CAO'S BUDGET ATTACHMENTS

ATTACHMENTS

A. FY 2015-16 Beginning Fund Balances

B. Recommended Personnel Changes

C. Allocated Positions by Department

D. Information Technology Steering Board (ITSB Project List)

E County Capital Budget

F. Road Construction Budget

G. Airport Construction Budget

H. Community Organization Requests

I. FY 2015-16 Appropriation Limit Computation

J. FY 2015-16 Adopted Budget Resolution

ATTACHMENT "A"

FY 2015-16 BEGINNING FUND BALANCES

FY 2015/16 Beginning Fund Balance
(As of 8/7/2015)

Attachment A

		Projected Fund Balance 6/30/2015	Actual	Variance
General Fund	0001	$3,172,506	$3,977,123	$804,617
County Road	1101	$1,364,114	$1,719,869	$355,755
Monument Preservation	1105	$0	$29,141	$29,141
County Fire	1107	$323,344	$511,782	$188,438
Criminal Justice Facility	1121	$0	$0	$0
Courthouse Construction	1124	$0	$0	$0
Fish and Game	1125	$0	$29,474	$29,474
Solid Waste	1130	$0	$1,016	$1,016
Health	1140	$905,992	$1,269,830	$363,838
Mental Health	1145	$581,191	$769,803	$188,612
Department of Social Services	1150	$1,011,423	$2,420,490	$1,409,067
Tuolumne County BH Housing	1185	$9,000	$ 7,198	($1,802)
Road Construction	3301	$764,300	$869,219	$104,919
Airport Construction	3310	$0	$0	$0
County Capital	3315	$1,259,307	$1,783,746	$524,439
Total General and Special Revenue Funds		$9,391,177	$13,388,691	$3,997,514
Columbia Airport	4430	$62,054	$64,614	$2,560
Pine Mountain Airport	4440	$0	$22,008	$22,008
Ambulance	4450	$1,027,655	$1,729,556	$701,901
Total Enterprises		$1,089,709	$1,816,178	$726,469
Liability Fund	5510	$893,530	$959,436	$65,906
Unemployment	5520	$222,120	$225,543	$3,423
Telecommunications	5530	$677,113	$652,970	($24,143)
Worker's Comp	5540	$7,232,393	$7,493,197	$260,804
Purchasing	5550	$83,379	$80,075	($3,304)
Insurance- Employee Group	5560	$62,222	$47,410	($14,812)
Employee Leave	5570	$1,228,226	$1,223,453	($4,773)
Post Retirement Insurance	5580	$3,862,979	$3,873,436	$10,457
Fleet-Radio Fund	5590	$48,772	$49,474	$702
Total Internal		$14,310,734	$14,604,994	$294,260

ATTACHMENT "B"

RECOMMENDED PERSONNEL CHANGES

FY 2015-16 RECOMMENDED
PERSONNEL CHANGES

FUND	DEPARTMENT	ACTION	EFF. DATE	DESCRIPTION	INCUMBENTS	FINANCIAL IMPACT
General	Animal Control	Addition	01/01/16	Veterinary Tech/Shelter Manager	new	$ 33,246
					Total Cost / (Savings)	**$ 33,246**
General	Sheriff-Jail	Addition	09/01/01	Jail Deputy 1.0 FTE	new	$ 53,197
					Total Cost / (Savings)	**$ 53,197**
General	CRA	Addition	01/01/16	Planner I 1.0 FTE	new	$ 36,839
General	CRA	Addition	01/01/16	Surveyor I/II 1.0 FTE	new	$ 41,244
General	CRA	Addition	10/01/15	Sr. Environmental Health Specialist 1.0 FTE Grand Funded OES Drought Support	new	$ 67,805
					Total Cost / (Savings)	**$ 41,244**
General	IT	Addition	10/01/15	Systems Analyst Programmer I/II 1.0 FTE	new	$ 64,612
					Total Cost / (Savings)	**$ 64,612**
General	Library	Addition	10/04/15	Library Assistant 1.0 FTE	new	$ 36,935
					Total Cost / (Savings)	**$ 36,935**
General	Youth Centers	Conversion	09/06/15	3 Youth Center Coordinators 0.8 FTE to 1.0 FTE	new	$ 18,812
					Total Cost / (Savings)	**$ 18,812**
Social Services	Social Services	Conversion	08/23/15	Staff Services Analyst II 0.6 FTE to 0.8 FTE	A. Arndt	$ 16,688
Social Services	Social Services	Addition	09/01/15	Staff Services Analyst I/II 1.0 FTE	new	$ 59,709
					Total Cost / (Savings)	**$ 76,397**
Behavioral Health	Behavioral Health	Addition	10/01/15	Behavioral Health Recovery Counselor I/II 1.0 FTE	new	$ 45,613
Behavioral Health	Behavioral Health	Addition	10/01/15	Quality Improvement Coordinator 1.0 FTE	new	$ 79,244
Behavioral Health	Behavioral Health	Addition	10/01/15	Behavioral Health Clinician I/II 1.0 FTE	expected to be filled by internal recuruitment	$ 58,081
Behavioral Health	Behavioral Health	Elimination	10/01/15	Senior Behavioral Health Worker 1.0 FTE	P. Short	$ (53,425)
Behavioral Health	Behavioral Health	Addition	10/01/15	Behavioral Health Clinician I/II 1.0 FTE	new	$ 61,638
					Total Cost / (Savings)	**$ 191,151**
Health	Public Health	Addition	10/01/15	Health Program Supervisor 1.0 FTE	new	$ 79,148
Health	Public Health	Elimination	10/01/15	Public Health Nurse I/II 1.0 FTE	vacant	$ (79,331)
Health	Public Health	Addition	09/06/15	Staff Services Analyst I/II 1.0 FTE - Grand Funded OES Drought Support	vacant	
					Total Cost / (Savings)	**$ (183)**

Human Resources / Risk Management

Ann Fremd
Human Resources/Risk Manager

JAMIE LEIGH
Sr. Administrative Analyst
(209) 533-6957

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Sr. Human Resources Tech
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August 7, 2015

TO: Board of Supervisors

FROM: Craig L Pedro, County Administrator
Ann Fremd, HR/Risk Manager

SUBJECT: Creation of Elections Supervisor, Public Health Program Supervisor, and Quality Improvement Coordinator Class Specifications and Assignment of Salary Range and Bargaining Unit

Attached are the new class specifications for the Elections Supervisor, Public Health Program Supervisor and Quality Improvement Coordinator. The Elections Supervisor position was approved by your Board on June 16, 2015. The Public Health Program Supervisor and Quality Improvement Coordinator positions are contained in the final budget for fiscal year 2015-16 and are detailed in the memo from Ann Connolly, Human Services Agency Director. All of these positions are single-position supervisor classifications and will be working supervisors.

These positions will be assigned to the Tuolumne County Management Association. The recommended ranges for these positions are:

- Elections Supervisor, Range 428 (Step E: $34.5451/hour; $71,853.80 annually)
- Public Health Program Supervisor, Range 388 (Step E: $28.2972/hour; $58,858.18 annually)
- Quality Improvement Coordinator, Range 422 (Step E: $33.5266/hour; $69,735.33 annually)

RECOMMENDATION

It is recommend that your Board:

1) Approve the Elections Supervisor class specification, assign this classification to the Tuolumne County Management Association and approve the range of 428; and
2) Approve the Public Health Program Supervisor class specification, assign this classification to the Tuolumne County Management Association and approve the range of 388; and
3) Approve the Quality Improvement Coordinator class specification, assign this classification to the Tuolumne County Management Association and approve the range of 422.

attachment

ELECTIONS SUPERVISOR

DEFINITION

Under general direction, to assist the County Clerk in managing the day-to-day activities relating to the County election program; to supervise and train clerical employees assigned to perform duties related to the Election and County Clerk Divisions; to ensure work quality and adherence to established policies and procedures; to perform the more technical and complex tasks; and to do related work as required.

CLASS CHARACTERISTICS

This single-incumbent classification is assigned continuing responsibility, under the direction of the County Clerk and Auditor/Controller, for checking and maintaining election records, sending out election materials and supplies, and supervising and training subordinate personnel. The incumbent is expected to have a thorough familiarity with election procedures and legal requirements required to carry out job assignments.

EXAMPLES OF DUTIES –Duties may include, but are not limited to, the following:

- Plans activities and supervises personnel in connection with general and special elections.
- Recruits, assigns, trains and directs volunteers and temporary poll workers;
- Reviews, recommends, and carries out employee training, discipline and performance evaluations of subordinate staff; Conducts interviews and recommends hiring.
- Instructs and assigns deputies for registration of voters.
- Appoints election precinct officers.
- Draws precinct maps.
- Prepares official and sample ballots.
- Supervises the preparation of election supplies and sees that they are properly distributed.
- Prepares and distributes notices of election.
- Completes required reports relating to election activities.

- Records and bills school districts, city, and special districts for incurred election expenses.
- Coordinates the filing of campaign expenditure and economic interest statements.
- Performs other duties related to the Elections Division and County Clerk Division as assigned by the County Clerk-Auditor/Controller.

MINIMUM QUALIFICATIONS

Knowledge of:

California election codes and other pertinent federal, state, county laws, codes, ordinances, regulations and standards affecting registration and elections.

Functions and procedures of the County Clerk and Auditor/Controller's office.

Electronic data processing equipment and procedures relating to elections.

Principles and practices of supervision, training and performance evaluation.

Modern office methods, practices and procedures.

Personal computer operations and software.

Business letter writing and report preparation; English usage, spelling, grammar and punctuation.

Basic mathematics.

Skill in:

Read, interpret, analyze and apply appropriate election laws and regulations.

Supervise, train, motive, direct and evaluate clerical staff engaged in a variety of clerical activities.

Establish and maintain a comprehensive elections training and evaluation program.

Carry out instructions with a minimum amount of supervision.

Exercise sound, independent judgment within general policy guidelines.

Analyze complex problems, evaluate alternatives and make sound recommendations.

Give correct information clearly and concisely.

Make arithmetical calculations rapidly and accurately.

Deal courteously and effectively with the public and staff.

Communicate effectively both orally and in writing.

Maintain accurate, complete and up-to-date records and statistics.

Establish and maintain cooperative relationships with those contacted in the course of work.

Education:

High school diploma or GED equivalent.

Completion of coursework in election law, legal procedure, and/or legal reporting.

Experience:

Three years of increasingly responsible legal clerical experience, including at least one year in clerical work involving knowledge of election procedures and laws including 2 years of supervisory experience.

PUBLIC HEALTH PROGRAM SUPERVISOR

DEFINITION

Under general direction, plans, organizes, and administers programs and services of the Public Health Department to promote physical and emotional health of individuals and communities through the prevention of disease, injury, disability, and promotion of healthful living conditions and to perform related duties as assigned.

CLASS CHARACTERISTICS

This is a first line supervisory classification with responsibility for management of program operations and supervision of personnel within the Public Health Department. This class is distinguished from the next higher level of Program and Services Manager in the complexity of duties assigned and is part of the Management Unit.

EXAMPLES OF DUTIES – Duties may include, but are not limited to, the following:

- Assists in the development and implementation of goals, objectives, policies and procedures for the Public Health Department.
- Participates in the preparation and administration of program and department budgets.
- Plans, organizes, assigns, reviews, evaluates and directs the work of assigned public health staff in Public Health programs such as emergency preparedness, tobacco education and nutrition education.
- Participates in the selection of staff; provides for their training and professional development; monitors workload and productivity.
- Confers and provides professional assistance to County departments on public health practice and related matters; represents the County in the community with other agencies and the public.
- Conducts or directs analytical studies.
- Develops statistical information systems and analyzes data, plans, develops, implements and evaluates a variety of public health programs; prepares grant proposals to secure funding.
- Maintains established standards of public health practice and ensures services are rendered in conformance with policy and procedural guidelines. Assists in the development and implementation of procedures, protocols and public health standards.
- Prepares a variety of periodic and special reports and records.
- Monitors developments related to health promotion and public health matters; evaluates their impact on County programs and operations and recommends policy and procedural improvements.
- Performs other duties as assigned.

MINIMUM QUALIFICATIONS

Knowledge of:

Principles and practices of public health

Principles and practices of effective employee supervision, including selection, training, evaluation and discipline

Applicable State and Federal guidelines and laws pertaining to public health

Methods and procedures for collecting and compiling demographic and biostatistical data

Principles of budgetary administration and control

Principles and practices of program management, including program development, funding sources, grant proposal writing, and program evaluation.

Methods and procedures for developing and evaluating program quality control, assurance and effectiveness

Public and private community resources

Ability to:

Plan, organize, assign, review, evaluate and direct work of other employees.

Identify program funding sources, and prepare grant application proposals, contracts and budgets.

Interpret, explain and apply laws, regulations and policies relating to public health practices and programs.

Plan, organize, assign, review, evaluate and direct work of other employees.

Identify program funding sources, and prepare grant application proposals, contracts and budgets.

Interpret, explain and apply laws, regulations and policies relating to public health programs.

Supervise staff, evaluate performance and effectiveness and provide staff training.

Prepare clear and complete documents, records and reports.

Education:

Bachelor's level degree from an accredited college or university. A degree in nursing, health education, or health related field is desirable.

Experience:

Three years of progressive responsibility in general public health with experience and involvement in project leadership and program planning. Supervisory experience is desirable.

Other Requirements:

Must possess a valid California Driver's License and have a satisfactory driving record.
Must be willing to work evenings or weekends if necessary

QUALITY IMPROVEMENT COORDINATOR

DEFINITION:

Under general supervision, develops, implements, and coordinates quality improvement programs and activities for the Department of Behavioral Health; and performs related work as required.

DISTINGUISHING CHARACTERISTICS:

The Quality Improvement Coordinator, reporting to the Director of Behavioral Health or his/her designee, coordinates quality improvement programs and activities associated with multiple programs and safety management within the Behavioral Health Services system. Responsibilities include developing, implementing, and maintaining procedural systems that monitor quality of client care using federal, state, and local regulations governing quality assurance to ensure departmental compliance. The Quality Improvement Coordinator is also responsible for overseeing the Quality Improvement Council and Cultural Competency Collaborative, including the work plans and subcommittees as required by the State of California managed care plan.

SAMPLES OF DUTIES:

The information listed below is meant to serve as samples of duties and responsibilities for this classification. This list is neither inclusive nor exclusive, but indicative of several types of duties performed. Consequently, this information does not reflect Essential Functions for this classification.

- Develops, implements, and coordinates quality assurance/improvement programs and activities.
- Oversees and manages the Quality Improvement Council and the Cultural Competency Committee for the Mental Health Plan and Substance Use Services, including creating and monitoring the Quality Improvement work plan, Cultural Competency workplan and associated subcommittees.
- Provides consultation to the Department of Health Care Services and contracted program staff on quality assurance/improvement issues related to the Department.
- Assists the Department in preparation for various audits, including, Medi-Cal and External Quality Review Organization.
- Reviews and analyzes data and findings from internal program reviews and external audits to identify problem areas and makes recommendations for improvement.

- Maintains and compiles statistical information related to the Quality Improvement and Cultural Competency work plans; identifies new components or activities required by the work plans.

- Develops, implements, and maintains infrastructure and procedural systems to track and improve outcomes, quality monitoring activities, business processes and client care.

- Consults with department management regarding program needs, policies, and procedures, and prepares plans to ensure quality client care.

- May supervise Analysts and support staff. Supervisory responsibilities include interviewing, selecting, training, assigning, directing, monitoring, evaluating and disciplining staff when necessary.

- May prepare and/or supervise the preparation of reports, correspondence, special studies and research.

KNOWLEDGE, SKILLS AND ABILITIES:

Knowledge of:

- Federal, state, and local laws and regulations governing mental health;
- Principles, practices and legal requirements of quality management systems, managed care and client care;
- Principles and practices of mental health programs;
- Quality measurement techniques, including study design, criteria development and statistical analysis;
- Effective research methods and resources;
- Practices and techniques of report preparation;
- Principles and practices of employee supervision and staff development.

