

**Tuolumne County Behavioral Health Advisory Board
(Minutes of the meeting of September 7, 2016)**



| <u>Members Present</u> | <u>Members Absent</u> | |
|------------------------|-----------------------|--|
| Terry Easley | Janet Johnson | |
| Lyle McPeters | Sherri Brennan | |
| Bill Tracy | | |
| John Leamy | <u>Others Present</u> | |
| Loretta Pagni | Rita Austin | |
| Linda Postma | Pandora Armbruster | |
| Christine Daly | Scott Garrison | |
| | | |

9 Members
(5=quorum)

I. CALL TO ORDER

Chairperson, Terry Easley called the meeting to order at 4:10 pm. Seven members were present to complete a quorum for the nine members Board.

II. INTRODUCTIONS

Introductions were made by Board members. Non-members included: Rita Austin LCSW, Director-BH; Scott Garrison, NAMI Board member; and Pandora Armbruster, Administrative Assistant-BH, taking minutes.

III. CORRESPONDENCE

No correspondence.

IV. APPROVAL OF MINUTES

The Minutes from the August 3, 2016 Advisory Board meeting were reviewed for approval. Loretta Pagni motioned to approve the Minutes for the August 3, 2016 meeting as presented. Bill Tracy seconded the motion. Ayes: 7 Nays: 0 The August 3, 2016, Advisory Board Meeting Minutes were approved.

V. SUPERVISOR’S REPORT – Sherri Brennan

Rita Austin was authorized to present the Supervisor’s Report on Sherri Brennan’s behalf.

On Tuesday, September 6, 2016, the Board of Supervisors approved the final budget which resulted in approval for additional staff positions within the Behavioral Health

Department. Positions approved included an additional Program Supervisor, an additional clinician and an additional driver.

VI. AUDIENCE/BOARD MEMBERS (5 MINUTES PER PERSON)

Members of the public may be heard on any item not on the Board's Agenda. A person addressing the Board will be limited to five minutes unless the Chairperson grants a longer period of time. Comments by members of the public on any item on the agenda will only be allowed during consideration of the item by the Board.

Loretta Pagni noted that she has a poster for an upcoming Art Show she would like to see posted in the BH lobby. Pandora Armbruster stated that she would see that it was displayed.

VII. BUSINESS

A. MHAB Officer Elections

The Nominating Committee would like to recommend Christine Daly as Chairperson and Bill Tracy as Vice-Chairperson. Loretta Pagni moved to accept the slate of officers as recommended by the Nominating Committee. Linda Postma seconded the motion. Ayes: 7 Nays: 0 Motion passed unanimously.

B. Appointment/Election of MHAB Secretary

The need for appointing a Secretary position to the MHAB was discussed and it was determined that the Secretary will be responsible for keeping records for the MHAB. The Behavioral Health Department will continue to transcribe minutes and provide necessary clerical supports to the Secretary, Chair and Vice-Chair of the MH Advisory Board to the extent that it is reasonable for the Department to do so. Linda Postma volunteered to participate as the Secretary for the MHAB.

This discussion was tabled until after the MHAB Final Bylaws Review.

C. New and Renewed Member Applications

The terms of current MHAB members was discussed and reviewed. Terms were related as follows:

| | |
|---------------------------------------|------------------------|
| Sherrri Brennan, Board of Supervisors | Term determined by BOS |
| Terry Easley, MHAB Chair | Term ends June 2017 |
| Bill Tracy, MHAB Vice-Chair | Term ends March 2017 |
| Loretta Pagni, Member | Term ends October 2017 |
| Lyle McPeters, Member | Term ends April 2017 |
| Chris Daly, Member | Term ends August 2019 |
| John Leamy, Member | Term ends August 2019 |
| Linda Postma, Member | Term ends January 2019 |
| Janet Johnson, Member | Term expired July 2016 |

D. Final Bylaws Review

Terry Easley proposed to change:

Page 3, Article 4 Membership, 7. Removal of a Member, second paragraph, from “may notify the Clerk of the Board...” to “**will** notify the Clerk of the Board...”

Page 4, Article 6 Meetings, 2. Regular Meetings, a. Agenda Preparation, second sentence, from “The Officers (meeting as the Executive Committee) will meet with the Behavioral Health Director at least seven (7) days prior to the regular meeting to discuss agenda items.” to “The Officers (meeting as the Executive Committee) will **meet/or confer** with the Behavioral Health Director at least seven (7) days prior to the regular meeting to **set** agenda items.”

Page 5, Article 7 Officers, 1. Officers and Duties, first sentence, from “The elected officers of the Advisory Board shall be the Chairperson and Vice-Chairperson.” to “The elected officers of the Advisory Board shall be the Chairperson, Vice-Chairperson **and Secretary.**”

Terry Easley proposed to move:

Page 6, Article 8 Secretary, in its entirety to Page 5, Article 7 Officers, 1. c. Secretary.

Terry Easley proposed to renumber all remaining Articles to reflect the removal of Article 8.

Loretta Pagni moved to accept the MHAB Bylaws as presented and discussed. Linda Postma seconded the motion. Ayes: 7 Nays: 0 Motion passed unanimously.

Linda Postma made a motion to submit the final version of the MHAB Bylaws as amended to be placed on the Board of Supervisors Agenda for approval. Bill Tracy seconded the motion. Ayes: 7 Nays: 0 Motion passed unanimously.

Bill Tracy moved that contingent on the Board of Supervisors approval of the proposed MHAB Bylaws, Linda Postma is nominated and elected as the new Secretary for the MHAB. Loretta Pagni seconded the motion. Ayes: 7 Nays: 0 Motion passed unanimously.

VIII. COMMITTEE REPORTS

- A. Executive Committee: No Report
- B. Contract Committee: No Report
- C. Performance Outcome Committee: No Report
- D. Combined Advisory Board and MHSA Committee: No Report

IX. DIRECTOR'S REPORT

Rita reported that the new positions approved by the Board of Supervisors would be recruited for immediately. Current County employees will be vetted first, then if not filled, BH would recruit outside of County staff.

A telepsychiatry contract with Kingsview has been signed. A doctor has been chosen and approved. Initially, the telepsychiatry doctor will see each client for a 1 hour appointment. The Behavioral Health Department has built in extra money to meet this requirement. We are still searching for a children's psychiatrist. Medication refills are being made as needed and adjusted per the nurse's assessments. The first test between staff and Kingsview was successful. We will have improved service when we go real time with the doctor. Our no show rate must improve. No call/no show patients may be put on a wait list in order to keep this program financially stable.

MHAB members will be receiving invitations from the Centene Foundation for a breakfast presentation on the status of our SOAR program being held on September 27, 2016 at 8:30 am in the Behavioral Health Conference Room.

X. ADJOURNMENT

Loretta Pagni motioned for the meeting to be adjourned. Lyle McPeters seconded the motion. Ayes: 6 Nays: 0 Meeting adjourned at 5:56 pm.