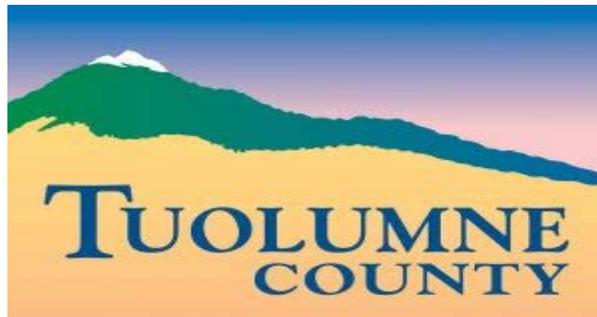




## 2017 Board of Supervisors



### *Committees/Organizations/Partnerships Handbook*



Approved November 15, 2016

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# Introduction

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This Handbook is intended to identify and define the purpose, authority and rules governing all of the committees, organizations and partnerships that Board members are appointed to serve on as well as those to which the Board appoints members of the public to serve on. The Board shall annually reevaluate the committees contained in this Handbook to ensure that it is participating only in those that the Board has approved as necessary or otherwise desirable to efficiently and effectively govern the County. Accordingly, this document is considered a living document to be updated prior to the beginning of each calendar year to assist in the process of appointments made by the incoming Board Chair as well as the full Board.

The 2017 Handbook has been modified to reflect minor changes compared to the 2016 Handbook. For ease of reference and to assist in understanding their primary function, these entities are broken into 10 categories as follows:

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In keeping with the Board's goal to *increase citizen access to information and outreach*, staff will maintain the most recent version of this Handbook on the County website. As a further service to the public, staff will place on the website those who currently serve on the County's committees and commissions (i.e. Policy Advisory Committees, Operations Advisory Committees, and Planning Commission and Advisory Committees), information on openings and applications for same.

# Policy Advisory Committees

The Board of Supervisors is the policy-making body of the County of Tuolumne. No other County official, representative and/or committee may make policy on behalf of the County of Tuolumne unless expressly authorized by federal or state law, County ordinance or resolution and/or other act of delegation by the Board of Supervisors. The Board of Supervisors desires to utilize policy advisory committees to improve the effectiveness and efficiency of the full Board.

## *Purpose*

The Board of Supervisors desires to create policy advisory committees. Policy advisory committees exist in order to serve the full Board by:

1. Insuring policy items coming to the full Board are mature:
  - the policy issue has been properly defined
  - all reasonable alternatives relative to a particular policy issue have been identified, researched and considered
  - recommendations are clear and well substantiated
2. Providing a place for investigation of specific policy issues brought to the full Board's attention by members of the Board and/or public; and
3. Providing a forum for early and complete public vetting of potentially controversial policy issues.

## *Authority*

The authority of any Board policy committee stems from the full Board which defines and limits said authority as follows:

1. Through the Board approved purpose statements for each committee;
2. Committees are not to address and/or direct departmental operational issues;
3. Committees shall serve in an advisory capacity only to the full Board;
4. Committees shall serve to support decision-making by the full Board;
5. Committees cannot direct or initiate policy action, establish departmental work priorities and/or commit County resources without authorization of the full Board; and
6. Annual committee work programs shall be developed and forwarded to the full Board for approval as to the items to be worked on, the priority order in which they should be addressed and the use of resources to pursue same.

## ***Rules***

The Board of Supervisors desires to create general rules to govern the conduct of all of its policy advisory committees. Those general rules shall be follows:

1. The committee chair and vice-chair shall be members of the Board of Supervisors as annually appointed by the Board Chair;
2. Meetings shall be scheduled by the chair on an as needed basis versus on a set schedule. This will foster issue driven versus calendar driven agendas;
3. Agendas shall be set by the chair after consultation with the committee secretary. The committee secretary will issue and properly post committee meeting agendas;
4. Committee meetings are subject to the open meeting laws contained in the Ralph M. Brown Act including requirements for proper posting and noticing of agendas, opportunities for public comment, etc....
5. Committee meetings will be rescheduled if neither the chair nor vice-chair are present;
6. Meetings of the Planning, Solid Waste and Housing Policy Committees require the committee chair or vice-chair to be present and a majority of the voting members to be present;
7. All committee agenda items should be presented through a staff report that discusses the policy issue at hand, alternative approaches to address the policy issue and staff's preliminary recommendation. Staff reports are needed to focus committee deliberations and insure agenda items are sufficiently mature for preliminary discussion.
8. The dual goals for complex policy issues coming to the full Board are that they have been fully researched and have a committee recommendation associated with them. If a recommendation cannot be reached (via consensus or formal vote), the staff report should reflect that the item had been reviewed by the committee but is coming to the Board without a recommendation;
9. Summary minutes of committee meetings shall be prepared by the committee secretary and adopted by the committee;
10. Committee chairs are expected to report back to the full Board on activities of their respective committees; and
11. Committee members shall be required to adopt a Conflict of Interest Code for the committee and annually file a statement of economic interests pursuant to Chapter 7 of the California Government Code commencing with Section 87100.
12. In the event a regular delegate of any Board committee, commission or other organization cannot attend a meeting and the designated alternate is unable to attend in their place, any other member of the Board of Supervisor may serve as an alternate for that meeting. It will be the responsibility of the regular delegate who cannot attend a meeting to find their replacement and arrange for information for the meeting (e.g. agendas, back-up materials, etc...) to be provided to the alternate.

# *Planning Committee*

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**Purpose Statement:** The Planning Committee serves as an advisory group to the Board of Supervisors for reviewing, commenting on and recommending new and/or modifications to existing policy related to land use and development regulations. Such changes to land use policy are most typically made through changes to the General Plan and/or County Ordinance Code. In conducting its work, the Committee is to attempt to balance the needs of the individual with the needs of all county residents by encouraging economic growth and promoting the stewardship of the county's natural resources and cultural heritage.

*Proposed changes to the General Plan or Zoning Ordinance shall not go from the Planning Committee to the County Planning Commissions without first being reviewed by the full Board.*

**Authorizing Legislation:** Tuolumne County General Plan (1979)

**Membership:** Seven (7) voting members:  
Board of Supervisors (2)  
Tuolumne County Planning Commission (2)  
At Large Members (3)

**Principal Staff Support:** Community Resources Director, Committee Secretary  
Environmental Health Director  
Chief Building Official  
Assistant County Fire Warden  
County Administrator

## ***Solid Waste Committee***

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- Purpose Statement:** The Solid Waste Committee is to serve the Board by reviewing, commenting on and recommending new and/or modifications to existing policy related to the Solid Waste collection, management and disposal systems within the County. This will involve policy issues such as the make-up of franchise hauler service areas, the location and nature of disposal facilities (e.g. transfer stations, landfills, recycling centers, etc.), collection systems (e.g. method of curb side collection), systems to maximize recycling of waste, and means of funding the overall solid waste system. This committee will not develop and oversee day-to-day management of franchise agreements with haulers and transfer station operators. This committee will also serve as the Local Task Force in compliance with Public Resources Code Section 40950 (5 year waste and recycling system plan review) and the Hearing Panel in compliance with Public Resources Code Section 44800 and Code of Regulations Sections 18060 and 18081(e) (2) (hear appeals of Local Enforcement Agency decisions).
- Authorizing Legislation:** Resolution No. 32-03 (March 11, 2003); Resolution No. 50-03 (April 8, 2003); Resolution No. 164-04 (September 21, 2004); Resolution No. 162-05 (December 6, 2005).
- Membership:** Board of Supervisors (2)  
Sonora City Council (1)
- Principal Staff Support:** Solid Waste Manager, Committee Secretary  
Community Resources Director  
Deputy CRA Director – Community Services  
Environmental Health Director  
County Administrator

## ***Transportation Committee***

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- Purpose Statement:** The Transportation Committee is to serve the Board by reviewing, commenting on and recommending new and/or modifications to existing policy related to: 1) standards for road design and construction, road capacity, traffic modeling, and related drainage facilities; 2) maintained public road system; 3) county service areas (CSAs) and permanent road divisions (PRDs); 4) regional transportation plan; and 5) traffic mitigation fee program.
- Membership:** Board of Supervisors (2)  
*Preferred to be the same members appointed to the Tuolumne County Transportation Council*
- Principal Staff Support:** Community Resources Director, Committee Secretary  
Deputy CRA Director – Roads  
Supervising Engineer  
Road Superintendent  
Deputy CAO  
Deputy County Counsel (as needed)