Skills/Abilities to:

- Interpret, apply and communicate complex regulations;
- Perform complex statistical analysis and provide narrative interpretation of data measures and outcomes;
- Develop and implement quality assurance/improvement principles;
- Remain knowledgeable and proficient in mental health practices through readings, research, professional organizations and academic training;
- Communicate effectively both orally and in writing;
- Collect, organize, analyze and interpret statistical data utilizing statistical computer programs or data manipulation within Excel or Access programs;
- Establish and maintain effective working relationships at all organizational levels and with the public;
- Select, train, supervise, evaluate and discipline subordinate staff;

- Demonstrate cultural sensitivity and communicate effectively with individuals from diverse socioeconomic backgrounds;
- Maintain a high degree of maturity, integrity, loyalty, accountability, and independent judgment.

MINIMUM QUALIFICATIONS:

Education:

A minimum of a Bachelor's degree from an accredited college or university with major course work in social service or business studies or closely related field.

Experience:

Two years of increasingly responsible professional or administrative experience, preferably in the health or social service field. Preferred experience in quality management, statistical analysis and/or research.

Possession of a valid driver's license is required.

Tuolumne County
Human Services Agency

Ann E. Connolly
Director

20075 Cedar Rd. North
Sonora, CA 95370
(209) 533-5711
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July 27, 2015

To: Craig Pedro, County Administrator
Tracie Riggs, Deputy County Administrator
Ann Fremd, Human Resources Manager

From: Ann Connolly, Director
Human Services Agency

Subject: FY 2015/2016 Human Services Agency Personnel Requests for Adopted Budget

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I am submitting proposed high priority personnel actions for the Human Services Agency for the FY 2015/2016 – Adopted Budget. The personnel justifications for the Department of Social Services, Behavioral Health, and Public Health are described below with an attached cost analysis. These positions are fully funded within their respective departments, with no cost to the county's general fund.

Department of Social Services

Administration/General Service Unit

- **Increase 0.6 FTE Staff Services Analyst II to a 0.8 FTE (cost of $19,722)**

The General Services Unit is required to perform a variety of professional and technical duties for the management and administration of all departments within the Human Services Agency. The General Services Unit performs advanced research and analysis on areas of assignment, develops policies and procedures, and performs all duties related to the procurement of goods and services, contracts, staff development, Civil Rights, transportation, and safety protocols. The GSU is the agency's point of contact for County Information Systems and Facilities, and is the unit directly involved in any projects requiring logistics. The General Services Unit (GSU) is an integral part of the Human Services Agency infrastructure, and is heavily relied upon by administration, managers and staff alike.

The Staff Services Analyst is responsible for a myriad of activities, and it is anticipated that the need for high level support will only increase. As the demands upon the agency are growing, not lessening, it is imperative the agency's infrastructure is the strongest unit to fully accommodate the needs. Currently, the GSU is operating with 1.6 full time analysts, a situation functioning well only due to the Supervising Staff Services Analyst

assuming a significant portion of the workload, which is not sustainable into the future. Increasing the .6 FTE analyst to a .8 FTE analyst will allow for greater flexibility in staff assignments, and permit the Supervising Analyst to focus on DSS Help Desk needs as we will see the entire Help Desk staff (three staff members) retire by December 31, 2015.

This .2 FTE increase in the budgeted position will be 100% funded by federal, state and realignment revenue.

- **Add 1.0 FTE Staff Services Analyst I/II (cost of $79,612)**

This position would be added specifically to assist the department with following Federal and State mandates of Quality Assurance and Improvement in the In-Home Supportive Services Program, Child Welfare Services Program, and Independent Living Program (ILP), as well as ensuring compliance with the grievance review process contained in the Division 31 Manual of Policies and Procedures, regulated by California Department of Social Services (CDSS). The following identifies a breakdown of the various job functions that would be assigned to the staff services analyst assigned to this concentrated role:

- ***In Home Supportive Services (IHSS) Quality Assurance (QA) and Improvement*** (mandated by Section 30-702 of the CDSS Manual of Policies and Procedures and Welfare and Institutions Section 12305.71)

  Activities to complete the job functions include:

  - ✓ Scheduled Reviews
  - ✓ Home Visits
  - ✓ Target Case Reviews
  - ✓ Corrective
  - ✓ Detection of Fraud
  - ✓ Overpayment Recovery

- ***Child Welfare Services Qualitative Case Reviews and Continuous Quality Improvement*** (mandated by Sections 422(b)(14), 422(c), 434(d), 471(a)(7), 471(a)(22), and 474(a)(3) of the Social Security Act: 45 CFR 1355.32, 45 CFR 1355.34(c)(3), 45 CFR 1355.52-53 and 45 CFR 1357.15; ACYF-CB-PI-10-11; ACYF-CB-IM-12-04, Child Welfare Policy Manual (CWPM) 8.1B Q/A 1 and CWPM 8.1 H Q/A 9 and 10). It is expected that statewide implementation of case reviews will occur no later than August 31, 2015:

  The analyst will conduct qualitative analysis with statistical outcomes which allows an in-depth review of the continuum of Child Welfare Services that cover Emergency Response intake to permanency, the practice within the CWS program, documentation efforts and the impact on outcome measurements, application and accuracy of assessment tools, and the inclusion of collaborative work with service providers and community partners. Activities to complete these reviews include but are not limited to:

- ✓ Reviewing cases to ensure conformity with Title IV-B and Title IV-E
- ✓ Collecting specific case-level data to analyze agency/program performance
- ✓ Reviewing the quality of the assessment and monitoring of how child and family functioning is progressing in relation to the services provided
- ✓ Completing interviews with all individuals specific to each case
- ✓ Assists in identification of policy and procedures that require updating or improvement
- ✓ Assists with developing or guiding training topics for Continuous Quality Improvement
- ✓ Works with CWS management to develop methods to improve practice to align with best practice models

- ***National Youth in Transition Database (NYTD)*** (mandated by 45 CFR 1356.80 through 1356.86 and Welfare and Institutions Section 10609.4)

  The NYTD survey collects data in order to measure outcomes for foster youth in care between the ages of 17 and 21. The purpose of NYTD is to obtain data that will assist with improving services provided to current and former foster care youth and improved outcomes. The survey collects data to measure six outcomes: financial self-sufficiency; education attainment; connections with adults; homelessness; high risk behavior; and access to health insurance.

  Activities to complete the job functions include:

  - ✓ Tracking of youth provided by the State to work with program staff to ensure proper education and preparation for taking the survey, timely survey completion, and participation incentives
  - ✓ Reviewing CWS/CMS to ensure accurate and timely data entry for all youth receiving independent living services and working with program staff to ensure accurate and corrective action of data entry into CWS/CMS
  - ✓ Working with CWS and ILP Management to develop program improvement to ensure best practice and provision of quality services
  - ✓ Completing required State reports

- ***Grievance Reviews***: reviews complaints received from foster parents, legal parents, guardians, and children concerning placement removal or denial, and Child Abuse Central Index (CACI) disputes (mandated by CDSS Manual of Policies and Procedures for Child Welfare Services Division 31 Section 31-020 and 021 and Welfare and Institutions Code Sections 10503, 10554, and 16503 and the Gomez v. Saenz Settlement Agreement and Court Order)

- ***Grievance Review Officer:*** the analyst would act as a review officer to hold a grievance review hearing similar to those administered by the State when services are denied. (mandated by CDSS Manual of Policies and Procedures for Child Welfare Services Division 31 Section 31-020 and 021 and Welfare and Institutions Code Sections 10503, 10554, and 16503 and the Gomez v. Saenz Settlement Agreement and Court Order)

Activities for these job functions are as follows but not limited to:

- ✓ Receiving and reviewing complaint to determine whether it meets the criteria for a grievance review
- ✓ ensuring timely responses to complainant pursuant to the department Grievance policies and procedures and Division 31-020 and 31-021
- ✓ ensuring scheduling of the Grievance Review Hearing when required pursuant to the department Grievance policies and procedures and Division 31-020 and 31-021
- ✓ reviewing case documentation to gather facts for making an informed decision
- ✓ acting as the hearing officer and receiving testimony from county CWS representative and complainant and completing a written decision to provide to CWS Management and the complainant
- ✓ ensuring corrective action is taken by CWS agency when an adverse action has been determined

This position will be 100% funded by federal, state and realignment revenue.

Behavioral Health Department

- **Add 1.0 FTE Behavioral Health Recovery Counselor I/II (annual cost of $60,799; October 1, 2015 start date; Range 322**

With the continued development and demand for parity, exploration and preparation for Drug MediCal, services necessary for comprehensive treatment for Drug Dependency Court clients, AB109 clients and jail services, a request for a Behavioral Health Recovery Counselor to provide case management and recovery support services is requested. Duties and responsibilities will include residential placement monitoring of persons in treatment, coordination of service delivery, assurance of access to a variety of resources and identification of needs including housing, health care, peer networks and child supports to promote success and sustained recovery for persons being served in the AOD programs. This individual would be responsible for coordinating in-custody release planning involving substance abuse or coordination with the Behavioral Health clinical jail staff to assure transition from jail into Behavioral Health.

This service would be fully sustainable under a combination of funds leveraged from SAPT funding, Realignment 2011 and the Mental Health Substance Abuse Administration (SAMHSA) Block Grant. The SAMHSA grant has been in place for at least 18 years in the County of Tuolumne and was recently submitted with the addition of case management supports to the difficult to reach populations with dually diagnosed substance abuse and mental health conditions – most specifically those who are incarcerated.

- **Add 1.0 FTE Quality Improvement (QI) Coordinator (cost of $105,659) Range 422**

Current QI activities are reliant on a fragmented assignment to the Behavioral Health Director, the Clinical Manager who oversees clinical delivery and utilization management, the Quality Assurance Information Manager who assures program integrity and compliance, in conjunction with the supervisors and staff services analyst. This has resulted in inefficiencies and inability to manage the QI system comprehensively and the experience of continued reviews from External Quality Review Organization (EQRO) that reflects significant non-compliance with performance requirements. The EQRO, which is contracted under the state's Department of Health Care Services (DHCS) for reporting to the federal Centers for Medicare and Medicaid Services (CMS), appears to be in the position to begin to sanction counties, and ultimately the State, in the event of failure to adequately develop and implement programs associated with Program Improvement Performance (PIPs) and compliance with Quality Standards as established under contract for the annual DHCS local work plan. Existing staffing cannot provide the level of oversight and management necessary to assure this compliance. In addition to the reasons above, the QI Coordinator will be responsible or assisting with the following:

- Assist with audit and program outcomes reporting which continue to be increased under the direction of both the California Department of Health Care Services (DHCS) and the Federal Center for Medicaid Services (CMS).
- Assist with the implementation of Drug Medi-Cal (DMC), which mirrors the reporting and audit requirements associated with outpatient mental health services, and will increase contract management for ancillary services required under the State contract.
- Assist with data mining, narrative interpretation and recommendations that are well outside of the roles and duties of a staff services analyst which is the sole position to provide the data sources and analysis which is required. Such skill sets include ability to manage and develop complex pivot tables, extract data from the existing electronic health records system, Anasazi, develop clinical interpretive data sets for outcome measures (such as e.g., LOCUS and CANS) and other statistical analysis.
- Assist with analyzing California Outcome Measures System (CalOMS) which will be critical to management under DMC for appropriate programs management.
- Oversee and administer the activities of the Quality Improvement Program in both Mental Health and Alcohol and Other Drug (AOD) Programs.
- Provide leadership in the development and implementation of QI projects/ programs and provides consultation related to QI training and development.
- Oversee program performance for TCBHD and contracted community-based organizations through management of Quality Improvement functions such as audits, medical records review, credentialing and certification process for organizations, direction of staff who maintain organizational relationship with acute care providers.

- Collaborate with TCBHD executive and leadership staff through committees and task forces, supporting the organization in defining, measuring, analyzing, and applying data to make quality improvements.
- Audit and evaluate effectiveness of internal and external operational controls designed to ensure appropriate execution of regulatory requirements and guidelines.
- Identify and summarize information collected for identification of patterns, trends and individual cases requiring more intensive evaluation.
- Oversee response to issues identified for improvement or correction.
- Provide consultation to community based organizations and providers in setting goals and implementing strategies to meet selected accrediting organization's standards, applications, and survey processes.
- Provide consultation and recommendations to TCBHD executive and management staff regarding quality management.
- Act as a resource in process and outcome measurement, analysis, and improvement including Performance Improvement and Quality Improvement concepts, techniques, relevant legislation, regulations, and policies/procedures.
- Maintain knowledge base of current trends and best practices in health care delivery system and quality management; participate in a variety of professional committees and meetings.
- Prepare the annual Quality Improvement Work Plan and related performance improvement projects; prepare a variety of correspondence, narrative and statistical reports, information for the Board of Supervisors, program documentation, policies, procedures and other written materials.
- Attend relevant regional and State meetings

The QI position will be supported by a combination of revenue including Medi-Cal Quality Assurance/Utilization Review, Mental Health Services Act (MHSA), Alcohol and Other Drugs Program, and realignment revenue.

Attached is a proposed Quality Improvement (QI) Coordinator job description.

➢ **Delete 1.0 FTE Senior Behavioral Health Worker and Add 1.0 FTE BH Clinician I/II/III (cost of $6,232)**

The department is requesting the conversion of an existing Senior Behavioral Health Worker (BHW) position to a flexibly staffed Clinician position. The ongoing demand for meeting deadlines related to timeliness and completion of Medi-Cal required Plans of Care and initial assessments continues to be a challenge. While there are strengths within the BHW positions under MHSA, their qualifications do not meet the Medi-Cal requirements to fulfill this critical service, assuring that the maximum Medi-Cal reimbursement is captured. One of the Senior BHWs has completed her Masters in Social Work (MSW) during the course of her employment and is now registered as a waivered licensed clinician. Her role working with the LPS conservatees has been reduced due to a lower number of conservatees, and by transferring conservatees who are preparing for community return to the MHSA Full Service Partnership programs. The

staff member is now being dedicated to the services in Innovation related to complex integration of health care under MHSA funding as the clinician lead. Pamela Short is currently a Senior BHW; however her job duties and responsibilities do not include the clinical work that she will be performing under the Innovations programming and into the future for the integrated care model. This service requires the ability to perform Assessments and Treatment Plans to direct the care, interventions and treatment strategies with a client caseload which can only be performed under licensure. It is anticipated that 50% of her time will be dedicated to these activities and require the use of her waivered license while she will continue with her duties with LPS the other 50% of her time.

The position will be paid through a combination of MHSA, Medi-Cal and realignment.

- **Add 1.0 FTE Behavioral Health Clinician I/II/III (cost of $82,183)**

Tuolumne County Behavioral Health is requesting the addition of a Clinician I/II/II position to be funded under MHSA and fully supported under the two component funding areas of Innovation and Community Support Services.

Tuolumne County Public Health approached Behavioral Health and provided the information that they have been involved in working with community families and agencies for many years and that Public Health has observed a rise in the number of families touched by dual diagnosis issues of mental health and substance use that are not being addressed with these very high risk family systems. Such persons are often under-identified and not linked to services due to both resource limitations and/or lack of insight related to their needs and available support systems. Public Health proposes to partner with Behavioral Health to create an innovative program that will offer several avenues of service with a variety of expertise including social work, counseling, substance abuse, and nursing. This partnership would focus on prevention and early intervention and outreach from a whole person health perspective including physical, mental, social, and community health.

Utilizing a clinician to participate in the initial engagement, assessment, and short-term intervention will provide an opportunity to engage in short term solution-focused strategies prior to referral for longer term treatment as needed. Offering initial services at time of screening/ assessment provides the opportunity to immediately discuss results of the assessment and work towards short term stabilization. This is consistent with the goals for MHSA services to meet the needs of under-served or unserved populations.

In addition, this position will work with the Probation department, counseling families and youth, to prevent placements of youth in out-of-home settings, and to maintain those youth who are placed out of the home in the lowest levels of care.

The position will be funded under MHSA.

Public Health Department

- **Delete 1.0 FTE Public Health Nurse I and add 1.0 FTE Health Program Supervisor, range 388 (cost of -$182)**

  The Health Program Supervisor position would be a working first line supervisor in the management unit and would assume an active leadership role in program planning, development, implementation and supervision as well as evaluation of assigned staff and programs. As the Public Health Department deals with succession planning and retirement issues, it is critical to have the infrastructure capable of managing the wide variety of programs, grants, and staff in an efficient and cost effective way to meet the needs of the department and the community.

  The increase cost of this position will be covered by grant programs and realignment funding.

  Attached is a proposed Health Program Supervisor job description.

