



OFFICE OF THE AUDITOR-CONTROLLER
"Proudly Serving the Financial Needs of Tuolumne County"

DEBORAH BAUTISTA, CPA
Clerk & Auditor-Controller

December 17, 2015

To: All Department Heads and Employees

A handwritten signature in blue ink, appearing to read "Debi", is written over the word "Employees" in the "To:" line.

From: Deborah Bautista, Clerk & Auditor-Controller

Re: New Mileage rates for 2016

The Internal Revenue Service has *decreased* the standard mileage rate from 57.5 cents a mile to 54 cents a mile for the calendar year 2016. Therefore, all travel incurred after January 1, 2016 shall be reimbursed at the new rate.

For all employees reimbursed via payroll, the new rate shall be in effect on payroll ending December 27, 2015. If you have any questions, please contact Sheila Price in payroll.