## ***Public Protection Committee***

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<b>Purpose Statement:</b>	The Public Protection Committee is to serve the Board by reviewing, commenting on and recommending new and/or modifications to existing policy related to public protection services and facilities within the County. Public protection refers to law enforcement, fire services, ambulance services, and local and regional emergency services planning and coordination.
<b>Membership:</b>	Board of Supervisors (2)
<b>Principal Staff Support:</b>	Deputy CAO, Committee Secretary
<b>Regular Attendees:</b>	Sheriff/Coroner, Tuolumne County Chief of Police, Sonora Police Department Area Commander, California Highway Patrol Chief Probation Officer, Tuolumne County District Attorney, Tuolumne County Chief, Tuolumne County Fire Chief, Columbia Fire Department Chief, Groveland Fire Department Chief, MiWuk-Sugar Pine Fire Protection Chief, Sonora City Fire Department Chief, Tuolumne Fire Protection Chief, Tuolumne Me-Wuk Fire Chief, Twain Harte Fire and Rescue EMS Coordinator, Tuolumne County OES Coordinator, Tuolumne County

## *Finance Committee*

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**Purpose Statement:**

The Finance Committee is to serve the Board by reviewing, commenting on and recommending new and/or modifications to existing policy related to: 1) budgeting; 2) debt capacity and borrowing; 3) capital improvement plans; 4) user fees; 5) growth in government expenditures and revenues (GIGER) mitigation fees; 6) potential tax, parcel fee and special assessment measures; 7) purchasing; 8) accounting procedures (e.g. GASB, A-87 overhead, etc.); 9) financial audits; 10) investments; 11) performance audits; and 12) Employee Innovation Program. The Finance Committee can also be used to “monitor” development of the County Budget.

*It is recognized that this committee can review and comment on but not direct the work of the independently elected Auditor/Controller, Treasurer/Tax Collector and Assessor/Recorder.*

**Membership:**

Board of Supervisors (2)

**Principal Staff Support:**

Deputy CAO, Committee Secretary  
County Administrator  
Auditor/Controller  
Treasurer/Tax Collector  
Assessor/Recorder

## ***Housing Policy Committee***

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**Purpose Statement:** The Housing Policy Committee serves as an advisory group to the Board of Supervisors for reviewing and recommending new and/or modifications to existing policy related to County housing programs and regulations. The Housing Policy Committee further serves the Board by reviewing draft annual work programs for the Housing Division and monitoring progress on same once adopted by the full Board. The Housing Policy Committee can also review and make recommendations related to Community Development Block Grant (CDBG) housing activities and the Home Investment Partnership (HOME) Program, including grant applications.

**Membership:** Seven (7) voting members:  
Board of Supervisors (2)  
Area 12 Agency on Aging (1)  
Tuolumne County Association of Realtors (TCAR) (1)  
Tuolumne County Building Industry Association (BIA) (1)  
Amador Tuolumne Community Action Agency (ATCAA) (1)  
Habitat for Humanity of Tuolumne County (1)

**Principal Staff Support:** Housing Program Coordinator, Committee Secretary

## *Natural Resources Committee*

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- Purpose Statement:** The Natural Resources Committee serves as an advisory group to the Board of Supervisors on all issues related to natural resources (e.g. water and power rights, fisheries, timber management, forest health, access to recreation areas on public lands, etc...). One of the key responsibilities of this committee is to review draft staff reports to the full Board containing proposed comments on plans, studies, actions, and environmental documents emanating from state or federal agencies concerning public lands.
- Membership:** Board of Supervisors (2)  
Fish and Game Preservation Fund Advisory Committee (1)  
Agricultural Advisory Committee (1)  
Tuolumne County Resource Conservation District (1)  
Tuolumne County Economic Development Authority (1)  
At Large Member (1) (member must not participate on the Yosemite Stanislaus Solutions Committee).
- Principal Staff Support:** County Administrator  
Administrative Analyst  
CRA Director  
County Counsel

# **Operations Advisory Committees**

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## ***Purpose***

The Board of Supervisors desires to use operations advisory committees to facilitate communications and offer advice to County staff in charge of certain operational areas of County government.

## ***Authority***

The authority for departmental operations vests with the related department head under the direction of the County Administrator and Board of Supervisors. Operations advisory committees cannot unto themselves set County policy direction and/or commit County resources without the express delegation of such authority by the Board of Supervisors.

## ***Rules***

It is acknowledged that some operations advisory committees have formal, adopted operating rules while others do not. The Board of Supervisors does allow for great latitude with the formality and/or informality of operational rules for such committees so long as they do not allow such committees to stray from the general purpose and scope of authority outlined above.

## ***Veterans Committee***

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**Purpose Statement:** To provide a venue for Veterans and County staff to discuss plant projects for the Veteran's Hall Facility and to prioritize projects based on allocated funding and to discuss Veteran operations.

**Membership:** Board of Supervisor (1)  
Veteran Representatives from all local Posts (16)

**Principal Staff Support:** Deputy CAO  
Veteran's Services Officer

## ***Airports Advisory Committee***

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- Purpose Statement:** Formed to study problems of general and specific interests and make recommendations to the Board, and allows increase public participation on issues affecting Tuolumne County airports, operation and use.
- Authorizing Legislation:** Resolution No. 87-02 Adopted June 18, 2002
- Membership:** 8 members, 3 Yr. Term –  
1 Col. Airport Tenant (FBO),  
1 Col airport user,  
1 resident from surrounding community of Col,  
1 PML Airport resident, 1 PML Airport user,  
1 resident from surrounding community of PML,  
2 Board of Supervisors appointed by the Chair.
- Principal Staff Support:** Airports Manager

## ***Behavioral Health Advisory Committee***

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<b>Purpose Statement:</b>	<p>To promote wellness, education, early intervention, prevention, treatment and recovery. To advocate for consumers; to protect/insure high quality services are available to all; to advise the program and county administrators of community needs and concerns.</p> <p>Formed to review and evaluate the community mental health needs, services, facilities and special program challenges.</p>
<b>Authorizing Legislation:</b>	W&I Code Chapter 1374, Section 5604
<b>Membership:</b>	<p>11-17 members (not less than 51% of who represents public interest in Mental Health. Board of Supervisor (1) 3 year staggered terms</p>
<b>Principal Staff Support:</b>	Director of Behavioral Health

## ***Housing Loan Review (CDBG & HOME) Committee***

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- Purpose Statement:** Once the Board of Supervisors has secured and approved funding for housing programs, the Housing Loan Review Committee is delegated the responsibility and authority to review and approve First-Time Homebuyer Loans, Housing Rehabilitation Loans and Rental Assistance Applications. All documents related to those approvals (e.g. loan agreements, rental assistance agreements, escrow instructions, etc...) are reviewed and approved as to legal form by County Counsel and signed by the County Administrator.
- Membership:** The Housing Loan Review Committee is comprised of seven (7) members as follows:
- Board of Supervisors (1) – Serves as Chair
  - Representative of banking or lending institution (1)
  - Representative from a non-profit organization that is involved in housing services (1)
  - Representatives from the real estate industry with financial or construction experience (2)
  - CRA Planning Division Representative (1)
  - Chief Building Official (1)
- Principal Staff Support:** Housing Program Coordinator, Committee Secretary

## ***Small Business Revolving Loan Review (CDBG) Committee***

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**Purpose Statement:** Once the Board of Supervisors has secured and approved funding for small business loans, the Small Business Revolving Loan Committee is delegated the responsibility and authority to review and approve loan applications. All documents related to those approvals (e.g. loan agreements, escrow instructions, etc...) are reviewed and approved as to legal form by County Counsel and signed by the County Administrator.

**Membership:** 4 Designated Committee Members (Voting Members)  
Private Lender Representative  
Small Business Representative  
Economic Development Representative  
County Administrator's Office

3 At-Large Members (Voting Members)  
At-Large members that have experience in one of the following areas: Real Estate, Accounting, Private Lending, Small Business or Economic Development

2 Alternates (Voting only when permanent members not present)  
Alternates would also have experience in of the above mentioned fields.

**Principal Staff Support:** Deputy CAO

## ***Tuolumne County Narcotics Team (TNT) Committee***

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**Purpose Statement:** The Steering Committee meets a minimum of four times per year to discuss task force operations and make primary decisions on the scope and direction of the Unit.

TNT's mission is to reduce the illegal manufacture, sale and use of drugs in Tuolumne County.

**Membership:** District Attorney  
Chief Probation Officer or designee  
Sonora Police Chief  
Board of Supervisor  
County Administrative Office  
County Superintendent of Schools  
Director of Behavioral Health  
Sup. Social Worker, Tuol. County Child Welfare Services  
Director of Environmental Health or designee  
Director of Public Health  
United States Forest Service Law Enforcement Rep.  
Community At-Large (1)

**Principal Staff Support:** Sheriff Project Manager

# ***Tuolumne County Indian Gaming Local Community Benefit***

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**Purpose Statement:** Responsible to select local jurisdiction grants to be funded from the Tribal Gaming Casino Account

**Authorizing Legislation:** Resolution No. 21-04 (SB621, Gov. Code Sec. 12715(b) (1))

**Membership:** 7 Members  
2 appointed by the Board of Supervisors  
3 appointed by the City of Sonora  
2 appointed by Chicken Ranch Rancheria

**Principal Staff Support** CAO Staff

# *Emergency Medical Care Committee*

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**Purpose Statement:** The Specific and General Purposes of this committee are to review and observe any and all emergency medical services practices within Tuolumne County.