ATTACHMENT "C"

ALLOCATED POSITIONS BY DEPARTMENT

DEPARTMENT REQUESTED
ALLOCATED POSITIONS BY DEPARTMENT

August 6, 2015	ADOPTED 2010-11	ADOPTED 2011-12	ADOPTED 2012-13	ADOPTED 2013-14	ADOPTED 2014-15	Rec. 2015-16	Net Change
General Budgets							
Board of Supervisors	6.00	6.00	6.00	6.00	6.00	6.00	0.00
County Administrative Office	5.00	5.00	5.00	5.00	5.00	5.00	0.00
Auditor-Controller	13.00	13.00	13.00	13.00	13.00	13.00	0.00
Treasurer/Tax Collector	4.00	4.00	4.00	4.00	4.00	4.00	0.00
Assessor/Recorder	14.00	14.00	14.00	14.00	14.00	14.00	0.00
Archives	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Assessor -St Partnersip Program	0.00	0.00	0.00	0.00	0.00	2.00	2.00
Office of Revenue Recovery	7.50	6.50	6.50	6.50	7.00	7.00	0.00
County Counsel	5.00	4.80	5.00	4.00	5.00	5.00	0.00
Human Resources	3.80	3.80	3.80	3.80	3.80	3.80	0.00
Elections	2.00	1.00	1.00	1.00	1.00	2.00	1.00
Facilities Management	24.00	17.00	17.00	16.00	16.00	16.00	0.00
Film Commissioner	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Information Technology	20.00	15.00	15.00	14.00	14.00	15.00	1.00
Surveyor	2.00	2.00	2.00	2.00	2.00	3.00	1.00
Jamestown Mine	1.00	0.50	0.00	0.00	0.00	0.00	0.00
Total General	108.30	93.60	93.30	90.30	91.80	96.80	5.00
Public Protection							
District Attorney	16.00	15.00	15.00	15.00	15.00	16.00	1.00
D.A. Spousal Abuse Prosecute	0.00	0.00	0.00	0.00	0.00	0.00	0.00
D.A. Victim Witness	3.00	3.00	3.00	3.00	3.00	3.00	0.00
D.A. Verticle Prosecution	1.00	1.00	1.00	1.00	1.00	0.00	(1.00)
D.A. Violence Against Women Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Child Support Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Public Defender	6.80	6.30	6.30	6.50	6.50	6.50	0.00
Sheriff/Coroner*	64.50	60.00	60.00	60.50	67.50	71.00	3.50
Sheriff - Court Security	6.00	6.00	6.00	6.00	0.00	0.00	0.00
Sheriff - Communications	13.00	13.00	13.00	12.00	12.00	12.00	0.00
Sheriff - Tuolmne Narcotics Team	5.00	5.00	4.00	3.00	3.00	3.00	0.00
Sheriff - Jail	41.00	41.00	43.00	46.00	47.00	48.00	1.00
Probation	30.00	30.00	37.00	37.00	35.00	35.00	0.00
Probation - Juvenile Hall	0.00	0.00	0.00	0.00	0.00	11.00	11.00
County Fire	4.50	4.80	3.00	3.00	3.00	3.00	0.00
Agriculture Comm/Wts & Meas	5.00	4.00	4.00	4.00	5.00	5.00	0.00
Community Development Dept	20.80	23.63	23.50	22.50	24.75	27.75	3.00
Code Compliance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Animal Control	9.00	8.75	8.75	8.00	9.00	10.00	1.00
Total Public Protection	225.60	221.48	227.55	227.50	231.75	251.25	19.50
*Sheriff/Coroner allocated positions = 61.5							
Public Ways and Facilities							
PW - Administration	5.50	4.00	3.00	12.00	14.00	14.00	0.00
PW - Eng. Svcs - Development	4.00	3.00	3.00	0.00	0.00	0.00	0.00
PW - Eng. Svcs - Projects	5.80	5.80	6.00	0.00	0.00	0.00	0.00
PW - Traffic & Engineering	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Public Works - Road Maintenance	38.00	30.00	30.00	29.00	29.00	29.00	0.00
PW - Special District Admin	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Total Public Ways and Facilities	54.30	43.80	43.00	42.00	44.00	44.00	0.00
Health and Sanitation							
Air Pollution Control	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Health	20.20	15.20	16.20	17.40	19.20	20.20	1.00
Women, Infants & Children (WIC)	0.00	4.90	5.00	5.00	5.00	5.00	0.00
Tobacco Control	1.80	1.80	1.80	2.00	2.00	2.00	0.00
Environmental Health	6.60	0.00	0.00	0.00	0.00	0.00	0.00
Behavioral Health	49.50	48.80	52.60	53.00	58.00	63.00	5.00
Total Health and Sanitation	80.10	72.70	77.60	79.40	86.20	92.20	6.00
Public Assistance							
Social Services	101.00	98.50	107.00	110.60	108.60	107.80	(0.80)
Veterans	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Total Public Assistance	103.00	100.50	109.00	112.60	110.60	109.80	(0.80)
Education							
Library	9.75	8.25	8.25	8.25	8.25	9.25	1.00
Farm Advisor	2.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Education	11.75	8.25	8.25	8.25	8.25	9.25	1.00
Recreation							
Boat Patrol	3.00	3.00	3.00	3.00	3.00	3.00	0.00
Recreation	1.60	1.60	2.40	2.80	2.80	2.80	0.00
Standard Park	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Youth Centers	3.00	2.40	2.40	2.40	2.40	3.00	0.60
County Museum	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Recreation & Cultural	9.60	9.00	9.80	10.20	10.20	10.80	0.60
Enterprises & Internal Service Funds							
Airports	3.00	3.50	3.50	3.50	3.50	3.50	0.00
Public Transportation	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Tuolumne General Medical Facility	34.70	0.00	0.00	0.00	0.00	0.00	0.00
Home Health - VNA	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Adult Day Health Care	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Hospice	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Purchasing	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Fleet Services	0.00	6.00	7.00	7.00	7.00	7.00	0.00
Radio Communications	0.00	1.00	1.00	1.00	1.00	1.00	0.00
Solid Waste	4.00	4.00	3.00	3.00	3.00	3.00	0.00
Ambulance	0.00	2.00	2.00	2.00	2.00	2.00	0.00
Total Enterprise & Internal	43.70	18.50	18.50	18.50	18.50	18.50	0.00
Grand Total	**636.35**	**567.83**	**587.00**	**588.75**	**601.30**	**632.60**	**31.30**

ATTACHMENT "D"

INFORMATION TECHNOLOGY STEERING BOARD

Final FY 2015-16 ITSB List

Project Name	BOS Goal	Mandate	Outside Funding	COI	Department	PeopleSoft "PS"	App Dev & Support "ADS"	Network Services "NS"	Service Desk "SD"	IT Grand Total	Client Hours	Capital Expense
Telecommunications - Planning and Upgrade	No	No	No	ENT	Net-Ent		16	360	100	476	200	$900,000
Storage Area Network - Replacement	No	No	No	ENT	Net-Ent		12	84	8	104	35	
Annual Server Refresh 13/14	No	No	No	ENT	Net-Ent		10	104	25	139	9	
Juvenile Detention Center - Construction	Yes	No	Yes	FAC	PRO		12	216	8	236	66	$22,000
Property Tax System Replacement	Yes	No	Yes	AF			344	48		392		$650,000
Justice Center Planning - Courts/TCTC/SO Jail	Yes	No	No	ENT	Net-Ent		12	100	12	124		
Juvenile - JMS System	Yes	No	No	PS	Pro		140	32		172	146	$60,000
New County Jail - Planning	Yes	No	Yes	PS	SO		32	160		192		
Ambulance Case Management (Outfielder)	No	No	Yes	HS	AMB		48	92		140	24	$61,700
Courthouse Park Security Cameras	No	No	Yes	FAC	TCTC			32		32		$48,000
CVIN/CENIC Connection	Yes	No	Yes	AF	Lib			48		48		$15,000
Digital Imaging - Vital Records	Yes	No	Yes	AF	RCR		28			28		
Document Management - BRS	Yes	No	No	ENT	Net-Ent		40			40		$12,000
Jail Management System - BRS	No	No	No	PS	SO		120	8		128	24	
LTC Conversion BH & CWS	Yes	No	No	HS	BH/DSS			104	16	120		$39,000
DSS - Case Management System - BRS	No	No	No	HS	DSS		56			56	24	$20,000
E-TrakIT Public Access	Yes	No	No	ENT	GIS		48	0	6	54		$37,000
Air Pollution & Inspection Database	Yes	No	No	DR	Ag		82			82		
E-Trapping Database	No	Yes	No	DR	Ag		38			38		
CUBS Interface	Yes	No	No	AF	ORR		148			148		
CiivicMobile	No	No	No	ENT	Net-Ent		40			40		$6,600
Employee Self Service Setup	Yes	No	No	AF	HR	68				68	80	
SO Civil Management System	No	No	No	LJ	SO		140	16		156	60	$60,000
VoteCal	No	Yes	Yes	AF	ELE		25	15		40	32	Grant Funded
Implement iRIMS	No	No	No	PS	SO		16	16	4	36	4	$21,000
Smart Justice	No	No	No	LJ	PRO/SO		98	52	12	162		?
Access Control System - Probation and DRC	No	No	No	LJ	PRO		8	8		16	4	$34,000
WAN Upgrades - Remote Sites	Yes	No	Yes	ENT	Net-Ent		8	118	24	150		$85,000
County Network Access from the Courts	No	No	No	LJ	PRO/DA		5	35		40	5	$8,700
Public Works Management System	No	No	No	DR	CRA		112	12		124		$23,000
ProLaw 2015 Upgrade	No	No	No	LJ	CC/PD		78	32		110		$5,200
TOTAL HOURS						**68**	**1,716**	**1,692**	**215**	**3,691**	**713**	**2,108,200**
AVAILABLE HOURS						340h	2,100h	1,680h	336h	4,456h		$1,250,000
DIFFERENCE						**272**	**384**	**(12)**	**121**	**765**		**$858,200**

Final FY 2015-16 ITSB List

Project Name	BOS Goal	Mandate	Outside Funding	COI	Department	PeopleSoft "PS"	App Dev & Support "ADS"	Network Services "NS"	Service Desk "SD"	IT Grand Total	Client Hours	Capital Expense
Deferred Projects 2015/16												
Endpoint Protection Transition	No	No	No	ENT	Net-Ent		8	48	32	88		
Behavioral Health - Data Encryption	No	Yes	No	HS	BH		6	20	8	34	6	$0
Annual Server Refresh 15/16	No	No	No	ENT	Net-Ent		10	112	5	127	35	$48,000
Network Access Control				ENT	Net-Ent			146		146		$28,000
Youth Center Surveillance System	No	No	No	FAC	FAC			58		58		$28,000
DA Wireless Access	No	No	No	LJ	DA			32		32		$32,000
Public Defender - Wireless setup	No	No	No	LJ	PD		2	12		14	4	$4,000
CALPEETS - Pesticide Tracking System	No	Yes	Yes	DR	AG		24	2		26	24	
Web Content Monitoring/Filter	No	Yes	No	ENT	Net-Ent			128		128		$50,000
Service Desk Software Replacement	No	No	No	ENT	Net-Ent		28	64	48	140		$36,000
E-Mail Archival/Management	No	No	No	ENT	Net-Ent		22	116		138		$48,000
Offender Electronic Monitoring	Yes	Yes	Yes	LJ	SO		25	6		31	45	??
ANF Wireless Access 3rd & 4th Floor	Yes	No	No	Ent	GIS		8	69	16	93		$37,691
Agenda Management System	Yes	No	No	AF	BOS		100	22		122		$32,000
Wireless Access at Standard Park	No	No	No	FAC	Rec			32		32		$7,500
Electronic Timecard	Yes	No	No	AF	Aud	256		24	24	304		
Mobile RIMS (MDT)	Yes	No	No	LJ	SO		68	168	12	248	122	$110,000
Total Hours						256	301	1059	145	1761	236	321191

ATTACHMENT "E"

COUNTY CAPITAL BUDGET

FY 2015-16 Adopted Capital Budget

Expense			Revenue								
Account	Project Name	Budget	Fund Balance	GF	Court Const.	Crim Justice	GIGER	State	Other Sources	ISF Loan	Totals
522132	Parking Lot Maintenance	$10,000		$10,000							$10,000
522144	Maintenance-Flooring	$20,000		$20,000							$20,000
522517	Repair & Maint. - TGMF Sewer	$22,000	$22,000								$22,000
526137	P&SS - Trees	$25,000		$25,000							$25,000
542014	Reroofing Projects	$245,000		$225,000					$20,000		$245,000
542200	Buildings & Improvements	$25,000		$25,000							$25,000
542264	Museum Improvements	$25,000		$25,000							$25,000
542267	Courthouse Rehabilitation	$27,000	$12,000						$15,000		$27,000
542315	Jail Repairs	$35,000		$35,000							$35,000
542340	Veteran's Hall Improvements	$3,500		$3,500							$3,500
542358	TH Pool Fencing & Landscaping	$6,000	$6,000								$6,000
542485	HVAC Replacement Projects	$120,000		$120,000							$120,000
542793	Merrill Road HVAC/Electrical	$30,000		$30,000							$30,000
	Total GF Projects	**$593,500**	**$40,000**	**$518,500**	**$0**	**$0**	**$0**	**$0**	**$35,000**	**$0**	**$593,500**
532225	Loan Payments (L&J Property)	$381,000	$0	$123,000	$2,000	$166,000	$90,000	$0	$0		$381,000
532230	Loan Payments (L&J Const. Projects)	$250,395		$250,395							$250,395
	Total Loan Payments	**$631,395**	**$0**	**$373,395**	**$2,000**	**$166,000**	**$90,000**	**$0**	**$0**	**$0**	**$631,395**
542262	Law & Justice Center	$3,136,960	$504,724							$2,632,236	$3,136,960
542276	Jail Project	$4,009,783	$205,944	$1,476,409					$826,000	$1,501,430	$4,009,783
542304	Regional Juvenile Center	$17,250,558	$1,033,078	$43,597				$15,573,801		$600,082	$17,250,558
	Total Criminal Justice Projects	**$24,397,301**	**$1,743,746**	**$1,520,006**	**$0**	**$0**	**$0**	**$15,573,801**	**$826,000**	**$4,733,748**	**$24,397,301**
542603	FHWC ADA Ramp	$40,000							$40,000		$40,000
542604	BH Remodel/LTC Remodel	$228,100							$228,100		$228,100
542611	Station 56 Concrete Work	$45,000							$45,000		$45,000
	Total Other Sources Projects	**$313,100**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$313,100**	**$0**	**$313,100**
	Grand Totals	**$25,935,296**	**$1,783,746**	**$2,411,901**	**$2,000**	**$166,000**	**$90,000**	**$15,573,801**	**$1,174,100**	**$4,733,748**	**$25,935,296**

ATTACHMENT "F"

