUSINESS

a) **Outdoor Shelter Committee:**

- i. Presentation of Outdoor Shelter sight selection report: Dana Butow reviewed the report attached to the agenda packet. She noted the committee was tasked with researching, assessing, and ranking all viable sites for possible outdoor shelters. She explained the process followed by the committee to determine the recommendation. The report speaks to six (6) potential viable sites, but ultimately the committee is recommending moving forward with the three (3) top viable properties.

Ms. Butow then invited other committee members to speak. Tom Crosby spoke about the Law & Justice site, the Table Mountain, and Pulpit Rock sites and why they could be very viable. Joe Bors spoke regarding the feedback from homeless individuals that trees on the site or important. He noted the committee is leaning towards structures such as pallet homes which can be built quickly and are easily broken down and stored. There were no edits recommended to the report.

Michael Roberson thanked Ms. Butow and applauded the committee for a job well done. He noted that once the report gets to the staff, the County will be looking at some different criteria than the committee. Rebecca Espino requested looking at the sites for turnkey and fire safety. Rick Breeze-Martin thanked the committee and Jeanette Lambert asked questions mentioning mental health needs and resources.

- ii. Motion to send Outdoor Shelter report to County staff for their consideration: Kathleen Haff made a motion to send the Outdoor Shelter report to County staff for their consideration, and Rick Breeze-Martin seconded. The motion passed with a vote of 9 Ayes, 1 No, and 2 Abstentions. Colette Such noted her concerns regarding the Table Mountain site and spoke of pallet housing capabilities.

Public comment: A member of the public thanked Dana Butow and the committee and asked for clarification regarding the sustainability effort and future ongoing costs.

- iii. Dissolution of Outdoor Shelter Ad-Hoc Committee: Tina Welch thanked and dismissed the AD-Hoc Committee Members from their duties on the Outdoor Shelter Ad-Hoc Committee and dissolved the Outdoor Shelter Ad-Hoc Committee.

b) Outdoor Shelter sites (s) consideration of site needs:

- i) Brainstorm site and site operation needs:

Michael Roberson introduced the process for brainstorming and noted he would reach out to those not present for their input.

Site management	Attractive
Dog kennels	Self-government of the camp
Temp. vs. Perm power and water	Terms of agreement
Cooling station	Continued communication to the public regarding site
Wifi	Temporary storage
Onsite manager	Inclusion of faith-based community for contributions
Security	Parking
Transportation	Meal prep
Sewer, showers, laundry, water, power	Mobile public services – on site social services
Wrap around support services	Trash
Non-profit management	Law enforcement engagement
Renewable resources	Shade structure
24 – 7 volunteers and non-profits	Pet accommodations
Sustainability	Food bank
Indoor and outdoor meeting space	Public rollout
Nice name	

During public comment, a member of the public added to the list of brainstorming.

- ii) Ask volunteers to advise coordinator on development of site management plan

Michael Roberson requested volunteers from the Commission to advise on the development of the site management plan. Jeannette Lambert, Colette Such, Joe Bors, Cathie Peacock, Tuck Briggs, and Thomas Crosby all noted their interest in helping.

c) TCOH Bylaws review:

Chair Welch tabled this item for discussion at the next meeting.

IX. ANNOUNCEMENTS

Denise Cloward announced a public fair in Amador County Deter park this Sunday and Monday.

Cathie Peacock noted that the shower bus will be coming to Interfaith once per week on Thursdays.

X. ADJOURNMENT

Tina Welch, Chair adjourned the meeting at 11:11 a.m.