**Authorizing Legislation:** Resolution No. 323-81, Resolution No. 188-85 (amending Resolution No. 232-82)  
Board of Supervisor Minute Order 10/6/09 - Bylaws

**Membership:** Human Services Agency Director; Health Officer; Administrator of each paramedic receiving facility with Tuolumne County; Base Hospital Medical Director of each paramedic base hospital within Tuolumne County; Sheriff; California Highway Patrol; Fire Warden; Office of Emergency Services Coordinator; City of Sonora Fire Chief; Groveland Community Services District Fire Chief. Additionally, the County Board of Supervisors shall appoint Committee Members from the following:  
A member of the Tuolumne County Fire Chief's Association; a representative of a ground ambulance service permitted by Tuolumne County; a representative of an air ambulance service permitted by Tuolumne County; and a representative of the Columbia College EMS program.

A member of the Board of Supervisors shall serve as an ex officio member of the committee with voting privileges. However, this position shall not count for or against the establishment of a quorum.

Non-voting members may be added or deleted to the committee upon a majority vote of the membership. Non-voting members are interested parties from the community that do not meet the requirements set forth for voting members. Persons may request, in writing, non-voting membership in the EMCC, no less than fifteen days prior to an EMCC meeting. Non-voting members will be allowed to attending committee meetings, bring business before the committee, participate in committee discussions and serve on ad hoc committees. The Secretary of the committee shall keep a list of all current and former non-voting members of the committee. Non-voting members shall not count for or against the establishment of a quorum.

**Principal Staff Support** EMS Coordinator

## ***Fish and Game Preservation Fund Advisory Committee***

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<b>Purpose Statement:</b>	The Fish and Game Preservation Fund Advisory Committee was formed to review requests for Fish and Game Preservation Funds, to determine if the requests are appropriate, and to make decisions on the appropriation of these funds. In addition, this committee may provide advisory input to the Board of Supervisors in matters pertaining to the county's fisheries and wildlife resources.
<b>Authorizing Legislation:</b>	Fish and Game Code 13100 Board Action of 2/11/86
<b>Membership:</b>	5 Members 1 Sportsmen Club, 4 – Public
<b>Principal Staff Support</b>	CAO Staff

# **Commission on Aging**

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- Purpose Statement:** The Commission on Aging is an informed voice in the community, to advise the Board of Supervisors, support, and advocate on any or all matters affecting the aging in Tuolumne County. The activities of the COA can involve planning, special studies, promotion and advocacy.
- Authorizing Legislation:** Resolution 180-82 (July 20, 1982); 1<sup>st</sup> Amended (August, 1992; Amended by Resolution 120-02 (August 20, 2002); Bylaws Adopted (June 27, 2006); Bylaws last Amended (November 2010); Bylaws last Amended (February 2013); Bylaws last Amended (April 2016)
- Membership:** Board of Supervisor (1) ex-officio representative  
No more than twenty (20) members  
To ensure all Tuolumne County Supervisorial districts are represented within the COA membership, each County Supervisor is allowed to appoint, from his or her Supervisorial district, one individual member to the COA. A majority of the members shall be “seniors”.
- Principal Staff Support:** CAO Staff

# **Local Organizations Required By Statute**

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## ***Purpose***

The Board of Supervisors acknowledges that there are some organizations that it must participate in that are required by statute and whose purpose is established in statute.

## ***Authority***

The authority of these organizations is limited to that set-forth in statute.

## ***Rules***

Each of these organizations set-forth their own formal and/or informal operational rules.

## ***Law Library Board of Trustees***

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- Purpose Statement:** Established to maintain a County Law Library
- Authorizing Legislation:** California Business and Professional Code Section 6301 and 6301.5; Board motion on January 8, 2002 to adopt new membership
- Membership:** At least 6, but not more than 7 members  
Superior Court Judges or designees (4)  
Board of Supervisor Chair or designee (1)  
Board of Supervisor State Bar appointees (1-2)
- Principal Staff Support:** Court Executive Officer

### **California Business and Professions Code**

Excerpt from §6301

(2) In a county where there are more than three judges of the superior court, the judges of that court shall elect either four or five of their number to serve as trustees.

(3) Any judge of the superior court who is an ex officio or elected member may, at the judge's option, designate a resident of the county or a member of the State Bar to act for the judge as trustee.

(4) The chair of the board of supervisors is ex officio a trustee, but the board of supervisors at the request of the chair may appoint a member of the State Bar, any other member of the board of supervisors of the county, or a resident of the county to serve as a trustee in place of the chair. The appointment of the person selected in place of the chair of the board of supervisors shall expire when a new chair of the board of supervisors is selected, and that appointment shall not be subject to the provisions of Section 6302.

(5) The board of supervisors shall appoint as many additional trustees, who are members of the State Bar, as may be necessary to constitute a board of at least six and not more than seven members.

# ***Tuolumne County Local Agency Formation Commission (LAFCO)***

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**Purpose Statement:** The purpose of LAFCO is to discourage urban sprawl, preserve open space and prime agricultural lands, promote the efficient provision of government services, and encourage the orderly formation and development of local agencies based upon local conditions and circumstances.

**Authorizing Legislation:** Government Code Section 56000

**Membership:** There are five (5) members as follows:

Board of Supervisors (2) (selected by BOS)  
City Council (2) (selected by City Council)  
General Public member (1) (appointed by other members of LAFCO)

Alternates for the members are also appointed by the respective bodies.

**Principal Staff:** Executive Officer (CRA Director)  
Assistant Executive Officer  
Deputy County Counsel

# **Joint Powers Authorities**

## ***Purpose***

The Board of Supervisors has chosen to participate in several organizations made up of multiple governmental organizations via joint powers agreements (JPA). Each organization has its own unique purpose.

## ***Authority***

The powers or authority of any JPA is stems from that enumerated in statute and the JPA document itself. Even though the County may choose to participate in a JPA that does not by itself grant the JPA the authority to act on behalf of the Board of Supervisors or direct County programs and resources. Actions of a JPA; however, may indeed impact funding for various County programs and planning of the County.

## ***Rules***

Each of these organizations set-forth their own formal and/or informal operational rules.

## ***Area 12 Agency on Aging (A12AA)***

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**Purpose Statement:** To provide leadership in addressing issues that relate to older Californians; to develop community-based systems of care that provide services which support independence within California's interdependent society, and which protect the quality of life of older persons with functional impairments; and to promote citizen involvement in the planning and delivery of services.

**Member Agencies:** Alpine, Amador, Calaveras, Mariposa and Tuolumne Counties. Alpine County is only part of service area not a JPA Member.

**Authorizing Legislation:** Joint Powers A12AA Agreement

**Membership:** **Governing Board** (One Board of Supervisor from each JPA represented county)

**Advisory Council** (31)

Tuolumne County Representatives (10)

Community Members (9)

Contracting Provider (1)

**Tuolumne County  
Principal Staff Support:** CAO Staff

**Funding:** Approximate Annual Budget: \$2.5 million  
Primary Sources of Funding: State & Federal Grants  
Method of County Contribution: Mandatory Match & Annual Contribution

## ***Amador-Tuolumne Community Action Agency***

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<b>Purpose Statement:</b>	Our vision is for residents in our community to be self-reliant, healthy, free from economic hardship, and feel sustained by the support of community and family. We wish for them to achieve their maximum potential as well as be engaged citizens promoting their own well-being.
<b>Member Agencies:</b>	Amador and Tuolumne Counties
<b>Membership:</b>	Members 15-18 – approximately 50% from each county Amador County - Elected officials, or their representatives – (3) three Tuolumne County Board of Supervisors (2) two Representatives of the low income sector: (6) - approximately three from each County Representatives from the private sector: (6) – three from each county
<b>Tuolumne County Principal Staff Support:</b>	CAO Staff
<b>Funding:</b>	<u>Approximate Annual Budget:</u> \$9 million <u>Primary Sources of Funding:</u> Federal Government <u>Method of County Contribution:</u> Match

# ***Tuolumne County Transportation Council (TCTC)***

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**Purpose Statement:** The Tuolumne County Transportation Council is technically a Council of Governments composed of both the County of Tuolumne and the City of Sonora with ex-officio participation by the California Department of Transportation, the MeWuk Tribal Government and the California Highway Patrol. The TCTC functions as a Joint Powers Authority to program specific federal and state transportation revenues within the boundaries of Tuolumne County. TCTC regularly decides how to prioritize and program monies for the State Transportation Improvement Program (STIP), and federal funding programs. In addition, the TCTC serves both the Board and the Sonora City Council by reviewing, commenting on and recommending or adopting new and/or modifications to existing policy related to: 1) the public transportation system, 2) the Regional Transportation Plan(RTP); 3) State legislative policy relative to Transportation; 4) Traffic Mitigation Fee program; 5) the State Highway Operations and Preservation Program(SHOPP); and 6) various Transportation Planning policies that affect the County and the City of Sonora.