ROAD CONSTRUCTION BUDGET

FISCAL YEAR 2015-2016 ADOPTED BUDGET
ROAD FUND CAPITAL PROJECTS LIST

	EXPENDITURES	REVENUE													
PROJECT NAME	TOTAL EXPENDITURES	BEGINNING FUND BALANCE	STATE MATCHING (RSTP) 451261	STATE STIP (REG IMP) 451290	FEDERAL CMAQ FUNDS 463110	FEDERAL HIGHWAY ADMIN 463115	FEDERAL BRIDGE (HBP) 463125	FEDERAL SAFETY (HSIP) 463130	FEDERAL TE FUNDS 463140	OTHER GOVT MIWUK TRIBAL FUND 469895	TRAFFIC MITIGATION FUND other 471660	TRAFFIC MITIGATION FUND county 471665	OTHER GOVT LTF (TCTC) 469815	OPERATING TRANSFER (GENERAL FUND) 495001	TOTAL FUNDING
Mono Way Widening	180,654											180,654			180,654
Lime Kiln Road Bridge at Curtis Creek	508,329						508,329								508,329
Rawhide Road at Woods Creek	1,297,046						625,776					671,270			1,297,046
Jacksonville Road at Tuolumne River	638,404		73,225				565,179								638,404
Hardin Flat at South Fork Tuolumne River	157,159						157,159								157,159
High Reflectivity Sign Replacement	247,689	24,769						222,920							247,689
Draper Mine Road Bridge	423,673	101,180					322,493								423,673
Bridge Preventative Maintenance Plan	74,056	2,857	5,637				65,562								74,056
Algerine/Wards Ferry Bridge	455,052						455,052								455,052
Traffic Signal - Standard at Tuolumne Rd	1,089,569									1,039,569			50,000		1,089,569
Dodge Ridge Rd Reconstruction	187,171	20,000											167,171		187,171
Traffic Signal - 5th Avenue at SR108	2,105,676											2,105,676			2,105,676
Evergreen Road Reconstruction	10,000	10,000													10,000
Mono Way Operational & Safety Project	150,383			150,383											150,383
Yankee Hill/Jackson Road Reconstruction	204,482	25,000									42,632		136,850		204,482
Big Creek Shaft Rd Crossing Big Creek	396,736						396,736								396,736
Italian Bar Rd Crossing Rose Creek	239,125						239,125								239,125
Jamestown Sidewalks	284,939								284,939						284,939
Parrots Ferry Road Reconstruction	440,374	79,080									33,070		328,224		440,374
Tuolumne Park & Ride	71,581				71,581										71,581
Buchanan Road	165,000					165,000									165,000
Parrots Ferry/SR 49 Intersection	42,010		4,201					37,809							42,010
Tuolumne Road Widening	89,199		8,920					80,279							89,199
Phoenix Lake Road Widening	80,170		8,017					72,153							80,170
PS&S Auditor-Controller	250	250													250
Special Departmental Expense	250	250													250
Paving Projects	605,833	605,833													605,833
Total	**10,144,810**	**869,219**	**100,000**	**150,383**	**71,581**	**165,000**	**3,335,411**	**413,161**	**284,939**	**1,039,569**	**75,702**	**2,957,600**	**682,245**	**-**	**10,144,810**

ATTACHMENT "G"

AIRPORT CONSTRUCTION BUDGET

FY 2015-16 ADOPTED AIRPORT CONSTRUCTION BUDGET

PROJECT NAME	EXPENDITURES	REVENUE				
	TOTAL EXPENDITURES	BEGINNING FUND BALANCE	COLUMBIA AIRPORT TRANSFER	STATE MATCH	FEDERAL AVIATION FUNDS	TOTAL FUNDING
Columbia Airport Master Plan	419,754		55,233	16,653	347,868	419,754
Columbia Taxiway B & C	199,818		9,991	8,672	181,155	199,818
Total	**619,572**	**-**	**65,224**	**25,325**	**529,023**	**619,572**

ATTACHMENT "H"

COMMUNITY ORGANIZATION REQUESTS

MOTHER LODE FAIRGROUNDS

May 19, 2015

Craig Pedro
Chief Administrative Officer
County of Tuolumne
2 South Green Street
Sonora, CA 95370

RE: Funding Proposal Request

Dear Craig,

As the new CEO/Manager of the Mother Lode Fairgrounds, the County's largest event center and emergency preparedness evacuation facility, I have been working on gaining the public's awareness of the facilities available at the Fairgrounds.

Last year I spoke to you and the board regarding enhancing the RV Park and we are continuing to do so. The buildings are receiving some paint jobs and the overall grounds are being kept in prime condition for attractions and visitors. Without major funding from the State, we are doing an excellent job maintaining what we have with what we have.

I would like to request $14,000 from you this year and specifically address where this money will go, including two large areas that need to be paved. This $14,000 will contribute to these areas, and with other sponsors the projects can be completed.

Should this request be fulfilled, I would like to give you an updated progress report of the projects to show that the funds were well spent. I understand that there are many other requests that you receive, but giving to the Fairgrounds is money spent for the whole community.

Thank you for considering this request. Please let me know if you need any additional information that may influence your decision to approve funding.

Sincerely,

Stacey Dodge

Stacey Dodge
CEO/Manager
Mother Lode Fairgrounds

TUOLUMNE COUNTY ARTS ALLIANCE

TUOLUMNE COUNTY
ARTSALLIANCE

251-C Barretta St., Sonora
The Arts Building
The Historic Dome Campus
TuolumneCountyArts.org
209-532-2787
P.O. Box 5287
Sonora, California 95370

Board of Directors:

Don Hukari
President

John Lytle
Vice President

Terri Bell
Secretary

Jason Reed
Treasurer

Dianne Shannon
Past President

Directors:

Leslie Buckalew
Marguerite Bulkin
John DeGrazio
Dr. Rick Emery
Dr. Jim Riggs
Jill Klajic-Ryan
Ellen Stewart
Doreen Wilbur

Arts Education Director:
Louise McPeeters

POL Administrator:
Bonnie Bryson

Executive Director:
Constance O'Connor

Our mission is to promote the arts and arts education in Tuolumne County, thereby enriching the lives of its residents and visitors.

May 19, 2015

Tuolumne County Board of Supervisors
Courtesy of: Craig Pedro, County Administrator
2 South Green Street
Sonora, California
95370

Dear Mr. Pedro,

On behalf of the Board of Directors of the Tuolumne County Arts Alliance (TCAA) I am writing to submit to the County Board of Supervisors (TCBS) a Funding Request in the amount of $60,000 for FY 2015 - 2016. This amount reflects an increase of $15,000 from the past three (3) consecutive years of funding at the $45,000 level.

Specifically, that increase of $15,000 is to fund:

- Print new informational/promotional/membership material, last updated in 2012. Graphic design work would be provided (N/C) by in-house graphic designers and TCAA Board Members; Don Hukari and John Lytle.
- Produce a companion printed newsletter/annual report for community and grant submissions and private funders in conjunction to developing an online newsletter version.
- Design and produce directional and space signage to identify where we are located in the community - (employing local artists and businesses).
- Provide some operating capital to initiate the revitalization of the "Tuolumne County Arts & Alliance" (TCA&CA) as desired and proposed by the T.C. Board of Supervisors. To spur the organizational effort to amalgamate the various non-profit arts and cultural organizations to better serve the county's economic vitality aspirations with TCAA assuming the leadership role as first proposed in 2011.

Supporting documentation for this funding request is included in this packet for review and consideration.

Sincerely,

Constance O'Connor

Constance O'Connor, Executive Director
Tuolumne County Arts Alliance

Attachments:

List of current TCAA Board of Directors and Directors- Elect
2015 TCAA Adopted Budget
Supporting Documentation
Letter of Support, Marguerite Bulkin, Superintendent, Tuolumne Office of Education
Tuolumne County Professional Services Contract
Schedule "A" - Deliverables (edited and proposed for the 2015 - 2016 Service Contract)

TUOLUMNE COUNTY ARTS ALLIANCE FUNDING REQUEST 2015 - 2016

2014 - 2015 YEAR IN REVIEW AND RETURN ON INVESTMENT

- This is the first year of operating under the "Service Agreement - Schedule A" ** (see last page).
- Deliverables under the Terms of that Agreement were accomplished and invoiced with a invoice/report quarterly - duplicates are available to be re- submitted, if needed.
- TCBS awarded funds this past year and those of the previous two years have, for the first time in decades, provided TCAA the ability to become more viable, sustainable and able to offer more to the community without charge to the participants.
- This is also in part, possible because of the willingness of the Sonora High School District (SHSD) to partner with TCAA and the TCBS, as a show of faith and goodwill through the reduced rent and other lease agreements provided to TCAA.
- As an outcome of a suggestion of E.D., Connie O'Connor to Columbia State Park/ District Superintendent, Greg Martin arrangements were made to host the 28th Annual In Focus Photography Show (a TCAA Program) at Angelo's Hall in Columbia Historic State Park (CHSP) for the first time. Designed to be an economic incentive for CHSP and Park Concessionaires it was so successful, plans are being discussed for the show to move permanently to Columbia.
- TCAA's Summer Arts Camp, now in its 10th successful year is also part of the long established partnership with Columbia Historic State Park - serving 80 to 90 children annually for one week of art, music, theater, and dance. KASA KAMPS are also thriving.
- A new event called "A Handmade Parade" is being planned by TCAA and the intention is to approach CHSP with a proposal for this new event to take place in the Fall of each year, beginning in 2016. This is also being designed as an economic driver for more activity in Columbia and as another collaboration between TCAA and CHSP.
- 2014 - 2015 once again was representative of the major outreach performed by TCAA to Tuolumne County students and schools through both the Arts Reach To Schools (ARTS) grant program and Arts In The Schools (AIS) as funded by both the California Arts Council and the Tuolumne County Schools Office of Education (TCOE). Through the auspices of TCAA, Arts Education Development in all Tuolumne County Schools K - 12 enhance all learning experiences for students and teachers alike. The AIS program is the program that pays for the mural projects at Columbia, Curtis Creek, Jamestown and Soulsbyville schools. These murals not only enhance the individual schools, but enrich the students that make up the school community. The murals and the creative experience foster not only learning and the development of new skills; but, the work also creates a palpable sense of personal achievement and pride in their community and also, a permanent public art piece that enriches our county and communities. This also includes a high level of recognition within the State of California network of statewide arts councils under the auspices of the California Arts Council. More than 4,000 Tuolumne County students in public and charter schools, are served through these CAC grant awarded programs administered by TCAA in partnership with the TCOE.

2014 - 2015 HONORS AND AWARDS TO TCAA

- The Tuolumne County Board of Supervisors' unanimous vote to award of $45,000 was an indication that the Supervisors believe in the mission and the community outreach provided by TCAA through the administration of these funds.
- Through TCAA (and other CA county arts council's) January lobbying of the California Arts Council (CAC) and the National Endowment For the Arts (NEA) to the Governor resulted in an increase in an augmentation amount awarded for the competitive State and Local Partnership (SLPP) grant. TCAA's award was increased by an additional $8,000 +/- awarded to TCAA for a grand total of almost $20,000 +/-. Other statewide county arts council's also received increased funding. A dozen years ago these grants used to be awarded in the $40,000 range - since 2004 the range has been almost zero to $12,000 so, this increase is significant and underscores the public outcry for arts to return to our schools. The SLPP grant is the grant that makes TCAA the Mandated Public Art Agency of Tuolumne County. It also is the one grant that is not tied exclusively to programming - therefore is available money for the operational costs of TCAA. TCAA Operational Funds are only derived by Memberships, Private Funding and the SLPP grant - and combined, only account for approximately one half of the minimized operational costs of TCAA. Once again TCAA scored 7 out of 10 in the peer panel and was rated and scored alongside arts councils such as SF, Oakland, Monterey, Los Angeles, Kern Co., etc., using the same criteria. The fact that a small rural county arts council scores this high on the scale repeatedly is an indication of how TCAA is perceived at the state level.
- **TCAA** *was selected to be* **one of 25 local nonprofits** *working on behalf of Tuolumne County children to receive a $10,000 pro-active grant* for KASA (Kids Art Studies Academy) *in March from the Sonora Area Foundation.*
- TCAA received a $2,500 grant from SAF to fund a 3 month pilot art program at Cassina High School, providing an art instructor and supplies and classroom instruction. A very successful partnership which all involved will try and repeat in the coming year.
- TCAA received a $2,500 grant from Ronald McDonald House Charities Northern California to underwrite partial and full scholarships at the KASA KAMPS during the Spring and Summer. Three "KAMPS" serving 60 T.C. children ages 7 - 12. were held at the Barretta Street Dome Campus.
- TCAA's Poetry Out Loud Program (POL) brought to the state and national stage, a Sonora High School student, Levi Lakota Lowe, becoming the First Place Winner in California out of a pool of 30,000+ students statewide and nine (9) finalists nationally out of a pool of 367,000 students. Both of these achievements and through the sponsorship of of TCAA brought significant awareness of Tuolumne County in the state and the nation.*The Poetry Out Loud Program is the* ***one*** *national and state arts program that is exclusively designed for high school students only. In Tuolumne County all the county high schools; Sonora, Summerville, Tioga and some charter school students participate. More than 400 Tuolumne County students participated in POL in 2014 - 2015.*

- The California Arts Council and Californians For The Arts have been duly engaged and impressed with the Tuolumne County Arts Alliance's impact and influence, noting especially the economic impact that the organization has on the local community. And manages to do all of that with a staff of one full time and 2 part time people and a hand full of unpaid volunteers.

- As a result of the awarding of the SLPP Augmentation Award TCAA Executive Director, Connie O'Connor and TCAA Arts Education Director were invited to participate in a week long "Convening of the Joint Legislative Hearing of the Economic Impact of the Arts in California" at the State Capitol in April 2015. This conference was a joint effort of the California Arts Council, Californians for the Arts and the National Endowment for the Arts. Tuolumne County was well represented and honored by the involvement of TCAA staff, POL winner Levi Lowe (and his performance at the conference), Dianne Stearns Mural in Columbia* and Dianne Stearns son, Forrest Stearns' [SHS graduate) participation on one of the panels for the CA Legislative Hearing On The Arts in California Committee . Arts Education Director, Louise McPeeters spoke on behalf of Tuolumne County Schools to the legislative committee and both Connie O'Connor and Louise McPeeters were recognized to the assembly by California Arts Council Director, Craig Watson for Tuolumne County's contribution to the Arts in California.

- A new, imposing public art piece* has been installed at Columbia Elementary School and will be publically dedicated on Thursday, May 21 at 9:00 a.m. Visible from Parrots Ferry Road and within the historic corridor southerly entrance to Columbia Historic State Park, the large and impressive mosaic mural is also a worthy display of public art created by Columbia Elementary School students under the direction of local artist Dianne Stearns. The mural received special notice by the CAC and will be a featured story in an upcoming "News Beat" - the official newsletter publication of the CAC which is distributed statewide. A tribute which also promotes tourism and economic vitality in our county.
- A $10,000 "equipment" grant from SAF for the new community low-power radio station - KAAD ("Art At the Dome"). This is a matching grant in a partnership with SHSD and a combined curriculum/career track opportunity for Sonora High School students (and eventually, other county schools) and the community at large, targeting the "new currency" for pre college students in making art/tech/education a priority in all California schools.

2015 - 2016 GOALS / OBJECTIVES AND PLANS

- The primary goal for TCAA in 2015 - 2016 is to continue to align itself with its mission: "to promote the arts and arts education in Tuolumne County thereby enriching the lives of its residents and visitors".
- The most significant addition to those 45 year old goals and objectives is TCAA's newest program; i.e., the formation of the new Community Grass-Roots Radio Station KAAD 103.5 MHz. The FCC license stipulates that "any time before or after the the scheduled

"On Air" date of August 3, transmitting from The Dome Campus (transmission site only) may also stream programming on the Internet through its website at www.kaad-lp.org. The public announcement of the station is planned for the latter part of June, early July. KAAD is also a perfect 'vehicle' to combine the various voices of the Tuolumne County Arts & Cultural Alliance proposed member organizations to have specific roles in the community programming and on air offerings; including, long time partnerships of the TC Historical Society, TC Visitors Bureau, TC Chamber of Commerce, Mother Lode Art Association, TCOE, TC Public Health, Columbia College, SRT, Stage 3, and others. This is a former CSAC now TCAA program goal of 16 years in development.

- The FCC license granted to TCAA in February of 2014 is underscored by a signed Memorandum of Understanding (MOU) between TCAA and SHSD and TCAA and The Radio Project. Part of the SAF matching grant of $10,000 each (TCAA and SHSD) is that SHSD will provide in-kind services of equipment and space(s). TCAA's part of the SAF grant is to be used for equipment to be air ready and transmitting in early August of 2015.
- An additional main component of The Radio Project is the development of an accompanying programming and instructional curriculum with SHSD and in the future, Cassina High School. This new program recognizes the "new educational currency" of our society - focusing on developing career/technical/educational opportunities for our youth and older workforce alike, creating new opportunities which will translate to new skills and the creation of new jobs.These new partnerships between the arts, technology and education are the keys to our future successes in Tuolumne County in particular as it shifts its employment/job markets.
- The recent collaboration and a signed agreement (MOU) with the Mother Lode Makers Group/Lab being a cohabitant in the TCAA space, has enriched and expanded the outreach of TCAA in the community. Weekly MLML meetings and collaborative programs and events have and will continue to expand the outreach of TCAA into this developing Arts/Tech Program. A Maker's Day Meet Up in April hosted 100 + people ranging in age from 5 to 80. This group is also very involved in the arts/tech component of the radio station programming and tech support. Another Makers Day Meet-Up is scheduled for Saturday, June 20th, During the 3rd Annual TCAA Birthday Party held in the Sonora Lions Club Park adjacent to TCAA and KASA - this year celebrating 45 years!.The event is a partnership with Sonora Lions Club in the Lions Club Park and will feature, art, music, barbecue, birthday cake, Makers Lab activities for youth and adults and more!
- A tri-county (Calaveras, Tuolumne and Amador) collaborative grant; "Creative California Communities" for $45,000 to produce and create major destination art exhibitions in all three counties has been written and submitted to California Arts Council and if awarded, will be held in the late spring or early summer of 2016. This outreach is also an example of more collaborative partnering in our local, as well as, regional territories for economic growth and development for our local communities, from outside our borders, making Tuolumne County a destination.. A similar successful grant was awarded last year for the counties of Calaveras, Eldorado and Amador - the model for this year's grant is the same. The title of the Exhibition is" "Animal Scapes of the Sierra Foothills".

