

CARE / HANDLING

Please exercise all possible care to prevent damage to the records. Records should not be leaned on, written on, folded anew, traced or handled roughly. White cotton gloves are provided by archive staff to be worn when handling all records. Unbound documents are to be kept in the same order in which they are received. Use pencils only for taking notes. This precludes accidental ink marks on the records. Pencils are available upon request.

SECURITY

Researchers must remain in the Research Room. All records will be brought out from the main archive area which is accessible only to authorized staff members. No documents, microfilm, volumes or books may be taken from the Research Room. Theft or mutilation of records is a crime. (Penal Code Section 490.5). Cameras, computers, scanners, tape recorders and other equipment may be used with the permission of staff. Personal belongings (e.g. coats, jackets, umbrellas, purses, briefcases, computer cases/covers, folders, etc.) must be placed in lockers or coat closet located in the Research Room reception area. Only paper and pencils are permitted at research tables.

PHOTOCOPY

Photocopy services are not available at the present time.

RECORDS

A brief list of Tuolumne County records in the archive:

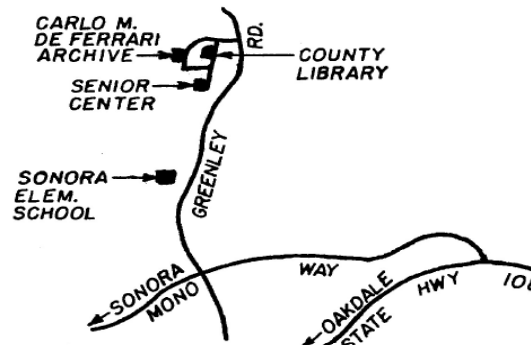
Assessment
Auditor
Board of Supervisors
Clerk
Declaration of Intentions
Great Registers
Justice Court
Oral History
Marriage
Naturalization
Probate
Superintendent of Schools
Sheriff/Coroner/Jail
Superior/ District Court
Treasurer
Tuolumne County Newspapers



CARLO M. De FERRARI ARCHIVE

The official records of Tuolumne County, one of California's 27 original counties, are located in the Carlo M. De Ferrari Archive. The building was designed in 1997 by Cooper Kessel, an East Sonora architect, and built by Barham Industrial Constructors, Inc. in 1999. It was dedicated for public use on December 21, 1999, and officially opened on June 8, 2001.

VICINITY MAP



Carlo M. De Ferrari Archive
490 Greenley Rd.
Sonora, CA 95370
Phone (209) 536-1163
cdyer@co.tuolumne.ca.us
www.tuolumnecounty.ca.gov
Hours: By appointment
Monday through Friday

NAME

The archive is named in honor of Carlo M. De Ferrari, a third generation Tuolumne County native son and “ Official Historian of Tuolumne County,” a title bestowed in 1972 by the Tuolumne County Board of Supervisors in recognition of his extensive knowledge of local history and his dedication to its preservation.

ORGANIZATION

The governing body of the Carlo M. De Ferrari Archive is the Tuolumne County Board of Supervisors. The county archivist, who is appointed by the Board of Supervisors, oversees general administration of the archive. The Records and Archive Coordinator supervises daily operations. All records accepted for preservation in the archive must have an historical connection to official county governmental business. Volunteers from the Tuolumne County Historical Society and the Tuolumne County Genealogical Society accession records. The archive is largely dependent on volunteers to perform its mission.



REFERENCE / RESEARCH

We answer questions about the records and requests for specific information from the records that involve only a reasonable amount of research. We will check a few specified, easily searched indexes for a name. Extensive research or issues involving questions of judgment cannot be undertaken, but recommendations will be made for further research.

LOCATION

The Carlo M. De Ferrari Archive is located at 490 Greenley Road in Sonora behind the Tuolumne County Library. Also located nearby is 49'er Rotary Park with a picnic area, a popular Heaven for Kids playground for young children, Skate Park, Senior Center and Vietnam War Memorial.

HOURS /ACCESS

The Research Room is open by appointment only. You can reach us at (209) 536-1163. Appointments are available Monday through Friday from 9:00 am to 4:00 pm. As a Tuolumne County supported repository of public records, the archive is open and free, subject only to limitations and restrictions necessary to preserve and ensure the safety of the records. For this reason the staff may insist on the use of microfilm instead of the original records. Requests to access Superior Court Records must be approved by the Court. Researchers need not write in advance, but it is often helpful. Our mailing address is:

Carlo M. De Ferrari Archive
Attn: Charles Dyer
2 South Green Street
Sonora, CA 95370
e-mail: cdyer@co.tuolumne.ca.us
www.tuolumnecounty.ca.gov

REGISTRATION

Please check in with an archive staff member and complete a research registration form giving name, permanent address, the subject and purpose of your research. All researchers and visitors to the Research Room are expected to comply with this request.

PARKING

Parking facilities are provided. Entrance to the parking lot is on Greenley Road. Park your vehicle in the main parking lot and walk to the rear of the county library. There is one handicapped parking site next to the archive.



RESEARCH ROOM FACILITIES

The Research Room occupies the north side of the archive building. A coat closet and a restroom are located in the Research Room area. Eating, drinking, smoking, loud talking, and the use of cellular phones are prohibited in the Research Room. The Research Room has large research tables and chairs that were part of the original furnishings of the Tuolumne County Courthouse. The Research Room also contains audiotapes comprising the Tuolumne County Oral History Collection, 7 computers, and 2 microfilm viewers for public use.