**Member Agencies:** County of Tuolumne  
City of Sonora

**Authorizing Legislation:** Government Code Section 29535

**Membership:** Board of Supervisors (2)  
Sonora City Council (2)  
At-large Public Member (1)

**Principal Staff Support:** Executive Director  
Community Resources Agency Director  
Deputy CRA Director - Roads  
Deputy CAO  
City Engineer  
City Administrator  
Highway Patrol Commander  
MeWuk Tribe Planning Director

**Funding:** Approximate Annual Budget: -\$1.5 million not including capital funding  
Primary Sources of Funding: A) Rural Planning Assistance funds B) Planning, Programming and Monitoring funds C) Rural Surface Transportation Program Exchange funds and D) Local Transportation Funds  
Method of County Contribution: None

## ***Central Sierra Planning Council (CSPC)***

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<b>Purpose Statement:</b>	<p>To develop and/or confirm area planning goals, principles, policies and standards.</p> <p>To review and take action as may be appropriate on such matters as member agency or area General Plan proposals, applications for planning item certification by Federal agencies, applications for assistance under various planning and facilities grant programs and other matters properly submitted by member or other agencies or matters requiring action by provisions of law.</p> <p>To establish and maintain contact for coordination and information purposes with Federal, State and local agencies concerned with planning and similar fields of activity.</p>
<b>Member Agencies:</b>	Alpine, Amador, Calaveras, Mariposa and Tuolumne Counties; Cities of Sonora, Angels Camp, Jackson, Ione, Sutter Creek, Amador City and Plymouth
<b>Authorizing Legislation:</b>	Joint Powers Agreement (1973)
<b>Membership:</b>	TC Board of Supervisors (1) Sonora City Council (1) Alpine Board of Supervisors (1) Amador Board of Supervisors (1) Calaveras Board of Supervisors (1) Mariposa Board of Supervisors (1) Angels Camp City Council (1) 1 representative for the 5 cities of Amador (Plymouth, Jackson, Ione, Amador City, Sutter Creek)
<b>Tuolumne County Principal Staff Support:</b>	Auditor-Controller County Counsel CAO
<b>Funding:</b>	Uncertain at this time.

# ***Central Sierra Economic Development District (CSEDD)***

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**Purpose Statement:** To promote economic growth by means of planning and coordinating the efforts of members and the private sector within the territorial limits of the members.

To promote more jobs for the unemployed and underemployed residents of the members.

To improve the social and physical environments of the members.

To prevent unnecessary duplication of effort on behalf of members.

**Member Agencies:** Alpine, Calaveras, Mariposa and Tuolumne Counties; Cities of Sonora and Angels Camp

**Authorizing Legislation:** Joint Powers Agreement (1976, Amended 1996, Amended 2013, Amended 2015)

**Membership:** TC Board of Supervisors (1)  
Sonora City Council (1)  
TC Citizen Member (1)  
Alpine Board of Supervisors (1)  
Alpine Citizen Member (1)

Calaveras Board of Supervisors (1)  
Calaveras Citizen Member (1)  
Mariposa Board of Supervisors (1)  
Mariposa Citizen Member (1)  
Angels Camp City Council (1)

**Tuolumne County  
Principal Staff Support:** Auditor-Controller  
County Counsel  
CAO  
Tuolumne County Economic Development Authority

**Funding:** Approximate Annual Budget:  
Agency Operating Budget: approx. \$86,000  
Primary Sources of Funding: Federal, Economic  
Development Administration  
Method of County Contribution: As defined by the JPA

# ***Tuolumne County Economic Development Authority (TCEDA)***

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<b>Purpose Statement:</b>	The TCEDA is vested with the power to effectively implement, coordinate and administer general economic development programs within the County of Tuolumne, State of California, including the City of Sonora, in accordance with local, state and federal laws. General economic development programs shall include, but are not limited to: 1) business retention and expansion; 2) business attraction; 3) business assistance programs; 4) identification of appropriate locations for and creation of “shovel ready” commercial and industrial properties including but not limited to adaptive reuse; 5) support the creation, expansion and rehabilitation of public infrastructure needed to support and sustain local business and industry (e.g. roads, water, power, sewer, telecommunications, etc.); 6) assist with educational and training opportunities tailored to equip and support the community’s workforce; and 7) pursuit of funding sources to facilitate all of the above. In carrying out its general mission of economic development, the goals, policies and implementation programs of the TCEDA shall be generally consistent with those contained in the Economic Development Element of the Tuolumne County General Plan and Economics Element of the City of Sonora General Plan.
<b>Member Agencies:</b>	County of Tuolumne City of Sonora
<b>Membership:</b>	Board of Supervisors (2) City Council (2) Members At-Large (3) appointed by County & City Representatives
<b>Principal Staff Support:</b>	County Administrator City Administrator
<b>Funding:</b>	<u>Approximate Annual Budget:</u> \$387,900 <u>Primary Sources of Funding:</u> County (80%) & City (20%) <u>Method of County Contribution:</u> Annual contribution from General fund(s)

## ***Mother Lode Job Training (MLJT)***

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- Purpose Statement:** The purpose of the MLJT Board is to increase the involvement of the business community, including small business, minority business enterprises, and labor organizations in employment and training activities under the Workforce Investment Act (WIA), and to increase employment opportunities for residents of the member counties. The MLJT Board of Directors oversees the Workforce Investment Board (WIB). The WIB is responsible for coordinating and integrating workforce preparation programs and services in four counties.
- Authorizing Legislation:** By-Laws Revised February 15, 2007
- Membership:** Board of Supervisor Member from Amador, Calaveras, Tuolumne, and Mariposa Counties (4)  
Workforce Investment Board Chairperson (1)
- Principal Staff Support:** CAO Staff

# ***Central Sierra Child Support Agency***

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- Purpose Statement:** The mission of the California Child Support Services Program is to enhance the well-being of children and the self-sufficiency of families by providing professional services to locate parents establish paternity and establish and enforce orders for financial and medical support.
- The mission of the Central Sierra Child Support Agency is to advocate for the well-being of children by establishing paternity, enforcing child support and medical support orders; disbursing child support to the custodial parties and/or the County for reimbursement of public assistance expended for minor children; locating non-custodial parents and assets; and investigating criminal non-support.
- Member Agencies:** The counties of Alpine, Amador, Calaveras and Tuolumne.
- Authorizing Legislation:** Amended and Restated Joint Powers Agreement forming the Central Sierra Child Support Agency, approved 7-29-2010  
Federal authority: title IV-D of the Social Security Act enacted 1975 and 45 Code of Federal Regulations Part 300  
State authority: Family Code section 17400 et seq.
- Membership:** Seven (7) members from the Boards of Supervisors of the member counties:  
One (1) from Alpine County  
Two (2) each from the counties of Amador, Calaveras and Tuolumne
- Tuolumne County  
Principal Staff Support:** CAO or designee
- Funding:** Annual Budget: Combined from all counties for 2014-15:  
\$4,940,779.00\_  
Primary Sources of Funding: Federal (66%) and State (34%)  
Method of County Contribution: None

# ***Integrated Regional Water Management (IRWM) Joint Powers Authority (JPA)***

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**Purpose Statement:** The primary purpose of the IRWM JPA is to draft, submit, and service applications to the California Department of Water Resources for grant to obtain funds for water quality and quantity related projects within the Tuolumne-Stanislaus IRWM boundary.

**Authorizing Legislation:** Resolution No 31-14 (May 6, 2014)

**JPA Governing Board Membership:**

Chicken Ranch Rancheria of Me-Wuk Indians, City of Angels Camp, Groveland Community Services District, Murphy's Sanitary District Tuolumne County, Tuolumne Utilities District, and Twain Harte Community Services District.

**JPA Watershed Advisory Committee Membership:**

The IRWM utilizes a Watershed Advisory Committee (WAC) to recommend policies and projects to the JPA Governing Board. WAC membership consists of Water agencies from Tuolumne and Calaveras County, land management agencies from counties as well as the U.S. Forest Service and a number of other local agencies and non-governmental organizations.