- A Professional Development Consulting grant in the amount of $3,000 has been written and submitted by TCAA to the CAC for the redesign of the TCAA website. If awarded, the grant will fund a local web designer (local business) to redesign and revamp the TCAA website to make it more interactive and easier to navigate through all of the TCAA separate programs and individual calendars of art, music, dance and radio programming.
- KAAD will develop it's own website and be linked to the TCAA website. KAAD will operate under the auspices of The Radio Project (TRP) Steering Committee with reciprocal board members of each group - TCAA and the TRP.

It is hoped that the overview of the accomplishments of the Service Agreement as written by Tuolumne County Administrator's office as well as, the recognized, rewarded status of TCAA will be of significant import to the Supervisors to consider affirmatively this 2015 - 2016 funding request.

We have continued to make partnerships one of our primary goals and objectives as we have for the past 45 years, with special emphasis on these expanding outreach opportunities since 2010 through the reorganized and expanded Central Sierra Arts Council as the Tuolumne County Arts Alliance.

In this upcoming quarter [which will be reported on at the end of June] two planned events will underscore that meaning of partnership and collaboration with other county entities.

- On May 22, TCAA will provide and underwrite entertainment for a "SNAP" (Supplemental Nutrition Assistance Program - formerly, Food Stamps) event. "Krinkles the Clown" will entertain for the benefit of the community attendees and the *Tuolumne County Health Department* Program during the afternoon at the Grocery Store Outlet Parking lot from 3:00 to 6:00.

- In June, (TBD) a TCAA / Art Partner REvamp REcyclery art/tech event will be held at the *Main Branch of the Tuolumne County Library* as a part of their Summer Reading Program bringing art and tech together as a fun day for Tuolumne County youngsters.

- TCAA Art/Craft/Music and Dance Instructors have been contacted and agreements are in place to teach art, music and dance classes during this summer's T*C Recreation Department* summer program. TCAA will underwrite the participating local artists and teachers at a rate of $40 per hour for the instructional period. TCAA is waiting for word from the TC Rec Dept as to the dates, times and place(s) where the Recreation Classes will be held in order to perform this Schedule A Deliverable. These instructors will teach (underwritten by TCAA and through the TCBS 2014 - 2015 grant) Art, Craft, Music (sing along and some instrument instruction), Dance, Fitness (including Youth Martial Arts) activities to participants in the County Recreation Department Program as a collaborative

effort between the County Rec Department and TCAA. Space for some of the dance and fitness classes will be made available at the Dance Studio Space at KASA.

In conclusion, on behalf of the TCAA Board of Directors, I hope that this explanation and recounting of the distribution of funds granted to TCAA in FY 2014 -2015 and outline of new programs and plans for the coming FY 2015 - 2016 events and services provided by TCAA to Tuolumne County residents and visitors will offer enough information for serious consideration and result in a positive vote to award the funding sought by this request.

On a personal note, I would like to add my thanks to Maureen Frank, Tracy Riggs and Lynn McCormick for their help and support in helping to develop these new programs and events.

It is our hope that once again as last year, a unanimous and informed affirmative vote will be the end result of this funding request for $60,000 for the Tuolumne County Arts Alliance.

Sincerely,

Connie O'Connor, Executive Director
Tuolumne County Arts Alliance

** NOTE: "Schedule A" of the County Service Agreement [included] has been edited (proposed) to better capture what is expected of TCAA in terms of expected "deliverables" now that a better understanding and clarified definitions have been effected after April, 2015 conversations between Maureen Frank and Constance O'Connor, representing Tuolumne County Administration and Tuolumne County Arts Alliance, respectively.

May 15, 2015

Tuolumne County Arts Alliance
Board Members

Board Member	City of Residence	Professional & Avocational Affiliation	Tenure (year service began)
Donald Hukari President	Sonora	Editor/Publisher: "Sierra Seasons" (retired)	2002
Dr. Jim Riggs **President-Elect**	Columbia	President, Columbia College (retired)	2015
John Lytle Vice President	Sonora	National Illustrator/graphic designer	1999
Terri Bell Secretary	Twain Harte	Principal, Curtis Creek Elementary School	2009
Jason Reed Treasurer	Cold Springs	CFO Tri-Dam Project (retired)	2011
Dr. Leslie Buckalew Director	Sonora	Vice President, Columbia College	2014
Dr. Margie Bulkin Director	Sonora	Tuolumne County Superintendent of Schools	2014
John DeGrazio Director	Sonora	Owner/Founder, YExplore Yosemite, Photographer	2013
Dr. Richard Emery Director	Sonora	Dentist, Photographer	2014

Jill Klajic-Ryan Director	Columbia	Marketing Director, Hetch Hetchy (retired)	2014
Dianne Shannon Director	Tuolumne	Photographer	2005
Ellen Stewart Director	Sonora	Columbia College Professor Drama - Holman Theatre Owner (retired)	2010
Doreen Wilbur Director	Sonora	Umpqua Bank Assistant Vice President	2014

Tuolumne County Arts Alliance
2015 Budget
January 1 to December 31, 2015

REVENUE			
	Contributions - Operations	$ 11,000	
	Contributions - Programs	$ 21,000	
	Legacy Bequest	$ 45,000	
	Memberships	$ 13,500	
	Program Admin Fees Collected	$ 600	
	Program Service Revenue	$ 7,500	
	Registration Fees	$ 29,000	
	Grants - Operations	$ 45,000	($22,500 from County's Fiscal 2014-2015 Budget; $22,500 proposed from County's 2015-2016 Budget)
	Grants- Programs	$ 35,000	
	Donated Professional Fees	$ 500	
	TOTAL REVENUE	**$ 208,100**	
EXPENSES			
	Payments to Artists	$ 40,000	
	Program Service Providers	$ 7,500	
	Program Supplies, Materials	$ 18,500	
	Program Directors	$ 20,000	
	Travel	$ 50	
	Credit Card Transaction Fees	$ 400	
	Advertising & Promotions	$ 1,000	
	Fundraising Event Costs	$ 3,500	
	Bank & Paypal Fees	$ 100	
	Dues & Subscriptions	$ 250	
	Insurance	$ 5,980	
	Meals & Entertainment	$ 200	
	Office Expenses	$ 3,000	
	Printing & Duplicating	$ 1,000	
	Software & Web Maintenance	$ 1,700	
	Cleaning	$ 1,000	
	Payroll/Bookkeeping Service	$ 2,000	
	IT & Web Consulting	$ 600	
	Wages - Executive Director	$ 39,000	
	Wages - Office Assistant	$ 16,000	
	Contract Support	$ 15,000	
	Payroll Tax Expenses	$ 8,300	
	Postage & Delivery	$ 750	
	Professional Fees	$ 1,500	
	Rent	$ 9,000	
	Repairs	$ 100	
	Taxes/Fees	$ 70	
	Telephone	$ 2,000	
	Alarm System	$ 900	
	Electricity	$ 2,500	
	Propane	$ 600	
	Water & Sewer	$ -	
	Internet Services	$ 600	
	TOTAL EXPENSES	**$ 203,100**	

Marguerite D. Bulkin
County Superintendent of Schools

TUOLUMNE COUNTY
Superintendent of Schools

May 20, 2015

Tuolumne County Board of Supervisors
Courtesy of: Craig Pedro, County Administrator
2 South Green Street
Sonora, California
95370

RE: Letter of Support for Tuolumne County Arts Alliance Budget Proposal

Dear Mr. Pedro,

On behalf of the students of Tuolumne County, I would like to express my support for the Tuolumne County Arts Alliance's budget proposal to provide ongoing arts development and art education for the residents and students of Tuolumne County. Since 1970, the Tuolumne County Arts Alliance has played an important role in partnering with schools throughout Tuolumne County to promote art education as an investment in community development. As a result of the strong collaborative between the Arts Council and the Tuolumne County Superintendent of Schools, programs such as Arts Reach to Schools and the KASA summer programs for children has enriched student outcomes and increased student appreciation for the role art plays in sustaining a vibrant community, cultural awareness and inventiveness.

When communities invest in community development through the arts, they are investing in cultural, social, and economic value. The Arts Council has provided a conduit for the preservation and proliferation of art as a distinguishing part of our public history and our evolving community. Their efforts have consistently supported community development, attraction for tourism, and outreach to schools and community organizations, thereby adding meaning to our built environment. For these reasons, I urge you to support their request for financial assistance in order for them to continue their invaluable work in promoting the uniqueness of our county through the arts.

Sincerely,

M. Bulkin

Marguerite D. Bulkin
County Superintendent

175 South Fairview Lane Sonora, CA 95370 209-536-2000 Fax 209-536-2003
www.tcsos.us

AGREEMENT FOR PROFESSIONAL SERVICES
FOR THE PROVISION OF ART RELATED SERVICES

THIS AGREEMENT is made this 2 day of September, 2014, by and between the COUNTY OF TUOLUMNE, a political subdivision of the State of California (hereinafter called "COUNTY") and the Tuolumne County Arts Alliance (hereinafter called "ARTS ALLIANCE") pursuant to the following terms and conditions:

WITNESSETH:

WHEREAS, the Tuolumne County Arts Alliance is an active local non-profit organization in Tuolumne County; and

WHEREAS, the Tuolumne County Arts Alliance has been designated as Tuolumne County's mandated public arts agency; and

WHEREAS, the Tuolumne County Arts Alliance has provided educational programs, special arts events and exhibitions for the benefit of students, residents and visitors for more than four decades; and

WHEREAS, the County has determined to establish a budget and purchase appropriate services from the Tuolumne County Arts Alliance for Fiscal Year 2014-2015.

NOW THEREFORE, in consideration of the mutual covenants and conditions hereinafter contained, the parties hereto agree as follows:

1. **Term**

The term of this AGREEMENT shall commence on July 1, 2014, regardless of the date of the execution, and terminate on June 30, 2015, unless sooner terminated pursuant to the terms and conditions hereof.

2. **Project**

The ARTS ALLIANCE agree to provide performing arts, visual arts, and arts resources and education services to COUNTY as identified in Attachment A, herby incorporated into this AGREEMENT by reference.

3. **Compensation**

In consideration of the performance of the referenced services by ARTS ALLIANCE, COUNTY shall pay to ARTS ALLIANCE, the total sum of Forty-Five Thousand Dollars ($45,000). ARTS ALLIANCE shall submit quarterly (September, December, March, June) activity report and invoice. These will be submitted at the end of each of the months referenced above. Once material is reviewed by COUNTY staff, invoice will be processed for payment. Should ARTS ALLIANCE fail to complete any program or service contained in Attachment A, the County, at

its sole discretion, may impose a proportionate fee reduction. Invoices shall be mailed or delivered to:

Tuolumne County Administrator's Office
2 South Green Street
Sonora, CA 95370

4. **Records**

All records of the ARTS ALLIANCE pertaining to the AGREEMENT, including but not limited to, all financial records regarding the services to be performed by ARTS ALLIANCE hereunder, shall be open to inspection by COUNTY upon reasonable notice and during normal business hours.

5. **Independent Contractor**

ARTS ALLIANCE is an independent contractor and is not an officer, employee, agent or servant of COUNTY. ARTS ALLIANCE acknowledges and agrees that it shall not enter into any activity, transaction, or undertaking which may be constructed, implied, or inferred that ARTS ALLIANCE is acting in a capacity of an agent or representative of COUNTY.

6. **Insurance Requirements**

ARTS ALLIANCE shall provide at its own expenses and maintain at all times the following insurance with insurance companies licensed in the State of California and shall provide evidence of such insurance to the COUNTY as may be required by the Risk Manager of the COUNTY. The policies or certificates thereof shall provide that, thirty (30) days prior to cancellation or material change in the policy, notices of same shall be given to the Risk Manager of the COUNTY by registered mail, return receipt requested, for all of the following state insurance policies.

A. **Worker's Compensation** - in compliance with the statutes of the State of California.

B. **General Liability** – insurance with a minimum limit of liability per occurrence of $1,000,000 for bodily injury and $100,000 for property damage. This insurance shall cover for bodily injury and property damage, owned automobiles and non-owned automobiles.

C. **Automobile Liability** - insurance with a minimum limit of liability per occurrence of $300,000 for bodily injury and $100,000 for property damage. This insurance shall cover for bodily injury and property damage, owned automobiles, and non-owned automobiles.

If at any time any of said policies shall be reasonably unsatisfactory to the COUNTY, as to form or substance or if a company issuing such policy shall be reasonably unsatisfactory to the COUNTY, the ARTS ALLIANCE shall promptly obtain a new policy, submit the same to the Risk Manager for approval and submit a certificate thereof

as hereinabove provided, Upon failure of the ARTS ALLIANCE to furnish, deliver or maintain such insurance and certificates as above provided, this AGREEEMENT, at the election of the COUNTY may be forthwith declared suspended, or terminated. Failure of the ARTS ALLIANCE to obtain and/or maintain any required insurance shall not relieve the ARTS ALLIANCE from any liability under this AGREEEMENT, nor shall the insurance requirements be constructed to conflict with or otherwise limit the obligations of the ARTS ALLIANCE concerning indemnification. The COUNTY, its officials, agents and employees shall be named as an additional insured on automobile and general liability insurance policies required herein. The ARTS ALLIANCE's insurance policy (ies) shall include a provision that the coverage is primary as respects the COUNTY (to the extent of the ARTS ALLIANCE negligence in the performance of its services under this agreement); shall include no special limitations to coverage provided to additional insured under the automobile and general liability policies; and, shall be placed with insurer(s) with acceptable Best rating of A:VII or with approval of the Risk Manager.

7. **Hold Harmless**

ARTS ALLIANCE shall hold the COUNTY, its agents, officers, employees, and volunteers, harmless from, save, defend and indemnify the same against, any and all claims, losses, and damages for every cause, including but not limited to injury to person or property, and related costs and expenses, including reasonable attorney fees, arising directly or indirectly out of any act or omission of ARTS ALLIANCE, their agents, officers, employees, or volunteers, during the performance of their obligations under this AGREEMENT. If such indemnification becomes necessary, the County Counsel for the COUNTY shall have the absolute right to approve any and all counsel employed to defend it.

8. **Agreement Termination**

This AGREEMENT may be terminated prior to the expiration of the term only as follows, and any such termination shall not affect any rights or obligations arising prior to the effective date of termination:

A. By COUNTY at COUNTY's option:

(1) Upon ARTS ALLIANCE's failure, refusal or neglect to perform the duties hereunder.

(2) For any reason satisfactory to COUNTY provided, however, COUNTY shall be given 30 days written notice of such termination.

B. By ARTS ALLIANCE:

(1) Upon COUNTY's failure, neglect or refusal to make any payment as required hereunder.

C. By Either Party

(1) With a thirty (30) day intention notice.

9. **Rights Upon Termination**

In the event of the termination of this AGREEMENT, ARTS ALLIANCE shall immediately be paid all fees theretofore earned and reimbursed for all expenses incurred for which reimbursement is required under this AGREEMENT and otherwise. The right to terminate this AGREEMENT and to receive payment of any amounts owing as of the effective date of termination shall be in addition to any other remedy available at law or in equity.

10. **Assignment**

This AGREEMENT is for the professional services of ARTS ALLIANCE and shall not be assigned, subcontracted or sublet any part of this AGREEMENT without the express written consent of the COUNTY.

11. **Entire Agreements and Amendments**

This AGREEMENT contains the entire agreement of the parties relating to the subject matter of this AGREEMENT and supersedes all prior agreements and representations with respect to the subject matter hereof. The terms of this AGREEMENT may be modified or amended only by written agreement of the parties.