**Principal Staff Support:** Deputy CAO  
Administrative Analyst

# *Mountain Counties Air Basin Air Pollution Control Coordinating Council*

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- Purpose Statement:** The Mountain Counties Air Basin Control Coordinating Council was formed in 1972 by all member districts of the Joint Powers Agreement. It is jointly involved in enforcement, engineering, administration, planning and air monitoring as part of an active and effective basin-wide air pollution control program.
- Authorizing Legislation:** Tuolumne County entered into the agreement on September 11, 1975.
- Membership:** One elected Supervisor from each of seven counties and once elected Supervisor for alternate position.
- Principle Staff Support:** Air Pollution Control Officer

# **Advocacy Organizations**

## ***Purpose***

The Board of Supervisors has chosen to voluntarily participate in various organizations that represent county governments. Such organizations provide information to the Board on legislation, regulations and budgetary issues that can impact Tuolumne County and advocate on behalf their member counties collectively and individually.

## ***Authority***

The authority of such advocacy organizations are contained in their individual bylaws. By agreeing to become a member of such organizations, the County agrees to extend limited authority to such organizations to allow them to effectively represent the County's interests. Such authority is limited but found in each advocacy organizations by-laws.

## ***Rules***

Each of these organizations set-forth their own formal and/or informal operational rules.

## ***National Association of Counties (NACo)***

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**Purpose Statement:** The National Association of Counties (NACo) is the only national organization that represents county governments in the United States. Founded in 1935, NACo provides essential services to the nation's 3,066 counties. NACo advances issues with a unified voice before the federal government, improves the public's understanding of county government, assists counties in finding and sharing innovative solutions through education and research, and provides value-added services to save counties and taxpayers money.

With its headquarters on Capitol Hill, NACo is a full-service organization that provides an extensive line of services including legislative, research, technical, and public affairs assistance, as well as enterprise services to its members. The association acts as a liaison with other levels of government, works to improve public understanding of counties, serves as a national advocate for counties and provides them with resources to help them find innovative methods to meet the challenges they face. NACo is involved in a number of special projects that deal with such issues as homeland security, drug abuse and broader access to health care.

**Member Agencies:** All Counties who choose to participate

**Membership:** One (1) elected official from each state which has an active member county. That official must be from a county whose membership dues are fully paid at the time of the close of credentials registration at the annual conference.

**Tuolumne County  
Principal Staff Support:** CAO

# ***California State Association of Counties (CSAC)***

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**Purpose Statement:** The mission of the California State Association of Counties (CSAC), is to represent county government before the California Legislature, U.S. Congress, state and federal agencies and other entities, while educating the public about the value and need for county programs and services. CSAC provides a broad range of services to all 58 counties in California through its Finance Corporation activities, public policy development, training, insurance service programs, research and a variety of communication tools, including Internet services. CSAC utilizes the following committees to accomplish this work: Administration of Justice, Agriculture and Natural Resources, Government Finance, Operations and Health and Human Services and Housing, Land Use and Transportation.

CSAC is committed to assisting California counties in providing a vital and efficient system of public services for the general health, welfare and public safety of every resident. County governments spend in excess of \$30 billion a year and comprise a work force of more than 280,000 professionals. Each day county government directly or indirectly touches the lives of every Californian. The magnitude of this human effort demands strong and credible participation in our democratic institutions.

**Member Agencies:** All counties who choose to participate

**General Membership:** All county supervisors in California and any elected mayor of a California city shall be eligible for membership in the Association. A county board of supervisors (“county board”) may initiate membership for each of its supervisors and any elected mayor, and may renew such membership each year.

**Board of Directors:** Each county board that maintains membership shall designate one of its members to serve on the CSAC Board of Directors

**Tuolumne County  
Principal Staff Support:** CAO

## ***Rural County Representatives of California (RCRC)***

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**Purpose Statement:** The Rural County Representatives of California is dedicated to representing the collective unique interests of its membership, providing legislative and regulatory representation at the State and Federal levels, and providing responsible services to its members which will enhance and protect the quality of life in rural California counties.

**Member Agencies:** Butte, Glenn, Plumas, Tehama, Lassen, Del Norte, Siskiyou, Modoc, Trinity, Shasta, Sierra, Lake, Napa, Placer, Nevada, El Dorado, Amador, Calaveras, Colusa, Alpine, Mono, Mariposa, Merced, Tuolumne, Madera, San Benito, Inyo, Tulare, Yolo, Yuba, Sutter and Imperial Counties.

**Membership:** Board of Supervisor Representative from each participating county.

### **Tuolumne County**

**Principal Staff Support:** CAO

Also associated with RCRC are two separate JPA's:

## ***Environmental Services Joint Powers Authority (ESJPA)***

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**Purpose Statement:** The Rural County Representatives of California Environmental Services Joint Powers Authority (ESJPA) was formed in 1993 to assist rural counties with regulatory requirements related to solid waste and waste diversion goals. The ESJPA provides regulatory advice, technical assistance and review of pending legislation. The ESJPA also acts as the lead agency on regional grants, such as the Tire Amnesty grant.

**Membership:** Delegate: Board's RCRC Representative  
Alternate: Solid Waste Manager

## ***Golden State Finance Authority (GSFA)***

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**Purpose Statement:** The purpose of the Golden State Finance Authority (GSFA) is to provide financing for the acquisition, construction, improvement and rehabilitation of real property in accordance with applicable provisions of law for the benefit of residents and communities.

**Membership:** Delegate: Board's RCRC Representative  
Alternate: Board's RCRC Alternate

# **Community Organizations**

## ***Purpose***

The Board of Supervisors has chosen to participate in a number of local, community-based organizations. Each organization has its own unique purpose.

## ***Authority***

The authority of each organization is limited to those outlined in their articles of incorporation and bylaws.

## ***Rules***

Each of these organizations set-forth their own formal and/or informal operational rules.

The Board of Supervisors will decide annually which organizations it will participate in.

## ***Tuolumne County Visitors Bureau***

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### **Purpose Statement:**

The Tuolumne County Visitors Bureau (TCVB) is the designated destination marketing organization for the County of Tuolumne and the City of Sonora. The TCVB is responsible for creating and implementing a multi-platform marketing program that includes print, online and radio advertising, television, social media marketing, media relations, trade show participation, website development, seasonal promotions and promotion of county-wide events and attractions. The TCVB currently operates three visitor centers. This organization also designs and over-see the construction and staffing of the County exhibit for the California State Fair as well as the County's Capital Window in Sacramento. In addition, the TCVB operates the Tuolumne County Film Commission which includes promoting locations for productions and guiding production companies through the film permit process.

### **Membership:**

The TCVB is a membership organization with current membership of 250 tourism related businesses, supporters and non-profits. The TCVB's Board of Directors consists of 17 voting members and 6 non-voting community representatives. District Directors are elected representatives and serve for a period of 3 years. Appointed Directors include representatives from the County of Tuolumne, City of Sonora, Economic Development Authority, Stanislaus National Forest, Yosemite National Park and area Chambers of Commerce.

One member of the Tuolumne County Board of Supervisors serves as the County's representative on this Board of Directors.

### **Principal Staff Support:**

CAO

## ***Tuolumne County Arts Alliance***

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**Purpose Statement:**

The Tuolumne County Arts Alliance (TCAA) founded in 1970 and incorporated as a non-profit 501(c) 3 in 1978, is the mandated Public Art Agency of Tuolumne County. The mission statement of TCAA is: "To enrich the lives of residents, students, and visitors by promoting the arts and arts education in Tuolumne County". TCAA fulfills that mission by encouraging local artists and multiple arts organizations in Tuolumne County through partnerships, publicity, cooperation, opportunities, and promotions. TCAA contributes to the enhanced artistic opportunities for the student population of Tuolumne County through Arts Education programs in collaboration with the California Arts Council and the Tuolumne County Office of Education, through grants, specialized program funding and financial support.

**Membership:**

A Board of Directors of not less than nine (9) or more than fifteen (15) members shall direct the business of TCAA. An annual meeting of the Membership shall ratify a slate of officers presented at the annual meeting, held on the 3rd Monday in June of every year. Membership is fee based.

The Board of Supervisors does appoint a member to attend meetings as a liaison of the Board

**Principal Staff Support:**

CAO Staff

## ***Chamber of Commerce Governmental Affairs***

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**Purpose Statement:** The Chamber of Commerce Governmental Affairs Council (GAC) exists to review, monitor and develop recommendations related to local, state and federal issues affecting business in Tuolumne County. Government representatives attend and provide input at GAC meetings to facilitate quality communication on such issues.

**Membership:** The committee is made up of voting members consisting of the Chamber's Executive Board of Directors, plus 4 at large business representatives, and 2 alternates. The 2 alternates vote in the absence of any at large members. Alternates are fully involved in all discussion that comes before the committee.

The Board of Supervisors does appoint a member to attend meetings as a liaison of the Board

**Principal Staff Support:** CAO

***Tuolumne County Community Cable 8 Access, Inc.  
(Cable 8)***

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- Purpose Statement:** The purpose of Tuolumne County Community Cable Access, Inc. is to provide and promote the use of the local public access channel, educate the public as to the nature and purpose of public access, encourage local institutions, organizations and individuals to provide programming for the channel (i.e. provide guidelines for use of the channel and its equipment, provide production and editing equipment, and utilize all sources of funding available to the channel) and maintain an ongoing community bulletin board when programming is not on the air.
- Membership:** There shall be no less than eleven (11) and no more than fifteen (15) directors.  
Board of Supervisor (1)  
Sonora City Council (1)
- Principal Staff Support:** CAO Staff
- Other Information:** This organization is a 501(c) 3

# **Local & Regional Partnerships**

## ***Purpose***

The Board of Supervisors has chosen to participate in a number of local and regional partnership organizations. Each organization has its own unique purpose.

## ***Authority***

The authority of most of these agencies is found in separate State or Federal laws and regulations and/or County ordinance.

## ***Rules***

Each of these organizations has set-forth their own formal and/or informal operational rules.

## ***First 5 Tuolumne County***

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- Purpose Statement:** The First 5 Tuolumne County Commission promotes and supports the development of integrated resources to improve the healthy early development of children from the prenatal state to five years of age. These resources shall strengthen families, support safe home environments, strengthen quality early education, and improve children's health.
- Authorizing Legislation:** Amended Ordinance No. 3294 (October 21, 2014); Ordinance No. 2692 (2006); Ordinance No. 2613 (2005); Ordinance No. 2338 (2000) Ordinance No. 2271 (December 15, 1998);
- Membership:** The Commission shall consist of 7 members:  
Board of Supervisor (1)  
HSA Director or designee (1)  
County Health Officer or designee (1)  
4 Members herein referenced as Community Representative Commissioners, shall be appointed by the Board of Supervisors, and shall represent any of the following community representation categories: Recipients of project services included in the county strategic plan; educators specializing in early childhood development; representatives of local child care resource and referral agency or a local child care coordinating group; representatives of a local organization for prevention or early intervention for families at risk; representatives of community-based organizations that have the goal of promoting nurturing and early childhood development; representatives of local school districts; and representatives of local medical, pediatric or obstetric associations or societies. The Commission shall have 7 alternates.
- Principal Staff Support:** CAO Staff

## ***YES Partnership***

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<b>Purpose Statement:</b>	To develop, promote and support programs which have a positive impact on the health and safety of the community with emphasis on the knowledge, beliefs, attitudes and practices of Tuolumne County's children and youth; dedicated to preventing suicide, substance abuse and child abuse. The YES Partnership is designated by Board Resolution (No. 19-02 as the community's coordinated council to prevent child abuse.
<b>Authorizing Legislation:</b>	Welfare & Institutions Code, Chapter 12.5, Section 18980, Tuolumne County Board Resolution No. 19-02. By-Laws Adopted September 13, 2012
<b>Membership:</b>	<p>Not more than 40 members.</p> <p>Approximately one-half of the membership will represent local institutions/agencies: education, law enforcement, local government, community based agencies, health, social service agencies, recreation, mental health/alcohol and drug services, job training, and criminal justice. These members will be authorized representatives of their respective institutions/agencies, and will act in that capacity rather than as individuals.</p> <p>Remaining members shall consist of community individuals and associations, parents and designated representatives of businesses, community service organizations, clergy and youth.</p> <p>Board of Supervisor (1) Voting Member</p>
<b>Principal Staff Support:</b>	CAO Staff

# *Tuolumne/Mariposa County Resource Advisory Committee (RAC)*

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**Purpose Statement:**

Propose projects and funding to the Secretary of the United States Department of Agriculture; provide early and continuous coordination with appropriate land management agency officials in recommending projects; provide frequent opportunities for citizens, organizations, tribes, land management agencies, and other interested parties to participate openly and meaningfully, beginning at the early stages of the project development process.

The Tuolumne County Resource Advisory Committee (RAC) is one of over 70 Resource Advisory Committees created through the Secure Rural Schools and Community Self-Determination Act, creating over 2500 Title II forest health improvement projects on National Forests. These projects have included fuel reduction, habitat improvement, watershed restoration, road maintenance and rehabilitation, reforestation, campground and trail improvement, and noxious weed eradication. These projects have created local jobs in rural communities, contributing positively toward economic stability.

**Membership:**

Five (5) persons who represent organized labor; represent developed outdoor recreation, off highway vehicle users, or commercial recreation activities; represent energy and mineral development interests; represent the commercial timber industry; or hold Federal grazing permits, or other land use permits within the area for which the committee is organized.

Five (5) persons representing nationally recognized environmental organizations; regionally or locally recognized environmental organizations; dispersed recreational activities; archaeological and historical interests; or nationally or regionally recognized wild horse and burro interest groups.

Five (5) who hold State elected office or their designee; hold county or local elected office; represent American Indian tribes within or adjacent to the area for which the committee is organized; are school officials or teachers; or represent the affected public at large.

One member of the last group listed above is a member of the Tuolumne County Board of Supervisors.

**Principal Staff Support:**

Deputy CAO  
Administrative Analyst

## ***Tuolumne County Resource Conservation District (RCD)***

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- Purpose Statement:** Take available technical, financial, and educational resources whatever their source, and focus or coordinate them so that they meet the needs of local land users and local communities for conservation of soil, water and related resources.
- Authorizing Legislation:** Resolution 8-05 (January 25, 2005); Public Resources Code Section 9001 and Government Code Section 56000; Resolution 160-05 (December 6, 2005)
- Membership:** Members (9)
- Directors' At-Large (8)  
(Appointed by the Board of Supervisors)
- Director (1)  
(Appointed by the City of Sonora)
- Principal Staff Support:** Deputy CAO

## ***Central Sierra Resource Conservation & Development (RC&D)***

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- Purpose Statement:** To encourage the development of healthy communities by developing local capacity to identify opportunities, by facilitating partnerships, and by promoting consideration of natural resources in rural and economic development.
- Member Agencies:** Council members include a diverse representation of community groups and City and County Agencies in the Amador, Calaveras, Alpine, Tuolumne and Mono County areas who share a common interest in providing leadership and support for rural communities.
- Authorizing Legislation:** Resolution No. 118-03
- Membership:** Board of Supervisor (1)
- Principal Staff Support:** CAO Staff

# ***Mountain Counties Water Resources Association***

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**Purpose Statement:** The purpose of Mountain Counties Water Resources Association (MCWRA) is to assist and support its members, both counties and agencies, to ensure reliable water deliveries of the highest quality water within their jurisdictions and to assist the needs of the downstream users in a fair and equitable manner.

It is a goal of the MCWRA to (a) strengthen and assist our members with their jurisdictional responsibilities, (b) study and promote the newest methods of reclamation and waste water treatments, and hydroelectric generation, (c) to be active in sharing information, issue awareness, education and potential legislative action or legal support.

**Member Agencies:** Calaveras County Public Utility District  
East Bay Municipal Utility District  
Groveland Community Public Utility District  
Jackson Valley Irrigation District  
Lake Don Pedro Community Service District  
Nevada County  
Stockton-East Water District  
Turlock Irrigation District  
Pacific Gas & Electric  
City of Folsom  
County of Sierra  
County of Tuolumne(BOS)

**Membership:** Open to any public or private district, agency, or organization devoted to production and treatment of water or production of power within this Association's boundaries. Acceptance authorizes participation in activities but is non-voting status.

The Board of Supervisors does appoint one member to attend meetings as a liaison of the Board.

**Principal Staff Support:** Deputy CAO  
Administrative Analyst

# *Sierra Nevada Conservancy*

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**Purpose Statement:** The Sierra Nevada Conservancy (SNC) initiates, encourages, and supports efforts that improve the environmental, economic and social well-being of the Sierra Nevada Region, its communities and the citizens of California. The SNC supports the Sierra Nevada Region in many tangible ways: from providing funding for local projects to offering technical assistance and other support for collaborative projects in partnership with local government, non-profit organizations and Tribal entities. Activities supported will contribute to the following program objectives: provide increased opportunity for tourism and recreation in the Region; protect, conserve and restore the Region's physical, cultural, archaeological, historical and living resources; aid in the preservation of working landscapes; reduce the risk of natural disasters, such as wildfire; protect and improve water and air quality; assist the regional economy; and enhance public use and enjoyment of lands owned by the public.

**Authorizing Legislation:** Public Resources Code section 33321

**Membership:** Members (16)  
Thirteen voting members and three nonvoting liaison advisers, appointed under Public Resource Code Section 33321.

Members include:

- California Secretary for Natural Resources (or his/her designee)
- State Director of Finance (or his/her designee)
- Three members of the public appointed by the Governor
- Two members of the public, one each appointed by the Speaker of the Assembly and the Senate Rules Committee
- Four county supervisors whose districts are within the South Central sub-region serve on a 2-year rotational assignment
- Three nonvoting Federal liaison advisers, one each from the National Park Service, the U.S. Forest Service, and the U.S. Bureau of Land Management

A member of the Board of Supervisors is one of the six county supervisors listed above.