12. **Governing Law**

This AGREEMENT shall be governed by and construed, interpreted and enforced pursuant to the laws of the State of California.

It is agreed by the parties hereto that unless otherwise expressly waived by them, any action brought to enforce any of the provisions hereof or for declaratory relief hereunder shall be filed and remain in a Court of competent jurisdiction in the County of Tuolumne, State of California.

13. **No Waiver**

The failure to exercise any right to enforce any remedy contained in this AGREEMENT shall not operate as to be construed to be a waiver or relinquishment of the exercise of such right or remedy, or of any other right or remedy herein contained.

14. **Enforceability and Severability**

The invalidity or enforceability of any term or provisions of this AGREEMENT shall not, unless otherwise specified, affect the validity or enforceability of any other term or provision, which shall remain in full force and effect.

15. **Notice**

Any and all notices, reports or other communications to be given to COUNTY or ARTS ALLIANCE shall be given to the persons representing the respective parties at the following addresses:

ARTS ALLIANCE:
Constance O'Connor
Executive Director
Tuolumne County Arts Alliance
P.O. Box 5287
Sonora, CA 95370
Telephone: 209-532-2787

COUNTY:
Craig Pedro
County Administrator
Tuolumne County
2 South Green Street
Sonora, CA 95372
Telephone: 209-533-5511

IN WITNESS WHEREOF, the parties have hereunder set their hands the day and year first written above.

ARTS ALLIANCE

Constance O'Connor, Executive Director
Tuolumne County Arts Alliance

COUNTY

Evan C. Royce, Chairman
Board of Supervisors

Approved as to Legal Form:

8-21-14

County Counsel Date

I hereby certify that according to the provisions of Government Code Section 25103, delivery of this document has been made.

ALICIA L. JAMAR
Clerk of the Board

By:

Attachment A

Schedule of Services

TCAA
Proposed edits for 2015- 2016

Attachment A

Schedule of Services

First Quarter- July, August, September

General Community and County Services

- Partner with Tuolumne County Recreation Department on providing art classes for youth and adult/youth dance classes.
- On an annual basis collaborate with the Mother Lode Art Association to provide hands-on art demonstrations for the "Arts Corner" in the Arts Building during the Mother Lode Fair.
- ~~Collaborate with the Mother Lode Art Association to provide hands-on art demonstrations for the "Arts Corner" in the Arts Building during the Mother Lode Fair.~~
- ~~Collaborate with the Mother Lode Art Association to provide hands-on art demonstrations for the "Arts Corner" in the Arts Building during the Mother Lode Fair.~~
- HOST 2 KASA KAMPS (June & July) on the DOME CAMPUS.

Second Quarter- October, November, December

General Community and County Services

- Host "Art-On-The Move" events in various business locations and Tuolumne County Library. This is an opportunity for local artist to showcase their work.
- Obtain a resolution from both County and City of Sonora making the month of October "Arts & Humanities Month". Special recognition will be afforded to all weekend arts and cultural events during the month including: Sonora Bach Festival, TCAA Events, and Mother Lode Art Association.
- Collaborate and partner with both local Tribal Councils (Black Oak and Chicken Ranch) to create an annual exhibition in the TCAA/George Post Community Gallery during the month of November to recognize and Celebrate National Native American Month.
- Work on building stronger relationships with the residents, businesses and community groups in the south part of the County. Explore opportunities to put on classes and/or exhibits through the Groveland Library and literacy classes at the Arts Academy at the Historic Dome Campus.

Tuolumne County Arts and Cultural Development

- Hold organizational meetings aimed to reviving the Tuolumne County Arts and Culture Alliance which was initiated in partnership between the County and the TCEDA. From these meetings a work plan will be developed incorporating the following goals:

  - Encouraging the development of arts and culture for its own sake
  - Coordinating activities to enhance the visitor experience

- Enhancing art as an important part of the county's economy
- Supporting and encouraging growth of various art and cultural groups/organizations within the county.

Third Quarter- January, February, March

General Community and County Services

- Partner with the Tuolumne Recreation Department in hosting a variety of art, fitness and dance classes for both youth and adults.
- Work in collaboration with ~~Bill Manville and~~ Tuolumne County Library to host writing ~~classes~~ in the Sonora area. WORKSHOPS
- Partner with the Tuolumne County Library in hosting a Saturday Family Programming event.
- Partner with the Tuolumne County Office of Education ~~and Tuolumne County Library~~ in hosting the Annual Student Art Show.
- Host "Art-On-The Move" events in various business locations and Tuolumne County Library. This is an opportunity for local artist to showcase their work.
- Host "Poetry Out Loud" Event (CA ARTS Council Program) in which high school students perform poetry readings competitively. The winners at the county level then compete in the California State Competition at the State Capitol.
- Sponsor "Symphony of the Sierras" Youth Concert- A concert especially for elementary school students featuring local musicians in a symphony setting, held annually in the Sonora High Auditorium.

Tuolumne County Arts and Cultural Development

- Implement activities in accordance with work plan developed in the second quarter.

Fourth Quarter- April, May, June

General Community and County Services

- Partner with Tuolumne County Recreation Department on providing art classes for youth and adult/youth dance classes.
- Partner with Tuolumne County Recreation Department in providing ~~an origami class~~ ARTS, MUSIC, DANCE, Theater INSTRUCTORS to the Summer Recreation Program, classes.
- Partner with the Tuolumne County Library in providing ~~a~~ class~~es~~ to kids FOR YOUTH participating in the Summer Reading Program. ~~This class would encompass the illustration of one of the books the kids read during the Summer Reading Program and "publishing" their own illustrated version.~~
- Host "Art-On-The Move" events in various business locations and Tuolumne County Library. This is an opportunity for local artist to showcase their work.

- Submit Grant applications to the California Arts Council and State and Local Partnership Program (SLPP).
- Sponsor In-Focus Art Photography Competition

Tuolumne County Arts and Cultural Development

- Continue to implement activities in accordance with work plan developed in the second quarter.

TUOLUMNE COUNTY HISTORICAL SOCIETY MUSEUM AND HISTORY RESEARCH CENTER

Tuolumne County Historical Society
Museum and History Research Center
158 Bradford Street, Sonora, CA 95370
209-532-4227 www.TCHistory.org

July 24, 2015

Craig Pedro, County Administrator
Tuolumne County
2 South Green Street
Sonora, CA 95370

Re: Request for $6,000 for Tuolumne County Museum

The Tuolumne County Historical Society/Museum & History Research Center is taking this opportunity to request your consideration of financial support for an interim, time-limited position due to a temporary staffing exigency.

The Tuolumne County Historical Society continues to work tirelessly to operate the Tuolumne County Museum and History Center to maintain and exhibit the County history collection within the stringent standards of the museum industry on behalf of the County. Key to this effort is maintaining a cadre of experienced volunteer docents. At this point in time we are spread extremely thin due to an unfortunate and extraordinary coincidence of health issues among key volunteer staff.

As you know, it is our policy to have at least two docents on duty within the Museum for reasons of personal security. As is typical for museums, we benefit greatly from the depth of knowledge of a well-seasoned and willing staff of Museum Docents. However, we are experiencing a coincidence of lengthy personal and health issues that has stretched us to the limit. In several incidences, sudden, unplanned occurrences have made it necessary to temporarily close the Museum for up to a half day. This problem is compounded by extended recuperative medical leave for our curator, our part-time and only employee who would normally be called upon to keep the Museum open to the public in the event of emergency volunteer staffing issues.

Accordingly, we are requesting one-time funding of $6,000 for a temporary, Curatorial Assistant (not-to-exceed 600 hour appointment) to fill in as a Museum docent as needed on short notice.

Thank you for your consideration.

William Anning
for Angela Brown, President
Tuolumne County Historical Society

Tuolumne County Historical Society
Museum and History Research Center

Temporary Position Available: **Curatorial Assistant**

The Position:

1) Under the direction and supervision of the designated Tuolumne County Museum Curator, the **Curatorial Assistant** will assist the Museum Curator in all areas of policies and procedures designated by the Tuolumne County Museum Board of Governors.

Principal Duties:

1) Under the direction and supervision of the Tuolumne County Museum Curator, the **Curatorial Assistant** will assist the Museum Curator with the Tuolumne County Museum collection, which includes, but not limited to, inventory, maintenance, and preservation.

2) The **Curatorial Assistant** will assist and coordinate the operation of the Tuolumne County Museum under the direction of the Museum Curator and complete assigned tasks within a reasonable amount of time.

3) The **Curatorial Assistant** must be available to serve as a Museum Docent when required and answer the Museum telephone when necessary. The **Curatorial Assistant** must be available for special events on evenings and weekends, when scheduled.

Standards:

1) The **Curatorial Assistant** must be available to work approximately thirty (30) hours per week. The ideal candidate will be well organized, work independently and as a team member, and possess reasonable knowledge of personal computer system networks and standard museum software.

2) The **Curatorial Assistant** must be capable of lifting up to thirty five (35) pounds. (Example: placing artifacts or three-dimensional objects on shelves.)

3) Salary: to be determined in interview.

The statements in this description represent typical elements, criteria, and general work performed. They are not intended to be construed as an exhaustive list of all responsibilities, duties, and skills required for this position. There is a six-month probationary period.

For further information, contact Mr. John Brunskill, Chairman, Tuolumne County Museum Board of Governors. Telephone: (209) 532-4227. E-Mail: thebrunskills@yahoo.com

Tuolumne County Historical Society
Tuolumne County Museum and History Research Center
158 Bradford Street, Sonora, CA 95370-4920
209.532.1317 www.TCHistory.org

July 24, 2015

Craig Pedro, County Administrator
Tuolumne County
2 South Green Street
Sonora, CA 95370

Re: Request for $8,000 Increase to Annual Maintenance Appropriation for Tuolumne County Museum

Dear Craig:

As you know, over the last several decades, day to day operation of the County Museum has primarily been staffed by leveraging the time and talent of a willing and talented cadre of 30–40 volunteers of the Tuolumne County Historical Society to the mutual benefit of both parties. This arrangement has been quite successful and at minimum cost to County taxpayers.

However, dependence almost exclusively on volunteer staffing has presented a real management challenge to recruit new volunteers, provide ongoing training, coordinate schedules and focus volunteer efforts while at the same time ensuring dependable continuity of operations and adhering to County priorities and policies. Successfully meeting this challenge has depended upon maintaining a pleasant, functional work environment, availability of necessary supplies and equipment and, most importantly, stable (at least part time) on-site, paid curatorial supervision. In the early part of the last decade, the County provided substantial funding for a paid TCHS position, e.g. 2002-2003, $20,000 to fund 90% of a full time Museum Supervisor. Subsequently, in lieu of funds, the County directly placed a full time, benefitted, professional Curator in the Museum, presumably costing $40,000 - $50,000. However, when the incumbent resigned in 2008-2009, a freeze on hiring precluded refilling that key position, severely taxing our ability to ensure consistent coordination of ongoing functions.

Starting in 2010, dictated by the continuing severe financial situation, in lieu of the full time County funded position, the County agreed, within the framework of a new five year Preservation and Maintenance Agreement, to provide $4,000 annually for maintenance and exhibition costs relating to the County Collection. Although it clearly costs much more than that, we have attempted to hold the line on operating costs and have made up the difference with dues, grants, donations and book sales, but mostly, by a staff of dedicated volunteers. By mid-2011, we found it critical to restore at least a part time, paid position to train and coordinate the

efforts of our volunteers and to underpin a minimum level of day-to-day consistency and continuity in Museum operations.

Since then, we have continued to increase the visibility of the Museum with exhibits (list attached) and special events to encourage an appreciation of our history and heritage, both within the local community and, in an important economic sense, to support cultural tourism. This year, we joined with the Visitors Bureau to become a destination "Partner in Tourism" as evidenced by our monthly visitors log statistics showing visitors from all 50 states, Europe and Asia. Locally, our most recent publication, Sonora, Yesterday and Today has been a "Best Seller," visibly preserving our history while helping to fund operations. During this 6 year timeframe, and essential to the more visible programs, we have continued to document our history as we build the massive "Past Perfect" database of the people, events and artifacts that comprise our heritage for the use of local citizens, businesses, government and academic researchers. These efforts have continued and grown with funding from reserves and occasionally supplemented by one-time County financial assistance for special projects.

We are now requesting that, upon renewal of the Maintenance Agreement, County support be increased by $8,000 to a minimum of $12,000 to sustain the Museum in recognition of the significant increased level of costs incurred over the most recent 6 years for exhibits, preservation and operation of the County Museum as shown here.

Cost Element	**2010**	**2011**	**2012**	**2013**	**2014**	**2015**
Museum operations	6,000	3,800	3,900	4,400	3,600	3,000
Preservation	2,200	4,600	5,500	1,400	500	1,000
IT contract support	-	-	-	1,700	2,500	3,400
PT Paid personnel	-	4,000	9,900	12,800	15,800	16,000
Exhibits	500	6,900	5,900	7,700	1,700	4,400
Total Costs	$8,700	$19,300	$25,200	$28,000	$24,100	$27,800

Sincerely,

William Anning

for Angela Brown, President
Tuolumne County Historical Society

cc: Supervisor John Gray,
Member, Museum Board of Governors

Attachment 1

18 New Exhibits since TCHS lease renewal September 21, 2010

Thanks to the efforts of many volunteers, TCHS has totally renewed the County Museum, mounting 18 exhibits since 2010, with one still in the works:

2010-11
Mexican Parade Saddle in glass case
Bear Exhibit (1960's exhibit re-furred with protective glass enclosure by grass roots, membership fund drive)
Gunsmith shops of old Tuolumne County

2012
Chinese culture in early Tuolumne County
21 Wonders of Tuolumne County – Exhibit & Book
Ranching - Stone Corrals (joint with Stanislaus County) - rotating exhibit

2013
Tuolumne County Painters – 19th & 20th centuries
Ben Sears, celebration of a local artist
Black Heritage – "Mining for Freedom"
Justice and the Law (Sheriff's Office and Narrative Cell)
Latino heritage - rotating exhibit
Courtyard - 3 level, tiered outdoor display of historic industrial technology

2014
Lumber & Railroad industry ephemera (inc'l model of Sierra RR - Angel's Branch)
Remington - art of the West - rotating exhibit
Italian heritage - rotating exhibit

2015
Irish heritage - rotating exhibit
Panama-Pacific International Exposition Display (Museum & County Admin. Bldg.)
Our Golden Age of Movies – Coming attraction late this year

2016 (In the works)

Tuolumne County Historical Society
Tuolumne County Museum and History Research Center
158 Bradford Street, Sonora, CA 95370-4920
209.532.1317 www.TCHistory.org

7/15/2015

Craig Pedro, County Administrator
Tuolumne County
2 South Green Street
Sonora, CA 95370

Re: $8,000 Funding Request - Improvements to County History Museum Exhibit Space

Dear Craig:

We are requesting $8,000 one-time funding for a project to more effectively use space in three areas of the Museum: an underutilized utility closet in the main exhibit area of the Museum, two outside windows boarded up after a failed burglary attempt, and realignment of marginal, cluttered space under the Museum. With the addition of 12 new exhibits in the last 5 years, we have virtually maxed out available space in the historic Sheriff's residence and its associated 10 jail cells which house County exhibits. We are proposing to adapt underutilized space to continue refreshing and improving the visitor experience.

On July 7th John Brunskill, Chair of the Museum Board of Governors, met with Ed Hoag, County Facilities Manager, to review cost estimates and confirm the feasibility of this project comprised of the following three segments:

1. Convert a utility closet containing miscellaneous supplies located in a prime space in the front part of the Museum into featured rotating exhibit space:
    a. relocate supplies, shelves & bins to space under the Museum;
    b. frame and sheetrock the former closet for rotating displays;
    c. add proper wiring for electronics and lighting;
    d. paint display shelving; and
    e. add glassed-in access door.

2. Convert unsightly boarded exterior windows adjacent to Museum entrance stairs into two recessed mini-displays featuring a window into daily life in the former jail, including security bars on the windows:
    a. clean out and frame the interior area behind the windows;
    b. enclose the two exhibit enclosures, and add lighting;
    c. replace and add security sensors to the windows; and
    d. add security bars to discourage forced entry.

3. Repurpose the underutilized utility area under Museum, also known as the "basement," as an exhibit mini-workshop:
    a. clean out the basement;
    b. remove large articles in the center of the room currently impeding access to the HVAC system;
    c. move selected items upstairs to prime exhibit space;
    d. relocate weather resistant artifacts to the garden;
    e. explore use of certain mineral specimens now collecting dust as a feature in a Memorial Garden adjacent to the existing antique rose bed;
    f. configure reclaimed space to provide a small workbench for exhibit maintenance and repair, a staging area for assembling new exhibits, and shelves for the incidental exhibit supplies relocated from the utility closet noted above; and
    g. add additional lighting and electrical outlets.

We believe this project is cost effective in terms of eking out not only additional exhibit space, but also the removal of clutter and resolution of several security and safety concerns relating to underutilized space below the Museum.

Sincerely,

Angela Brown

Angela Brown, President
Tuolumne County Historical Society

Attachment 1

18 New Exhibits since TCHS lease renewal September 21, 2010

Thanks to the efforts of many volunteers, TCHS has totally renewed the County Museum, mounting 18 exhibits since 2010, with one still in the works:

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2015
Irish heritage - rotating exhibit
Panama-Pacific International Exposition Display (Museum & County Admin. Bldg.)
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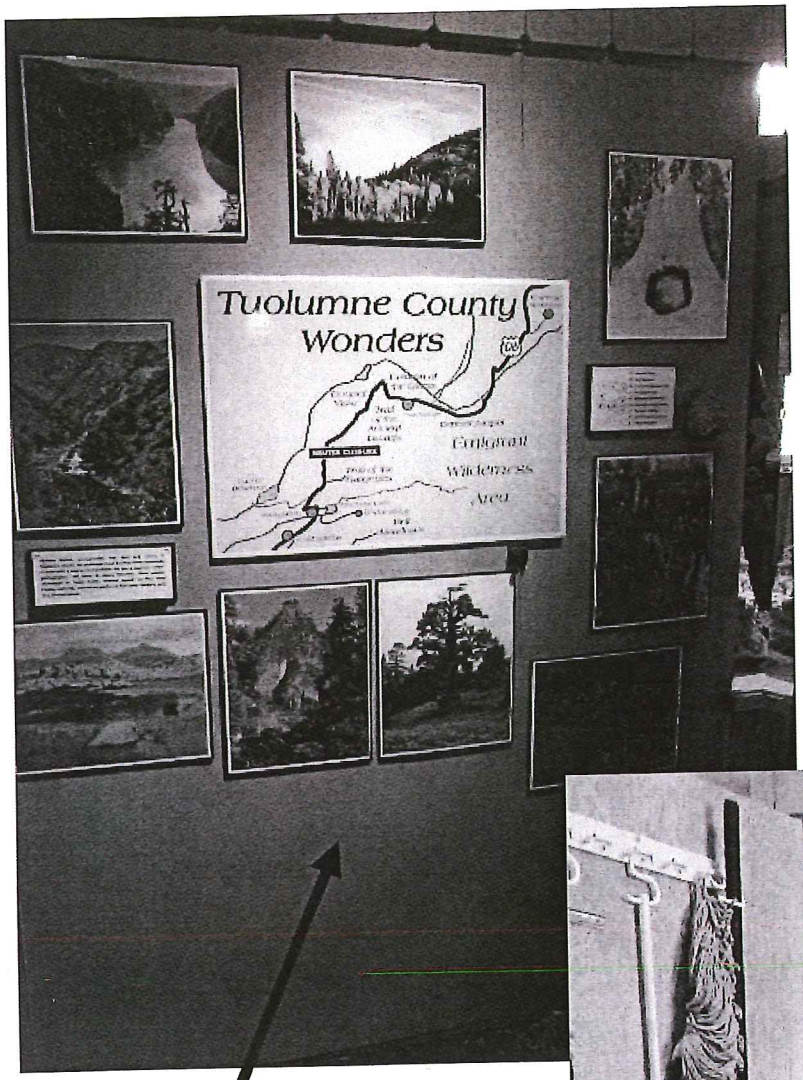
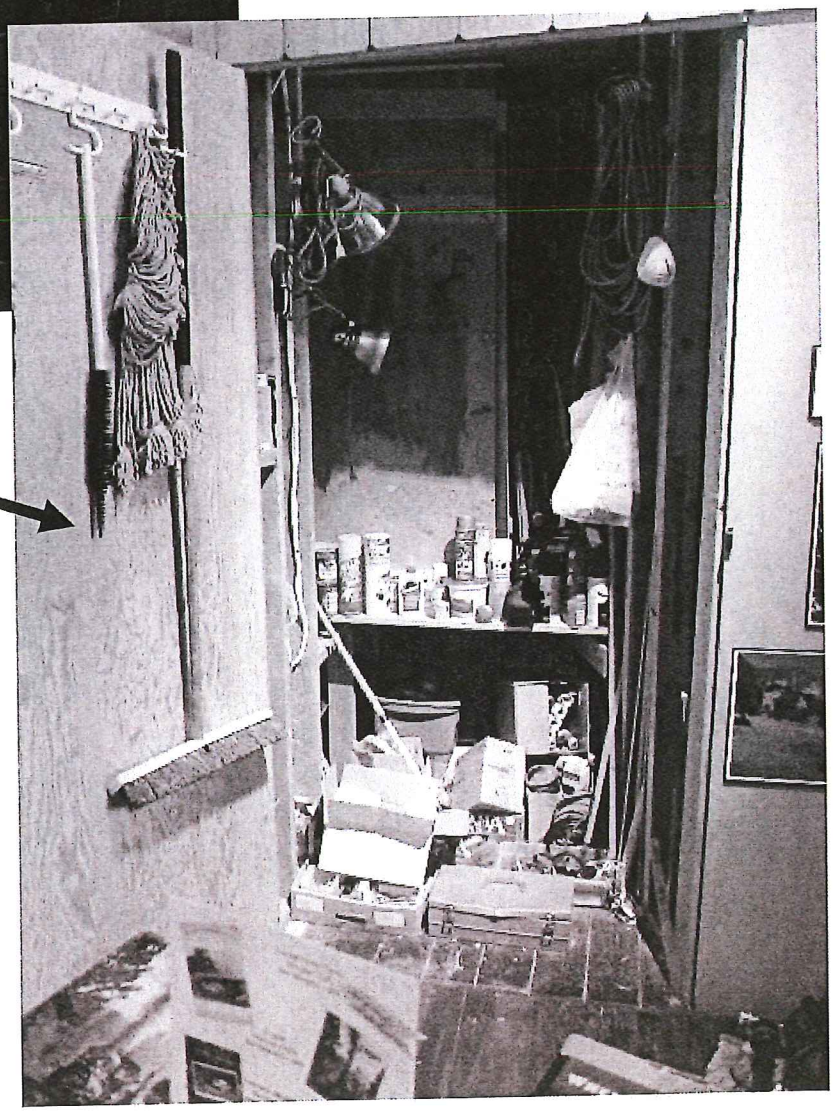


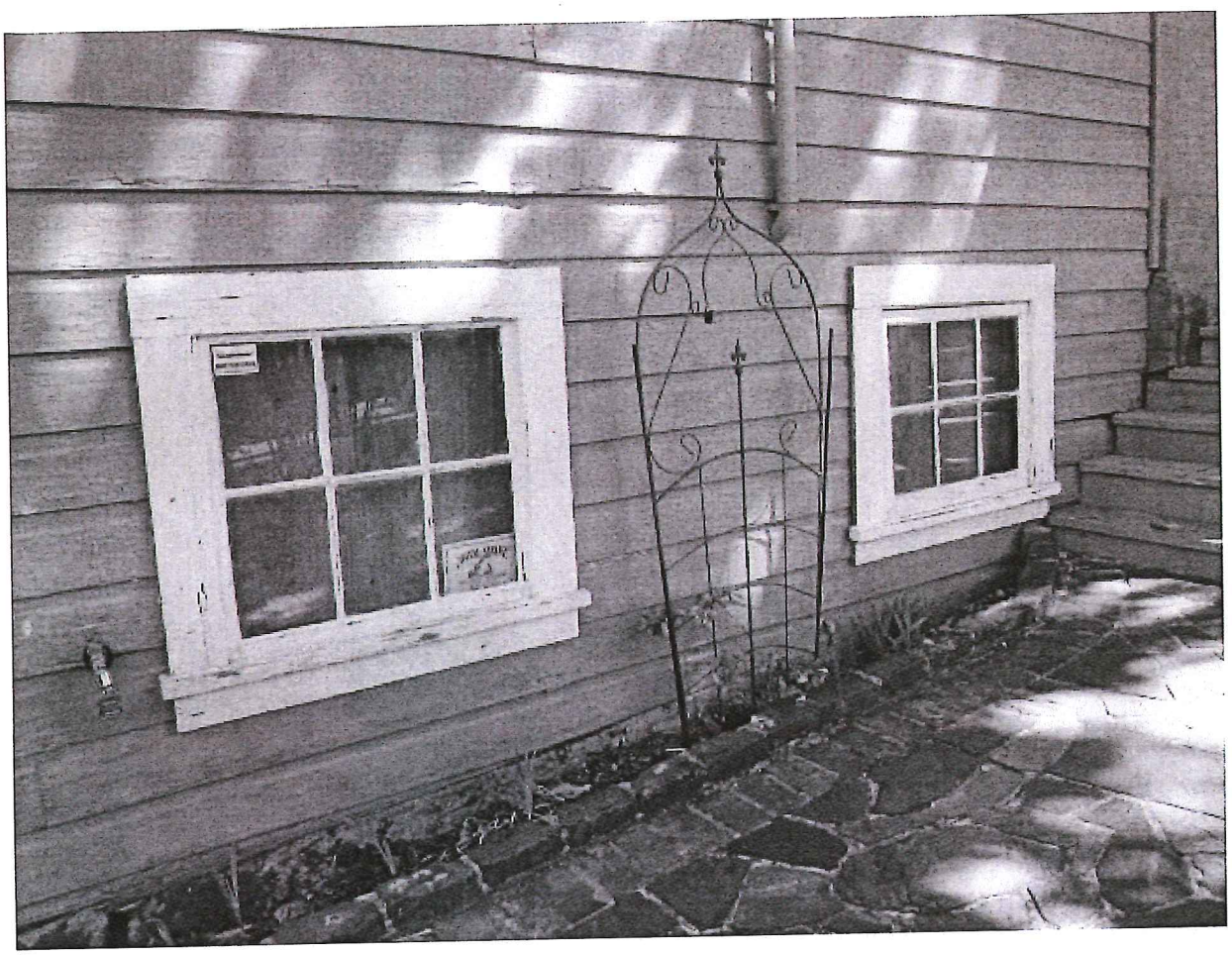
Rotating exhibit—door to utility closet

Door

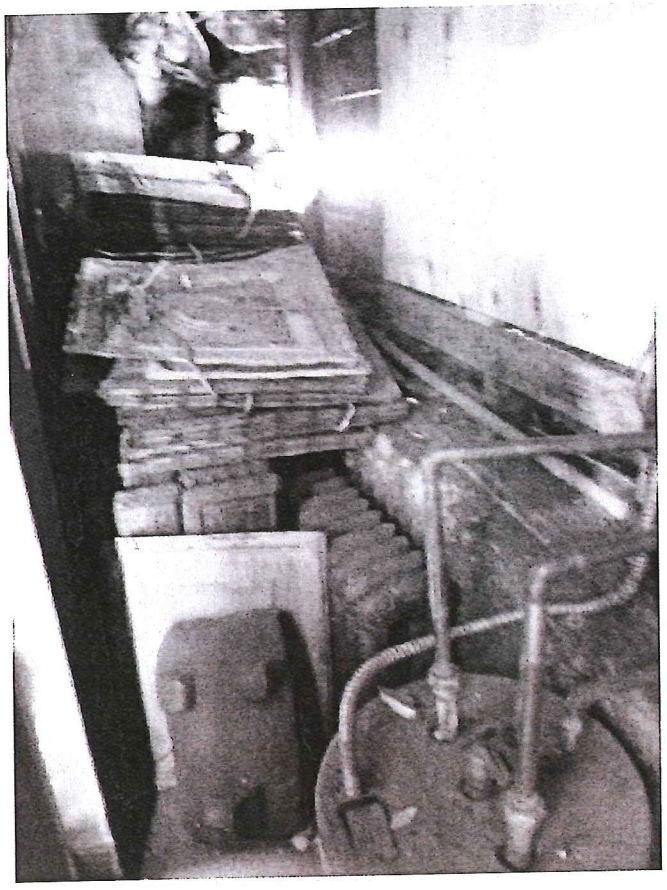


Inside utility closet—relocate supplies and shelves to basement space under Museum.

Convert into exhibit space: frame, sheetrock, and paint, and add electronics, lighting, glassed-in access door.

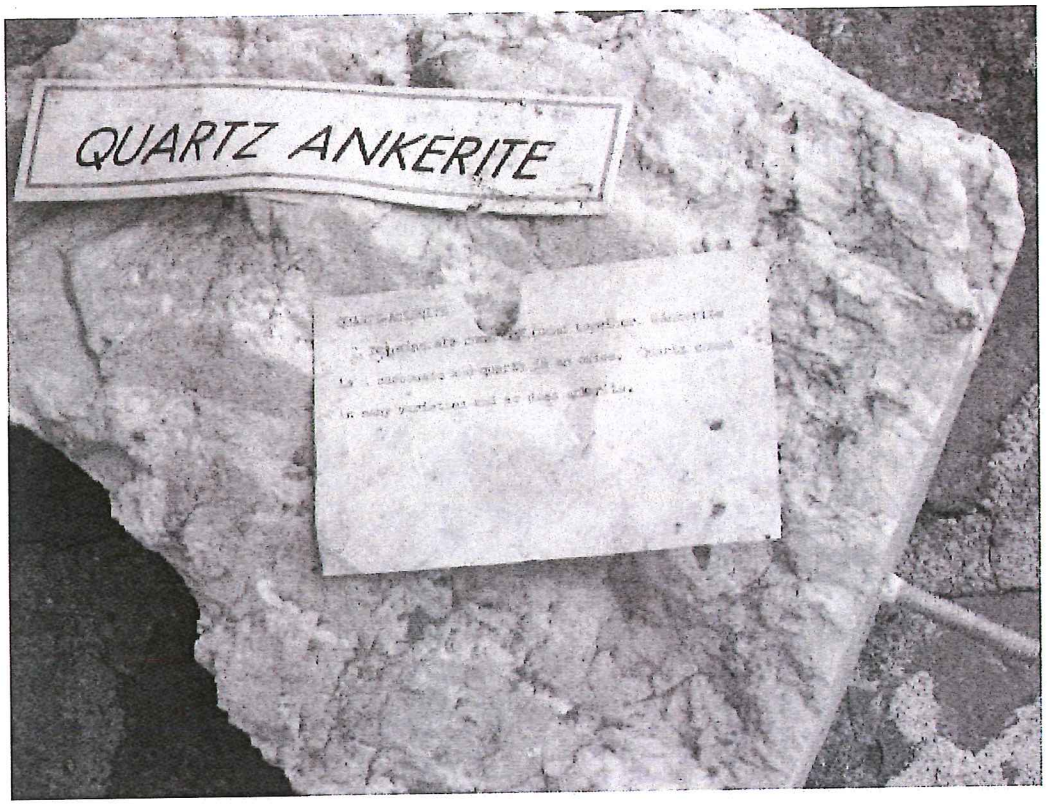


Unsightly boarded windows—result of recent basement break-in.