**Principal Staff Support:** CAO Staff

## ***Yosemite Gateway Partnership***

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**Purpose Statement:** Yosemite Gateway Partners (YGP) is a partnership of government agencies, non-profit organizations, individuals and businesses that acknowledge the interdependence of Yosemite National Park and the surrounding communities, and collaborate on, and address issues of importance, to create sustainable cultural, natural and economic prosperity. The vision is to provide a forum for Yosemite Gateway Communities and Yosemite National Park to promote understanding, awareness and solutions to regional challenges and opportunities.

**Membership:** Comprised of the group mentioned in the proposed mission statement - a self-nominating group where everyone is welcome.

The Board of Supervisors does appoint one member to attend meetings as a liaison of the Board.

**Principal Staff Support:** CAO Staff

# Yosemite Stanislaus Solutions

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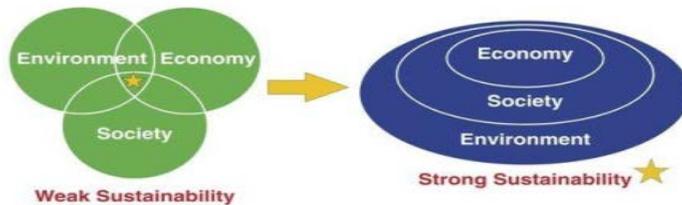
**Purpose Statement:**

The Yosemite-Stanislaus Solutions (YSS) collaborative group is a highly diverse coalition of interests who share a common goal. The YSS mission is to restore and maintain healthy forests and watersheds, fire-safe communities, and sustainable local economies using a science-based approach.

The purpose of YSS is to raise awareness and to help identify, develop, and support projects that contribute to the mission of the collaborative. This will be accomplished by:

1. Identifying guiding principles and strategies that promote ecological, social, and economic sustainability as illustrated in the following U.S. Forest Service diagram:

**Triple Bottom Line**  
*Interconnected and Interdependent Benefits*



Source: Maureen Hart - Sustainable Measures

2. Implementing a landscape strategy based on the best available science and technical tools.
3. Prioritizing recovery and restoration projects across the landscape.
4. Seeking resources to support ongoing recovery and restoration efforts.
5. Multi-party monitoring of project performance in support of adaptive management.
6. Coordinating with adjacent, interested agencies and private landholders.

**Authorizing Legislation:**

YSS was created under the Collaborative Forest Landscape Restoration Program (CFLRP) which Congress established through the passage of Title IV of the Omnibus Public Land Management Act of 2009.

**Member Agencies:**

Members include a diverse representation of community groups and City and County Agencies

**Principal Staff Support:**

Consultant

## ***Tuolumne County Local Child Care & Development Planning Council***

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<b>Purpose Statement:</b>	Established to promote and support a community-wide effort that results in a child care system that meets the needs of all children
<b>Authorizing Legislation:</b>	Bylaws of 11/2/04 AB1542 (1997); Ed Code Sec. 8499.3
<b>Membership:</b>	10 members from Tuolumne County - 5 appointed by the Board of Supervisors and 5 appointed by the County Schools Office, broken down as follows:  Community Representatives (2) Public Agencies (2) Child Care Providers (2) Parent/Consumers (2) Discretionary (2)
<b>Principal Staff Support</b>	HSA Staff

## ***Prevent Child Abuse Tuolumne County***

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<b>Purpose Statement:</b>	Council was formed to provide community input into the County's program for services to children with special emphasis on child abuse/neglect prevention, and intervention services. Prevent Child Abuse Tuolumne County (PCATC) was reestablished by Board Resolution No. 19-02 as a standing committee of the YES Partnership and is authorized to administer the Children's Trust Fund.
<b>Authorizing Legislation:</b>	Welfare & Institutions Code, Chapter 12.5, Section 18980, Resolution No. 33-89, reestablished by Resolution No. 19-02
<b>Membership:</b>	15 Members
<b>Principal Staff Support</b>	HSA Staff

## ***Sustainable Forest Action Coalition***

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**Purpose Statement:** The Sustainable Forest Action Coalition (SFAC) is a forum that connects county and community organizations and coalition members to promote healthy sustainable management of our Forest ecosystems, while maintaining the quality of life through healthy forests, healthy products industry, healthy communities and sustainable jobs.

**Membership:** Representatives from El Dorado, Plumas, Tuolumne, Siskiyou, Trinity, Shasta, Modoc and Sierra Counties that include Supervisors, Chambers of Commerce, Fire Safe Councils, Farm Bureaus, Agricultural Commissions, Forest Products Industry, Education with a mix of public and private agencies and associations.

**Principal Staff Support:** CAO Staff

## ***Northern California Water Coalition***

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**Purpose Statement:** The Northern California Water Coalition (NCWC) is a group of water districts and local governments who advocate for water issues. The NCWC was formed to lend a strong unified voice for water organizations, cities and counties. The organization is designed to research the issues and advocate for those members.

**Membership:** Representatives from 43 Coalition agencies, including the Regional Council of Rural Counties, Tuolumne Utilities District and two other counties.

**Principal Staff Support:** CAO Staff

# *University of California Cooperative Extension Central Sierra Advisory Council*

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**Purpose Statement:**

In 2011, Tuolumne, Calaveras, Amador and Eldorado Counties entered into an “Inter-local Agreement” with the University of California Cooperative Extension (UCCE) to provide UCCE services regionally rather than continue to provide these services individually. The Advisory Council provides a forum for ongoing direct communication between the member Counties (Amador, Calaveras, El Dorado, and Tuolumne) and the University’s UC Cooperative Extension County Partnership Director.

The Advisory Council provides a streamlined process for Counties to be informed of local programmatic impacts of UCCE activities and to consider current and future programmatic needs. The Council members will participate in creating an annual plan-of-work and recommended budget and will receive an annual report on the previous year’s accomplishments and impacts from the previous annual plan-of-work.

**Membership:**

The Advisory Council is comprised of two (2) representatives from each Member County. One (1) of the two (2) representatives will be the County CAO/CEO (or their designee); and one (1) will be a Supervisor (or an alternate supervisor). The Advisory Council will meet a minimum of two (2) times per year.

**Principal Staff Support:**

CAO Staff

# Planning Agency and Planning Commission

## *Planning Agency*

Section 65100 of the California Government Code requires each city and county to have a planning agency to administer the provisions of that code related to local planning. The Tuolumne County Planning Agency is comprised of the Board of Supervisors, the Tuolumne County Planning Commission, and the Community Resources Agency.

Pursuant to Section 65103 of the Government Code, the functions of the Planning Agency are to:

1. Prepare, periodically review, and revise, as necessary, the general plan.
2. Implement the general plan through actions including, but not limited to, the administration of specific plans and zoning and subdivision ordinances.
3. Review the capital improvement program of the county for consistency with the general plan.
4. Endeavor to promote public interest in, comment on, and understanding of the general plan, and regulations relating to it.
5. Consult and advise with public officials and agencies, public utility companies, civic, educational, professional, and other organizations, and citizens generally concerning implementation of the general plan.
6. Promote the coordination of local plans and programs with the plans and programs of other public agencies.
7. Perform other functions as the legislative body provides, including conducting studies and preparing plans other than those required or authorized by Section 65100 et seq. of the California Government Code.

## ***Tuolumne County Planning Commission***

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- Purpose Statement:** The Tuolumne County Planning Commission is part of the Tuolumne County Planning Agency and participates in the function of that agency. The Commission is also authorized under the Tuolumne County Ordinance Code to serve as a recommending body to the Board of Supervisors on General Plan Amendments, zone changes, planned unit development permits, development agreements, and tentative subdivision maps. The Commission is also a decision making body for conditional use permits, site development permits, site review permits, and variances.
- History:** The Tuolumne County Planning Commission was created in the 1960's and its jurisdiction encompasses the entire unincorporated area of the County.
- Authorizing Legislation:** California Government Code Section 65100
- Rules:** The Commission has adopted formal rules of procedure.
- Membership:** The Commission is comprised of seven (7) members appointed by the Board of Supervisors. Five of the members are representatives from the five supervisorial districts and two are representatives of the general public.
- Principal Staff Support:** Community Resources Director, Commission Secretary

## ***Special Advisory Commissions & Committees***

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### ***Airport Land Use Commission***

**History/Purpose Statement:** The Tuolumne County Land Use Commission (ALUC) was created in 1979 pursuant to Section 21670 of the Public Utilities Code to protect public health, safety, and welfare while ensuring the orderly expansion of airports through the adoption of land use measures that minimize the public's exposure to excessive noise and safety hazards within areas surrounding the Columbia and Pine Mountain Lake Airports.

**Authorizing Legislation:** Public Utilities Code, Section 21670, Article 3.5, Board Order-5/3/77, Composition of committee amended-1/1/88

**Membership:** The ALUC is comprised of seven (7) members with 4 year terms of whom two are appointed by the Board of Supervisors, two are appointed by the Mayor of the City of Sonora, two are appointed by the Airports Director, and one is appointed by the other six members of the ALUC.

**Principal Staff Support:** ALUC Secretary (CRA Director)

### ***Historic Preservation Review Commission* *(also serves as Demolition Review Committee)***

**History/Purpose Statement:** The Historic Preservation Review Commission (HPRC) was created through the adoption of Ordinance 1648 in 1988 to:

- (1) inventory cultural resources;
- (2) compile, record and update cultural resources information,
- (3) recommend nominations to local, state and federal cultural resource registers;
- (4) publish procedural rules and facilitate registering property on local, state or national registers;
- (5) prepare an annual report of its activities;
- (6) review and make recommendations on Mills Act contracts;
- (7) serve as an advisory agency for projects on county-owned land involving cultural resources;
- (8) act as a decision making body on Building Permits for demolition of structures 50 years of age or older;
- (9) serve as an advisory agency for conditional use permits in the H and HDP zoning districts;
- (10) participate in Section 106 consultation;
- (11) support historic preservation incentives;
- (12) initiate amendments to the Cultural Resources Element of the General Plan and Title 14 of the Tuolumne County Ordinance Code;
- (13) comment on proposed legislation involving the management of cultural resources;
- (14) coordinate public information programs on

cultural resources; (15) provide technical assistance and expertise to the Community Resources Agency; and (16) seek funding to carry out the Commission's duties and responsibilities.

**Authorizing Legislation:** Ordinance No. 1648; Ordinance No. 1849; Ordinance No. 3220

**Membership:** The HPRC is comprised of nine (9) members appointed by the Board of Supervisors. Each member of the HPRC must have a demonstrated interest, competence, experience, knowledge, or expertise in cultural resource management.

**Principal Staff Support:** Community Resources Agency Director

### **Agricultural Advisory Committee**

**Purpose Statement:** Formed to advise the Board of Supervisors on applications for creation, disestablishment or alteration to Williamson Act (WA) Contracts or Agriculture Preserves including discretionary entitlements and agricultural land conversions subject to the General Plan Agriculture Resource Element.

**Authorizing Legislation:** Resolution: 122-70 (Rules 1/6/70); Amend Resolution: 134-85 (Rule 11 4/23/85); Amend Resolution: 3-04 (Exhibit "A" – Rule 12, 1/13/04); Amend Resolution: 106-04 (Exhibit "B" – Rule 12, 6/15/04); Amend Resolution 59-08 (Exhibit B – Rules 4, 10, 12, 5/20/08)

**Membership:** 5 members: 4 Yr. Term with exception of the Planning Commission member (1 year term) - 1 Planning Commission member, 1 Tuolumne County Farm Bureau representative, 1 Tuolumne County Cattlemen's Association representative, 1 Open Space representative from a recognized conservation group who is familiar with Rule 9 and the Open Space provisions of the WA Program, 1 resident who demonstrates interest with resource conservation issues or an interest in agricultural production. All members, with the exception of Planning Commission member, must have familiarity with the WA land conservation program.

**Principal Staff Support:** Agricultural Commissioner

## **Reapportionment/Redistricting Advisory Committee**

**Purpose Statement:** The Reapportionment/Redistricting Advisory Committee is responsible for redrawing supervisorial district lines. This committee was formed to prepare alternative district boundaries for consideration by the Board. This committee typically meets every 10 years in conjunction with the release of federal census data.

**Authorizing Legislation:** Minute Order of 2/27/01

**Membership:** 5 Members  
CAO Representative  
County Counsel Representative  
Elections Representative  
Community Resources Agency Representative  
County Surveyor Representative

**Principal Staff Support:** CAO Staff

# Hearing Boards

## *Purpose*

The Board of Supervisors desires to use hearing boards to resolve issues that arise related to specified regulatory decisions and violations.

## *Authority*

The authority of each hearing board is limited to that outlined in State statute and County Ordinance.

## *Rules*

Each of these hearing boards has set-forth their own formal and/or informal operational rules.

## Hearing Boards

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### Air Pollution Control District Hearing Board

<b>Purpose Statement:</b>	The purpose of this Board is to assist the public, governmental agencies and businesses in complying with District air pollution control regulations and to act as a hearing panel for the resolution of issues regarding permits, variances, and open burning violations.
<b>Authorizing Legislation:</b>	California Health and Safety Code Division 26, Part 3, Chapter 8, Article 1, Section 40800 et seq.
<b>Membership:</b>	5 members (1 attorney, 1 professional engineer, 1 medical professional and 2 public) – 3 Year Terms
<b>Principal Staff Support:</b>	Air Pollution Control Officer

### Board of Appeals

<b>Purpose Statement:</b>	The Board of Appeals was formed to hear and decide appeals of orders, decisions or determinations made by the Chief Building Official relative to the application and interpretation of California Building Code and related construction codes.
<b>Authorizing Legislation:</b>	California Building Code, Appendix Chapter 1, Section 112
<b>Membership:</b>	5 members with general knowledge of construction architects, engineers and general contractors 2 – Alternatives No term limits
<b>Principal Staff Support:</b>	Chief Building Official

### Local Enforcement Agency (LEA) Independent Hearing Panel

<b>Purpose Statement:</b>	The LEA Independent Hearing Panel considers appeals filed by an applicant of the decision of the LEA to deny a permit, or if the applicant deems the terms and conditions of a proposed permit to be inappropriate.
<b>Authorizing Legislation:</b>	Section 18081 of the Title 14 of the California Code of Regulations and Board of Supervisors Resolution No. 114-00 dated September 19, 2000.
<b>Membership:</b>	3 members appointed by the Chairman of the Board of Supervisors – 1 member to be a technical expert in solid

waste management, 1 member be a representative of the public at large and no more than 1 member of the local governing body.

**Principal Staff Support:** Environmental Health Director

# **Cemetery Districts**

## ***Purpose***

Cemetery districts are established as one means of providing facilities for the burial of deceased persons. District boards are used to govern all aspects of building and operating area cemeteries. The cemetery districts addressed herein are considered dependent districts whereby the Board of Supervisors is responsible for appointment of the respective district board members.

## ***Authority***

The authority of each cemetery district is limited to those outlined in State statute and their respective bylaws.

## ***Rules***

Each of these cemetery districts has set-forth their own formal and/or informal operational rules.

## *Cemetery Districts*

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**Purpose Statement:** The five Cemetery Districts were formed to perform all functions in regard to burial grounds of residents and taxpayers in the district.

**Membership:** Members must reside in the district  
**Principal Staff Support:** CAO Staff

### Carters Cemetery District

**Service Area:** Tuolumne City, Ponderosa Hills, Marshalls Tract and the surrounding area including a portion of the Stanislaus National Forest.

**Authorizing Legislation:** Chapter 106, Stats 1909; now 9000 et. seq. H&S -1/2004  
**Membership:** 5 Members-4 year term

### Columbia Cemetery District

**Service Area:** Encompasses Columbia on Parrotts Ferry Road, Jupiter on Italian Bar Road and along State Highway 108; Cold Springs and Strawberry, and a portion of the Stanislaus National Forest.

**Authorizing Legislation:** Chapter 106, Stats 1909; now 9000 et. seq. H&S -1/2004  
**Membership:** 3 Members-4 year terms

### Jamestown Cemetery District

**Service Area:** Encompasses Jamestown, Valle Vista, Rolling Hills, Rolling Oaks, Motherlode West, Golden Oaks, Pulpit Rock Farms, Peppermint Creek, Volponi Acres and Mill Villa.

**Authorizing Legislation:** Chapter 106, Stats 1909; now 900 et. Seq. H&S – 1/2004  
**Membership:** 3 Members-4 year terms

### Oak Grove Cemetery District

**Service Area:** Lake Don Pedro Units 2 and 3, Blanchard, Moccasin, Big Oak Flat, Groveland, Pine Mountain Lake, Smith Station, Groveland, surrounding area and a portion of Yosemite National Park.

**Authorizing Legislation:** Chapter 106, Stats 1909; now 900 et. Seq. H&S – 1/2004  
**Membership:** 3 Members-4 year terms

### Shaws Flat-Springfield Cemetery District

**Service Area:** Encompasses Gibbs Ranch Unit 3, western portion of Rancho Sonora Estates, Columbia Village, southern portion of Springfield Estates and adjacent areas.

**Authorizing Legislation:** Chapter 106, Stats 1909; now 900 et. Seq. H&S – 1/2004  
**Membership:** 3 Members-4 year terms