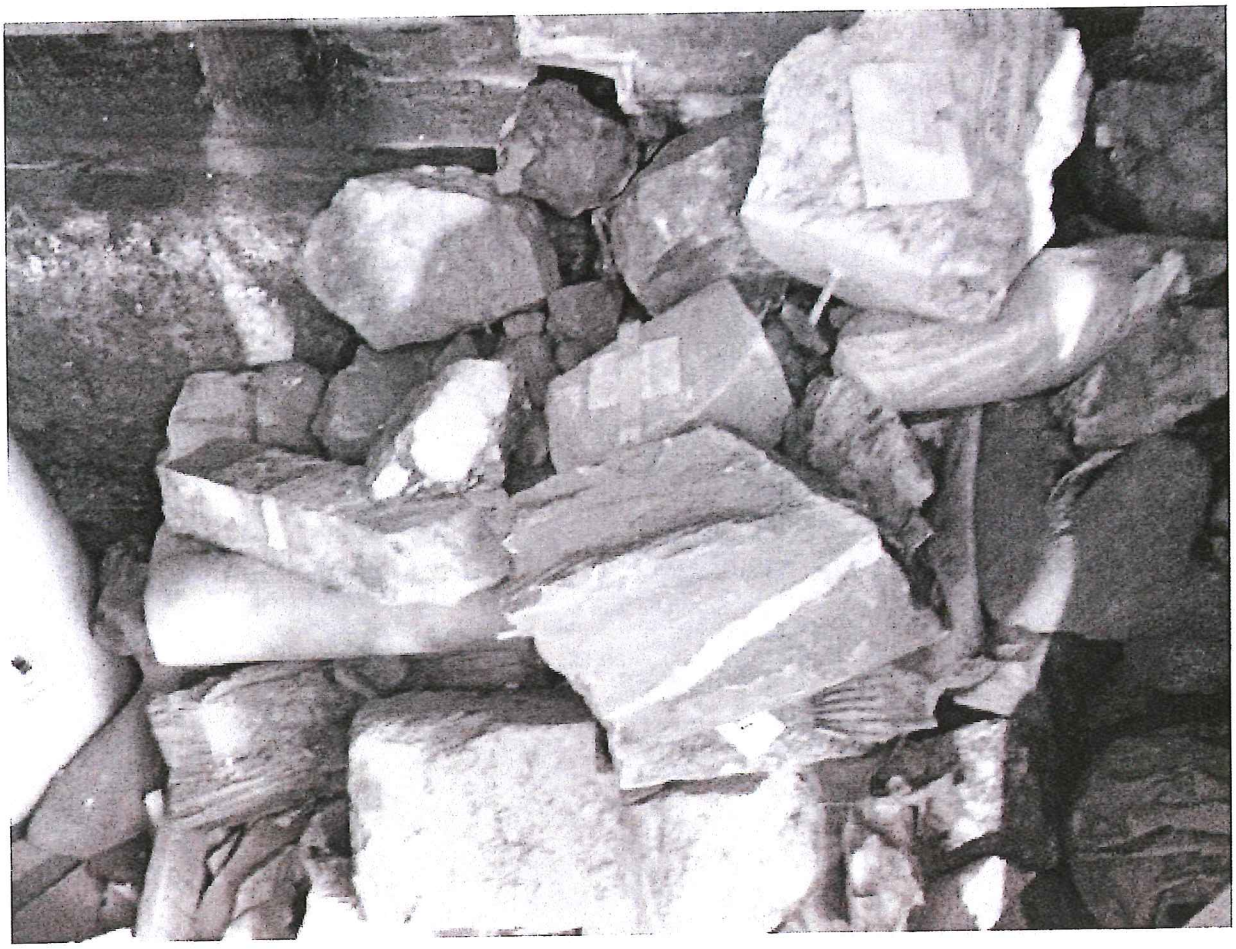
Convert windows into two recessed mini-displays featuring daily life in the former jail.

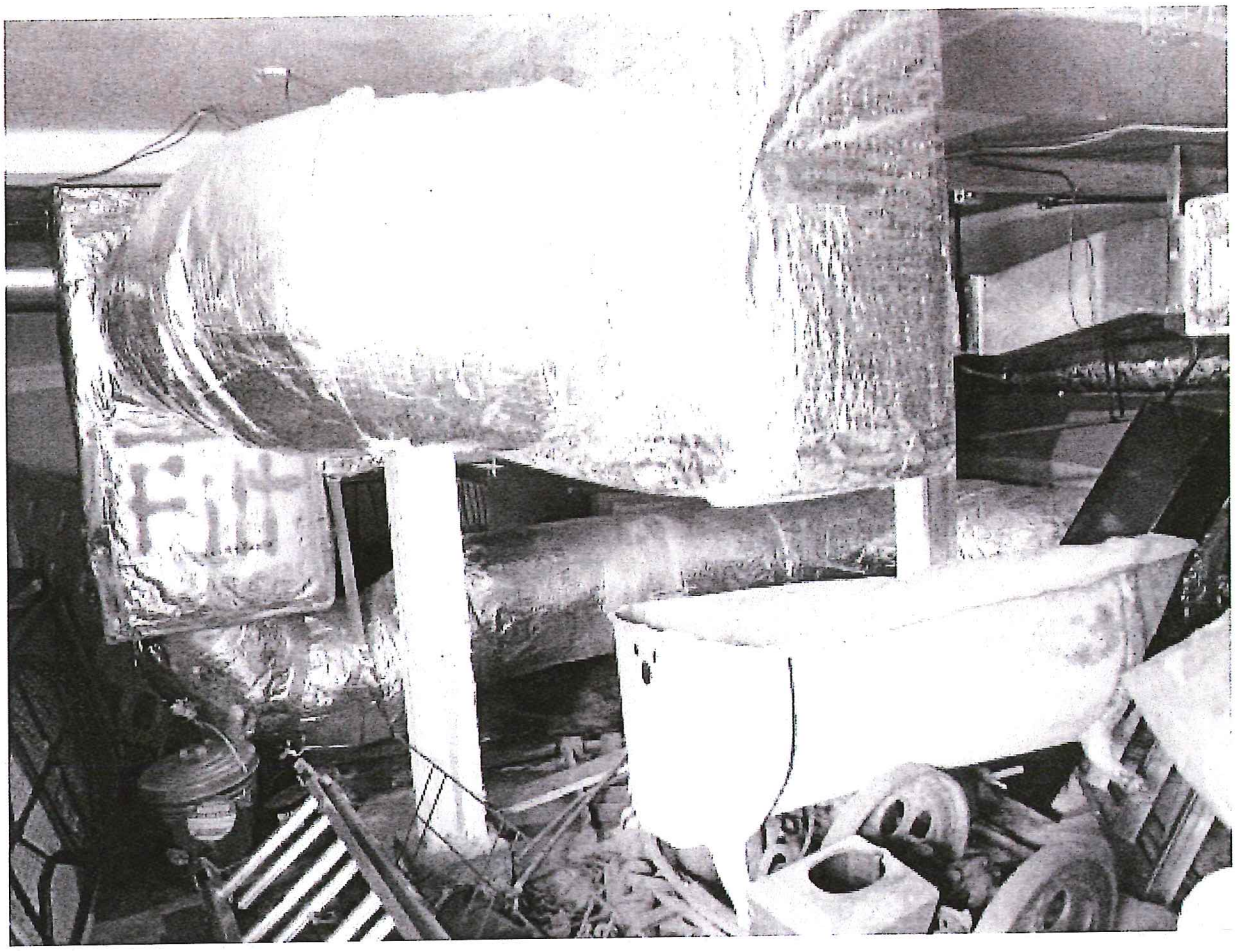
Add lighting, security bars, and replace security sensors to the windows.

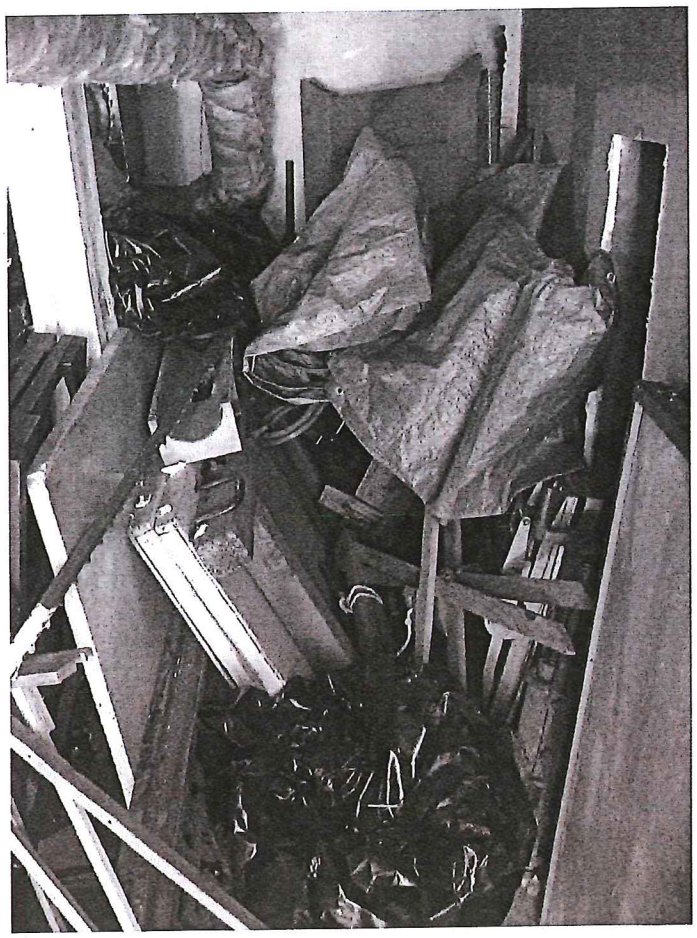


Mineral specimens located in basement.

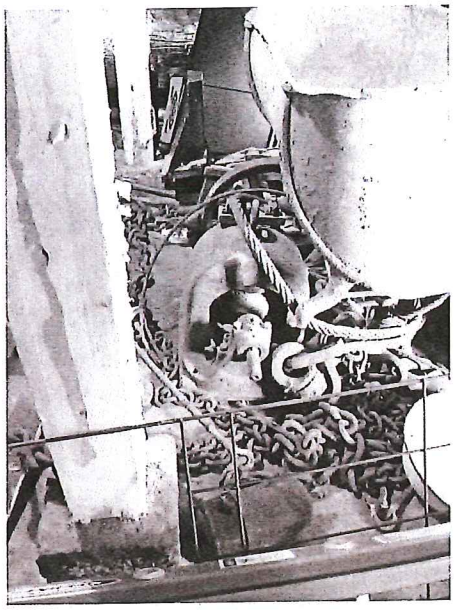
Remove and relocate weather resistant artifacts.







Clean out basement. Reclaim space to provide a small workbench for exhibit maintenance and repair, a staging area for assembling new exhibits, and shelves for supplies from the Museum utility closet. Addition of lighting and electrical outlets required.



ATTACHMENT "I"

FY 2015-16 APPROPRIATION LIMIT COMPUTATION

OFFICE OF THE AUDITOR-CONTROLLER
"Proudly Serving the Financial Needs of Tuolumne County"

DEBORAH BAUTISTA, CPA
Clerk & Auditor-Controller

DATE: August 12, 2015

TO: Honorable Board of Supervisors

FROM: Deborah Bautista, Clerk & Auditor-Controller

SUBJECT: **2015-16 APPROPRIATION LIMIT COMPUTATION**

REF: Government Code Sections 7902 & 7910 and Article XIIIB of the California Constitution

Per the above articles, the amount of proceeds of taxes within the County can only increase by one of six methods:

1) The County of Tuolumne population times, per capital increase times, prior years limit.

2) Surrounding counties' population increase, times per capital increase times, prior year limit.

3) The City of Sonora's population increase, times the per capita increase, times prior year limits.

4) The County of Tuolumne's population increase, times non-residential increases, times prior year limit.

5) Surrounding counties' population increase, times non-residential increases, times prior year limit.

6) The City of Sonora's population increase, times the non-residential increase, times prior year limit.

The current fiscal year of taxes is then compared with the appropriation limit to ensure that they are not in excess of said limits.

2 South Green Street, Sonora, CA 95370
Phone: (209) 533-5551 Fax: (209) 533-5627
www.tuolumnecounty.ca.gov

Attached are the six calculations you have to choose from. I recommend alternative Two (2) .This calculations enables the appropriation limit to increase by the largest amount. The following computation, for fiscal year 2015-16 reflects the budgeted tax proceeds for this fiscal year is only 31.56 % of the allowable appropriation limit.

2014-15 Appropriation limit	$124,646,786
Surrounding counties' population increase times the Per capita increase times the 2014-15 limits.	1.05143612
2015-16 Appropriation Limit	$131,046,602

Proceeds of Taxes	$41,361,332
Non-Proceeds	74,054,843
Fees	15,635,787
Transfers	6,758,459
Total Budget	**$137,810,421**

I would request that the Board approve the above computation proving that the appropriation limitation will not be exceeded in fiscal year 2015-16.

NOTE:

2014-15 Appropriation Limit	$124,646,786
Population increase 2014-15	1.03 %
Per Capita increase 2014-15	3.82 %
Non-residential new construction 2014-15	.61 %

Tuolumne County
2015-16 Appropriation limit computations

1) The County of Tuolumne's population decrease times per capita decreases times the 2014-15 limits.

   1.0103 x 1.0382 x $124,646,786= $130,741,198

2) The surrounding counties' population increase times the per capita decrease times the 2014-15 limits.

   1.01266 x 1.0382 x $124,646,786= $131,046,602

3) The City of Sonora's population increase times the per capita decrease times the 2014-15 limits.

   1.0083 x 1.0382 x $124,646,786= $130,482,382

4) The County of Tuolumne's population decrease times non-residential increase times 2014-15 limits.

   1.0103 x 1.0061 x $124,646,786= $126,698,825

5) The surrounding counties' population increase times the non-residential increases times 2014-15 limits.

   1.01266 x 1.0061 x $124,646,786= $126,994,786

6) The City of Sonora's population increase times the non-residential increase times the 2014-15 limits.

   1.0083 x 1.0061 x $124,646,786= $126,448,011

ATTACHMENT "J"

FY 2015-16 ADOPTED BUDGET RESOLUTION

Filed_____. 2014

No._____

By _____
Clerk of the Board of Supervisors

RESOLUTION

OF THE BOARD OF SUPERVISORS OF THE COUNTY OF TUOLUMNE

WHEREAS, Sections 29088-29092 of the Government Code of California provide that the Board of Supervisors of each County shall adopt, by resolution, an Adopted Budget; and

WHEREAS, on June 16, 2015, the Board of Supervisors approved the FY 2015-16 Recommended Budget; and

WHEREAS, after notice duly given in accordance with law, the Board of Supervisors did hold a public hearing to consider adopting the FY 2015-16 Budget on the 18th day of August 2015; and

WHEREAS, at said public hearing, the Board of Supervisors heard all requests for the increase, decrease or other alteration of the Adopted Budget; and

WHEREAS, said Budget as revised contains the following means of financing and financing requirements.

Available Financing

Taxes	$32,256,982
Licenses, Permits & Franchises	$ 1,955,394
Fines, Forfeits and Penalties	$ 1,868,888
Use of Money and Property	$ 372,472
Intergovernmental Revenue	$74,769,377
Charges for Current Services	$13,665,393
Miscellaneous Revenue	$ 1,414,708
Other Financing Sources	$11,507,207
Total Revenues	$137,810,421
Prior Year Unrestricted Balance	$ 13,391,691
Cancellation of Prior Year Reserves	$
Total Available Financing	$ 151,202,112

Financing Requirements

General	$42,139,253
Public Protection	$39,288,570
Public Ways & Facilities	$17,546,922
Health and Sanitation	$16,057,341
Public Assistance	$22,362,731
Education	$ 1,261,342
Recreation	$ 1,608,275
Total Specific Use Financing	$140,264,434
Appropriation for Contingencies	$ 4,312,560
Transfers Out	$ 6,592,977
Provisions for Reserves & Designations	$ 32,141
Total Financing Requirements	$151,202,112

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of the County of Tuolumne hereby adopts the FY 2015-16 Budget, as revised, and reproduced in the FY 2015-16 Adopted Budget document, for the County of Tuolumne, State of California, for the fiscal period ending June 30, 2016.

BE IT FURTHER RESOLVED that the Board of Supervisors of the County of Tuolumne does also find that the County of Tuolumne appropriation limit for FY 2015-16, as defined in Article XIIIB of the Constitution of the State of California is $131,046,602. The appropriation amount which is subject to the limit is $41,361,332.

ADOPTED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF TUOLUMNE ON_____2015

AYES: 1st Dist. _____ NOES: _____ Dist._ _____

2nd Dist. _____ _____ Dist. _____

3rd Dist. _____ ABSENT: _____ Dist. _____

4th Dist. _____ _____ Dist. _____

5th Dist. _____ ABSTAIN: _____ Dist. _____

_____

CHAIR OF THE BOARD OF SUPERVISORS

ATTEST: _____ No.

Clerk of the Board of Supervisors